Some Important information that you should know **before the quiz**:

1. Make sure that you have A4 size papers ready with your name, student ID, and section on top right hand side of the page.

2. You must mention page number at the end of the page in the centre. This will ensure that the teacher is following the right sequence and there is no ambiguity.

3. Mention question number clearly.

4. Make sure that your handwriting is legible.

5. Time to attempt the question paper is provided in the question paper, so please follow it.

6. After the mentioned time in the paper, the count down for the submission will start.

7. You will scan or take a picture of the exam copy, create a PDF document, and upload on Google Classroom in the dedicated folder for your section.

8. In case, you cannot access the Google Classroom folder, email me at nazia.imam@nu.edu.pk.

9. Submission within 5 minutes of the quiz end will award you extra 2 marks.

10. Submission after 15 minutes of the quiz will result in viva after quiz.

11. Plagiarism is not acceptable. Slightest hint to copying from any source or any student will definitely result in absolute F.

Instructions to Upload the Examination Copy

1. Take picture of the page using camscanner.

2. Rename each picture with page number i.e. 1, 2, 3. (It will automatically order the pages).

3. You need to prepare a single pdf file of all the question as per the question ordering.

4. The orientation should be portrait for each page.

5. It should be clearly visible for every text written on the page.

6. You are supposed to upload it according to the instructions provided before exams. (Google Classroom or email)

7. You have good 14 minutes for it.

8. Kindly recheck your PDF for the clarity