

1. Normal Case

→ Scan and save (0001-0003)



2. No QR Code for Scan in

2.1 Forgot bringing/cannot find QR code

→ Search and check in (Eli Wong)

2.2 Walk in guest

→ Tab search icon, then tab “+” at top right, and collect name card

3. Duplicate QR Code

→ Attendance Status in Red Color

→ Scan spare QR Code (depends on Comm)

4. Disable guest

→ Scan in

→ RSVP Information shows “This QR Code is disabled”