

Remote Internship Declaration (Student)

In line with requirements of InternMatch and our education partners, please confirm you have read and understand the requirements of the InternMatch Remote Internship declaration.

I acknowledge that,

✓	I am comfortable with the working from home arrangements in place for my internship
✓	I possess the necessary equipment required to work from home Eg. Working laptop & access to the internet
✓	I will utilise the communication platforms provided by my host company
✓	I will notify my placement provider if I am unable to contact my supervisor or if I feel I am not receiving adequate support
✓	I will accept virtual meetings set up by my host company and will attempt to grow my professional network
✓	If I am unable to attend my internship, I will inform my supervisor and placement consultant immediately. I will also provide medical certification.
✓	I will complete my daily logbook entries for each day of my internship using the InternMatch app.

I acknowledge, I have read, understood and accepted the terms and conditions as outlined above.

Student Name: Ragib Rezwan	
Signature: <i>S M Ragib Rezwan</i>	Date: 12 / 08 / 2022

RECOMMENDATIONS FOR WORKING FROM HOME

The area where you will work must be non-slip, free from trip hazards such as cables and rugs.

The lighting must be suitable for the work being undertaken

The chair must be adjusted to fit you: feet are flat on the floor; the backrest fits the curve of your spine.

The desk is large enough for the task requirements and adjusted so that the surface is just below your elbows

The electrical equipment is in good condition, no frayed leads and cracked plugs

The computer monitor is positioned so that you are arm's length away and your eyes meet the top of the screen

The keyboard is centralised in front of you allowing your forearms to rest on the desk

The telephone is positioned within close reach of the keyboard (if applicable)

The workstation is positioned so that glare from windows do not interfere with the screen (or blinds are closed)

The workstation is positioned so that interference from noise is reduced

The worksite is habitable, has door locks, working smoke alarms and exit points in the event of an emergency

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12 / 08 / 2022

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The document has been completed.