

Ahmadiyya Muslim Jama'at Canada

Jama'at		QUARTERLY REPORT	Month:		Year:
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MAJLIS `AMILA					Month	1	2	3
No. of meetings held		Dates			Venues			
Total Amila members		Attendance in each `Amila meeting						

GENERAL BODY MEETING				Month		1	2	3
No. of meetings held			Total adult members			Dates		
No. of members who did not attend any meeting in this quarter						Venues		
Action taken to motivate such members to attend						Gents		
						Ladies		
						Children		

TAJNEED				
Total households in Jama'at		Total members		Members moved Out
				Members moved In

VISITS (attach report if required)	Month	1	2	3
Households visited by President or General Secretary this quarter				
Households visited by other Majlis `Amila members this quarter				

HIGHLIGHTS OF MAIN ACTIVITIES IN JAMA' AT

Please provide results of your efforts in performing your departmental duties. You may attach a detailed report.

TABLIGH DEPARTMENT							
No. of Da'een ilAllah in your Jama'at	Active		Inactive			Last Quarter	This Quarter
No. of Waqafeen 'Ardi for Tabligh			No. of Days		No. of Symposia held		
Bai'ats Target for Year		Last Quarter	This Quarter		No. of Question / Answer sessions		
Bai'ats Achieved							
Literature / Packages Distributed							
Tabligh training sessions organized							
New contacts established							

TARBIYAT DEPARTMENT

Total Adult Tajnid		Last Qtr	This Qtr	Inactive Families		Last Qtr	This Qtr
No. of members offering 5 prayers regularly				No. of Mosque / Juma' Centers			
No. of members offering Juma' payers regularly				Average Attendance at the Juma' center			
At least one prayer in Congregation daily				No. of Namaz Centers			
No. of members who watch MTA regularly				No. of visits made to families for Tarbiyat			
No. of members who listen to Hudur's sermons				No. of counseling done to youth/parents			
No. of meetings of Islahi committee held				Average Attendance in Ijlas 'Aam			
Other Activities <i>(Please attach details)</i>							

TA` LIM DEPARTMENT	Members below 15 years of age	Members above 15 years of age	Quarter		
			Last	This	Target
No. of members who know Translation of Salat					
No. of members reading books of Promised Messiah (as)					
No. of members attending the weekly Religious Classes					
No. of educational sessions held to uplift the religious and secular knowledge of members					

TA` LIMUL QUR` AN WAQF `ARDI	Quarter			Attendance	
	Last	This	Target	Last	This
No. classes held to teach simple reading of the Holy Qur'an					
No. classes held to teach commentary and the meaning of the Holy Qur'an					
No. classes held to improve pronunciation of the Holy Qur'an					
No. of members reading / studying the Holy Qur'an on daily basis					
No. of members who know translation of the Holy Qur'an					
No. of members who worked under Waqf `Ardi scheme					
No. of members pledged for Waqf `Ardi					

ISHA` AT DEPARTMENT	Quarter		
	Last	This	Target
No. of exhibitions organized on Islam & Ahmadiyyat			
No. of articles published in support of Islam in newspapers or other media			
No. of books acquired for local library			
No. of Jama`at books sold			
No. of members identified, brought forward and/or educated about the art of writing and public speaking			
No. of members who subscribed to various Jama`at publications, such as Alfazal etc.			
No. of members in the team formed to write articles for Jama`at publications & in media			

SAM` I WA BASARI DEPARTMENT

No. of MTA connections provided this quarter		Total households in Jama`at		Households still without MTA	
No. of programs produced for MTA or local Radio Channel		No. of Jama`at programs telecasted on local TV or Radio			
No. of technically capable members in the department		No. of A/V resources added in local library			
Any message of Islam and Ahmadiyyat broadcasted using A/V equipment from Jama`at or other resources					
Technically trained members for the production of MTA programs					

RISHTA NATA DEPARTMENT

No. marriageable individuals in the database	Male		Female	
No. of match making activities	Completed successfully		In Progress	
No. of counseling or informational sessions held for parents				
No. of sessions held for married members to educate them about their matrimonial responsibilities				

UMUR KHARJIYYA DEPARTMENT (Provide details where necessary)	Quarter		
	Last	This	Plan
No. of government officials contacted to introduce Jama`at, its values and objectives			
No. of officials contacted to ensure Jama`at interests are protected nationally and internationally			
Officials/MPs contacted to create awareness about persecution of Ahmadis in Pakistan and elsewhere			
No. of contacts established or articles written to create awareness about Islam-Ahmadiyyat			
No. of religious and other communities contacted to promote mutual understanding, trust and friendship			

UMUR AMMA DEPARTMENT (Provide details where necessary)			
In case of disputes, how many cases were resolved		# of disputes outstanding	
No. of Ijlas `Aam organized to promote an atmosphere of reconciliation in case of disputes		Attendance	
No. of members who were helped in getting employed	Getting settled in Canadian system	# Still unemployed	
No. of training sessions organized to train members in various trades and professions		Attendance	
No. of informational sessions organized to guide members on emerging market trends		Attendance	
No of media channels monitored to detect any malicious propaganda against Jama`at		# of responses initiated	

FINANCE DEPARTMENT							
Number of earning members		Members who pay Chanda regularly		Irregularly		Not at all	
How many of the irregular or non-paying members have started paying chanda regularly since this quarter							
Efforts made to improve above figures (Attach Sheet)							
Chanda collected to date	Aam		Jalsa Salana		Wasiyyat		
Expenses this quarter			Expenses to date				

DIYAFAT DEPARTMENT			
No. of training sessions held to train members in hospitality activities		# of trained members	
No. of homes ready to offer accommodation to Guests		No. of members ready to offer Diyafat to guests	
No. of events where Diyafat services were provided this quarter		Total guests served	

WASAYA DEPARTMENT	Quarter		
	Last	This	Plan
No. of sessions organized to educate members about philosophy and history of Nizam Wasiyyat			
Which condition of Wasiyyat was targeted this quarter to inculcate in members			
No. of meetings organized for musis to draw their attention towards their responsibilities			
No. of educational programs organized for musis			
No. of members included in Nizam Wasiyyat this quarter			
No. of members offered to teach the Holy Qur`an			

TAHRIK JADID DEPARTMENT			
No. of sessions organized to educate members about philosophy, history and demands of this Tahrik			
No. of members included in this Tahrik this quarter who were not participating previously			
No. of members who were approached to increase their pledge		No. of members who increased their pledge	

WAQF JADID DEPARTMENT			
No. of sessions organized to educate members about philosophy, history, demands and importance of this Tahrik			
No. of members included in this Tahrik this quarter who were not participating previously			
Target for this Year , Collection To-date		No. of members with pledge	

MUHASIB

No. of Chanda receipts processed this quarter		Total Income		Total Expenses	
Receipt books issued this quarter		Receipt books returned			
No. of members in Jama`at responsible for property maintenance		Security		Cleanliness	
No. of sessions organized to train members for above activities		Participation		Total team members	
Expenses incurred this quarter in carrying out above activities		Expenses to date			
No. of search activities carried out to address future requirements of Jama`at					

WAQF NAU DEPARTMENT

Total no. of Waqifeen		Waqifeen punctual in Namaz		Tahajjud		The Holy Qur'an	
Waqifeen made punctual this quarter in Namaz				Tahajjud		The Holy Qur'an	
Percentage of Waqifeen watching MTA, specially, Hudur's Friday sermon					% Improvement this quarter		
No. of Waqifeen who were taught Namaz this quarter				Qur'an		Translation	
Which religious book was assigned to be read this quarter?				How many Waqifeen read this book?			
No. of training sessions held to teach Tabligh skills				No. of Waqifeen participated			
No. of sports activities organized				No. of outdoor trips arranged			
No. of meetings arranged with parents				Average attendance			
No. of sessions organized to teach various languages				Specify languages that were taught			

ZIRA`AT DEPARTMENT

No. of members with academic qualification in agriculture related disciplines		Members working in this field	
Educational sessions attended to learn about new developments in agriculture seeds, fertilizers, pesticides etc.			
No. of sessions organized to spread this knowledge in Jama`at members			
No. of houses with kitchen garden capacity in the backyard		No. of houses with a kitchen garden	

SANAT-O-TIJARAT DEPARTMENT

No. of unemployed members who were helped in finding a job		No. of members seeking job but still unemployed	
No. of session organized to educate members about job search techniques		Effective resume writing skills	
No. of training sessions organized or attended to learn new trades		No. of teams created to stay in touch with new trends	
No. of sessions organized to help and encourage students to enroll in university			

AMIN

No. of receipts recovered for payment		No. of bank deposits	
Total amount deposited in bank		Total payments	

ADDITIONAL SECRETARY WAQF JADIID

Total new Ahmadis		No. of new Ahmadis contacted to promote their participation in this Tahrik	
No. of sessions organized to educate the philosophy and importance of this Tahrik		Attendance	
No. of members who started paying chanda this quarter		No. still not paying	

ADDITIONAL SECRETARY MAL

No. of members who started paying Chanda regularly this Qtr.		No. of members motivated to pay regularly	
What strategy is devised to activate irregular members (attach detail)			
No. of members who started paying chanda as Pre Authorized payment plan.			

President		Signature		Date	
General Secretary		Signature		Date	