

BILAL FAHMI ARIF

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7th August 2023

ziad@alvocom.com
Doha, Qatar

Job reference: Guest Service, Protocol Service, and Info desk fleet coordinator

Dear Sir,

I am excited to express my sincere interest in the available positions. Following graduation with a Bachelor's in Computer Applications, I joined Brototype , a web development on site bootcamp to further enhance my skills. During the bootcamp, I engaged in daily communication sessions, which significantly improved my communication and interpersonal abilities, complementing my passion for people-oriented roles. Additionally, I conducted an independent survey to uncover the qualities attributed to individuals with strong social skills, providing me with invaluable insights into effective communication, empathy, and positive relationship building. My enclosed CV elaborates on my educational background, technical proficiency gained from the bootcamp, and experiences that align well with your organization's objectives. I am eager to contribute to your team and learn from experienced professionals, confident that my skills and diverse experiences will contribute to the success of the expo.

Sincerely,
Bilal Fahmi Arif

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CAREER OBJECTIVE

As a motivated and personable individual, I am excited about the opportunities to leverage interpersonal skills and an enthusiasm for coordinating successful events. I am eager to contribute to the hosting of Qatar Expo 2023 and providing memorable guest interactions.

EDUCATION

2019 - 2022 Bachelor's in Computer Application **MES Kalladi College, Calicut University**
Kerala, India
2007 - 2019 **MES Indian School - Doha, Qatar**

EXPERIENCE

Prototype Web Development Bootcamp

Nov 2022 - Aug 2023

- Prototype is a self-learning on site bootcamp focused on acquiring IT sector skills.
- Engaged in daily communication sessions, enhancing communication and interpersonal skills.
- Participated in weekly project reviews and discussions with industrial professionals, improving my representation abilities and project management skills.
- Developed the ability to adapt quickly and work effectively in team-oriented environments.

Personal Survey Project

- Conducted a comprehensive survey, actively engaging with individuals from diverse backgrounds.
- Explored highly regarded qualities attributed to strong social skills.
- Gained valuable insights into effective communication, empathy, and positive relationship building.

SKILLS

English - proficient
Excellent interpersonal and communication skills
Attention to detail and ability to adapt quickly

VISA STATUS

Qatar resident permit