Mantid PMB Meeting  
Minutes of Meeting 7  
24th Nov 2014, 1500-1700

Present from SNS: Garrett Granroth, Thomas Proffen (Chair) and Stuart Campbell (TSC chair)

Present from ISIS: Ross Steward, Toby Perring, Debbie Greenfield, Nick Draper (PM) and Anders Markvardsen (Secretary),

Present from ESS: Jon Taylor

Apologies: Galen Shipman (SNS)

# Links to reports

[www.github.com](http://www.github.com) is used for version control of documents. Note that when clicking on a link to a Word document, in most browsers, you will then need to download the document by clicking the ‘Raw’ button to the left of the ‘History’ button.

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| --- | --- |
| Minutes from last meeting | <https://github.com/mantidproject/documents/blob/master/Project-Management/PMB/Minutes/PMCMinutes21stJuly14.docx> |
| PM report | <https://github.com/mantidproject/documents/blob/master/Project-Management/PMB/PM%20report%20to%20the%20PMB%2024%20November%202014.doc> |
| TSC report | <https://github.com/mantidproject/documents/blob/master/Project-Management/TechnicalSteeringCommittee/reports/TSC-PMB-report-2014-11-24.md> |

# Changes to the PMB

Toby Perring was elected as the next chair to take over this role from Thomas Proffen. As of this PMB, the ISIS members of this board are TP (Toby Perring), DG and RS. JT joined the PMB as the ESS member.

# Discussion of SSC requirements

Comments to this topic during the meeting were: “How do you know if important requirements have been done”. “Should there be some sign-off of SSC tickets”. “Are there enough feedback from Scientists”. “Monthly spent profile, what are the risks of not doing certain requirements”.

**Action ND to improve organisation of SSC tickets before the next SSC meeting**

# TSC

See link above for the TSC report.

It was estimated that it would take approximately two months for an FTE to investigate options for Mantid ‘Cloud’ solutions.

**Action JT to describe what ESS would like from Mantid**

It was commented that the future of HDF5 looks more secure compared to the future of Nexus.

It was agreed to migrate towards VS 2013 after the next Mantid release.

# Tracing usage data

It was agreed that tracing usage data should be turned on by default. It was noted that we will not be collected personal data.

# Joint Jan/Feb Mantid meeting

Link to agenda: <http://www.mantidproject.org/Category:January_2015_Visit> .

# Mantid Instrument definition language

The need for a 2nd version of the Mantid instrument definition language (IDL) was discussed.

**Action TSC to look into identifying/documenting use cases that can guide the direction of creating a 2nd version of the IDL**

# AOB

None.

# Next Meeting

As part of end of January joint Mantid meeting.

# New and Ongoing Actions

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| --- | --- | --- |
| 10.1 | Improve organisation of SSC tickets before the next SSC meeting | ND |
| 10.2 | Describe what ESS would like from Mantid | JT |
| 10.3 | To look into identifying/documenting use cases that can guide the direction of creating a 2nd version of the IDL | TSC |
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# Completed Actions

Completed actions will remain in this list for one meeting then will be removed.

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| 6.1 | to pass onto TSC: create a page that explains the process for external software developers to best interface with Mantid | ND |
| 6.2 | to pass onto TSC: How feasible would it be to bundle matplotlib with Mantid installers | ND |
| 6.3 | to pass onto TSC: To discuss the wider options for MantidPlot upgrade/replacement and to provide resource estimate for any such options | ND |
| 6.4 | to arrange dates for the next joint meeting | ND |