

Date: _____

To,
National General Secretary,
'Tajnid Section'
Ahmadiyya Muslim Jama'at Canada

For Office Use	
Confirmed by: _____	Date _____
Approved by _____	Date _____
Tajnid updated by _____	Date _____

Request for Tajnid Update for Jama'at: _____

Kindly update the Tajnid of the following member *(include immediate family members with same address):*

Member Code	Full Name	Last Known Address	Last Known Phone #	Reason for Request

Actions	Yes	No	# of Attempts	Comments
Tried contacting via phone call?	<input type="checkbox"/>	<input type="checkbox"/>		
Tried to visit known address of Member?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with National Jama'at's Tajnid Section to find out if the member has any other relatives living in Canada so the contact can be made to find out the new address	<input type="checkbox"/>	<input type="checkbox"/>		
Attempted to contact friends and relatives?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with Local Jama'at's Secretary Finance to find out if the member has paid any recent chanda?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with National Markaz to find out in which Jama'at the receipt was issued in case member has paid any recent chanda?	<input type="checkbox"/>	<input type="checkbox"/>		
Attempts made to check with resources other than above (provide details)	<input type="checkbox"/>	<input type="checkbox"/>		

We acknowledge and affirm that we have exhausted all means to find this Jama'at member.

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Sign & Date

.....
Print name
Sadr Jama'at

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Member code

.....
Sign & Date

.....
Print name
Qa'id MKA / Za'im Ansar / Sadr Lajna

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Member code