**Role**

Marketing Manager

can view all the selected contributions but cannot edit any/ can download /download need to be auto-zip

Students

can upload one or more articles in word format e.g. docx/pdf can also upload images. Upload are accepted till deadline. After deadline can only edit article.

Faculty’s Marketing Coordinator

Marketing Coordinator belong to one faculty and only can view article uploaded by that faculty’s students.

Can add comment to student article and can select article for publishing.

Can view article without a comment. Select article without comment

Select article without comment for 14days.

Administrator

Can control end date/closure date of article upload

Guest

Can view selected article on front end.

**Other requirements**

New Article upload need to be disable after closure date. But still can edit by uploader.

All student must agree term and condition before upload article

When student upload article. System email need to be sent to their faculty’s marketing coordinator for notification.

Statistical analysis – number of articles uploaded by each faculty per academic year

- Percentage of contributions by each Faculty for any academic year

- Number of students that uploaded article by each faculty per academic year

Academic🡪department->article

search