

CURRICULUM VITAE

Bhuwan Agrawal

B-105 Stellar MI CitiHomes

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Professional Objective:

To secure a Business Analyst role where I can leverage my 13+ years of experience in software quality assurance, client communication, requirement analysis, and project planning to contribute to business process optimization and digital transformation initiatives.

Summary:

- **13+ years** of experience in Software Quality Assurance with strong exposure to client-facing roles, project management, and business requirements gathering.
- Proven ability to elicit, analyze, and document business and functional requirements from stakeholders.
- Experienced in bridging the gap between technical teams and business users to ensure successful project delivery.
- Skilled in preparing BRDs, FRDs, user stories, process flow diagrams, and acceptance criteria.
- Proficient in tools like JIRA, TestRail, TestLink, and version control systems like Git and SVN.
- Led cross-functional teams, managed project timelines, tracked KPIs, and ensured alignment with stakeholder expectations.
- Strong understanding of SDLC, Agile methodologies, and quality assurance processes.
- Excellent communication, stakeholder engagement, and problem-solving abilities.

Skill Set:

- **Business Analysis:** Requirements gathering, User Stories, Use Case Diagrams, Functional Specifications, Stakeholder Communication
- **Project Management:** Planning & Estimation, Task Delegation, Status Reporting, Agile Scrum Practices
- **Tools:** JIRA, TestRail, TestLink, MS Excel, MS Word, MS PowerPoint
- **Databases:** SQL Server (Basic querying for data validation)
- **Methodologies:** Agile, Waterfall, SDLC, STLC

Professional Experience:

- ❖ **QA Manager / Business Analyst**
Bitxia Tech Pvt. Ltd., Gurugram (Sep 2022 – Present)

Key Responsibilities:

- Acted as a liaison between business stakeholders and technical teams to translate business needs into clear requirements.
- Conducted requirement analysis, feasibility studies, and coordinated with clients to finalize the scope.
- Created and maintained documentation including BRDs, user stories, and test scenarios.
- Led a QA team of 6; ensured product quality through functional testing and defect analysis.
- Participated in client meetings and sprint planning sessions.

Projects:

- **eNAM 2.0, APL Logistics, Investor Portal, Jarvis Retail Lending**
 - Responsibilities included requirement gathering, stakeholder management, documentation, QA oversight, and progress reporting.

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- ❖ **Senior Test Engineer**
DLT Labs, Noida (Jun 2021 – Sep 2022)

Key Responsibilities:

- Collaborated with cross-functional teams to understand project objectives and scope.
- Participated in the creation of user acceptance criteria.
- Documented requirements and ensured alignment with development and testing teams.

Projects:

- **PPD (DL Asset Track), THOR (DL Asset Track)**
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❖ Associate Team Lead

Xorlabs.com, Greater Noida (Mar 2014 – Jun 2021)

Key Responsibilities:

- Worked closely with product owners to gather and analyze feature requests.
- Translated requirements into actionable tasks and test scenarios.
- Maintained process documentation and ensured traceability from requirements to test cases.

Projects:

- **SQLCM, XMF, CML Configurator Model Testing, SQL Secure, Uptime, ASD, One Source Configurator (OSC), MSQT**
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❖ Software Test Engineer

Safenet Infotech Pvt. Ltd. (via Magna InfoTech), Noida (Mar 2012 – Mar 2014)

Key Responsibilities:

- Participated in UAT and worked closely with business users to validate application functionality.
- Supported documentation and maintenance of requirement traceability matrices.

Projects:

- **Usage Reporting System, WPS Online, WPS Client**

Qualification:

- Master of Computer Application from UP Technical University with 64.28%.
- Bachelor of Computer Application from Allahabad Agriculture Institute Deemed University with 7.96 CGPA.

Certifications:

- ISTQB Certified Tester Foundation Level