**CURRICULUM VITAE**

**Bhuwan Agrawal**

**B-105 Stellar MI CitiHomes**

**Omicron 3, Greater Noida**

**Phone**: **+91 – 8800149988**

**E-mail:** [**bhuwan83@gmail.com**](mailto:bhuwan83@gmail.com)

**Professional Objective:**

To secure a Business Analyst role where I can leverage my 13+ years of experience in software quality assurance, client communication, requirement analysis, and project planning to contribute to business process optimization and digital transformation initiatives.

**Summary:**

* **13+ years** of experience in Software Quality Assurance with strong exposure to client-facing roles, project management, and business requirements gathering.
* Proven ability to elicit, analyze, and document business and functional requirements from stakeholders.
* Experienced in bridging the gap between technical teams and business users to ensure successful project delivery.
* Skilled in preparing BRDs, FRDs, user stories, process flow diagrams, and acceptance criteria.
* Proficient in tools like JIRA, TestRail, TestLink, and version control systems like Git and SVN.
* Led cross-functional teams, managed project timelines, tracked KPIs, and ensured alignment with stakeholder expectations.
* Strong understanding of SDLC, Agile methodologies, and quality assurance processes.
* Excellent communication, stakeholder engagement, and problem-solving abilities.

**Skill Set:**

* **Business Analysis**: Requirements gathering, User Stories, Use Case Diagrams, Functional Specifications, Stakeholder Communication
* **Project Management**: Planning & Estimation, Task Delegation, Status Reporting, Agile Scrum Practices
* **Tools**: JIRA, TestRail, TestLink, MS Excel, MS Word, MS PowerPoint
* **Databases**: SQL Server (Basic querying for data validation)
* **Methodologies**: Agile, Waterfall, SDLC, STLC

**Professional Experience:**

* **QA Manager / Business Analyst**

**Bitxia Tech Pvt. Ltd.**, Gurugram (Sep 2022 – Present)

**Key Responsibilities**:

* Acted as a liaison between business stakeholders and technical teams to translate business needs into clear requirements.
* Conducted requirement analysis, feasibility studies, and coordinated with clients to finalize the scope.
* Created and maintained documentation including BRDs, user stories, and test scenarios.
* Led a QA team of 6; ensured product quality through functional testing and defect analysis.
* Participated in client meetings and sprint planning sessions.

**Projects**:

* **eNAM 2.0**, **APL Logistics**, **Investor Portal**, **Jarvis Retail Lending**
  + Responsibilities included requirement gathering, stakeholder management, documentation, QA oversight, and progress reporting.
* **Senior Test Engineer**

**DLT Labs**, Noida (Jun 2021 – Sep 2022)

**Key Responsibilities**:

* Collaborated with cross-functional teams to understand project objectives and scope.
* Participated in the creation of user acceptance criteria.
* Documented requirements and ensured alignment with development and testing teams.

**Projects**:

* **PPD (DL Asset Track)**, **THOR (DL Asset Track)**
* **Associate Team Lead**

**Xorlabs.com**, Greater Noida (Mar 2014 – Jun 2021)

**Key Responsibilities**:

* Worked closely with product owners to gather and analyze feature requests.
* Translated requirements into actionable tasks and test scenarios.
* Maintained process documentation and ensured traceability from requirements to test cases.

**Projects**:

* **SQLCM, XMF, CML Configurator Model Testing, SQL Secure, Uptime, ASD, One Source Configurator (OSC), MSQT**
* **Software Test Engineer**

**Safenet Infotech Pvt. Ltd.** (via Magna InfoTech), Noida (Mar 2012 – Mar 2014)

**Key Responsibilities**:

* Participated in UAT and worked closely with business users to validate application functionality.
* Supported documentation and maintenance of requirement traceability matrices.

**Projects**:

* **Usage Reporting System, WPS Online, WPS Client**

**Qualification:**

* Master of Computer Application from UP Technical University with 64.28%.
* Bachelor of Computer Application from Allahabad Agriculture Institute Deemed University with 7.96 CGPA.

**Certifications:**

* ISTQB Certified Tester Foundation Level