

Mental Health eScreening (MHE) Clinicians and Assistants training lesson plan (approx. 1 hour)

Materials:

- MHE Triple-i Clinicians and Assistants training slide deck
 - MHE Clinicians and Assistants Manual
 - MHE application for demonstration of the software, including:
 - clinician-role user and password to log in
 - test Veteran users with appointments on the same day (3)
 - test Veteran users with CPRS data (1 or more)
 - data that displays for the Individual Statistic report
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Introduction

1. Show C/A PPT slides 1 – 2: Welcome screen and introduce MHE.
2. Tell where the training slides and videos are located in the VA system. Also make sure that students know where to locate the Clinicians and Assistants' Training Manual.
3. Show C/A PPT slides 3 – 5: Research Pilot screens and continue introduction to pilot conclusions.

Access

1. Show C/A PPT slide 7 - 8: Access TOCs.
2. Show C/A PPT slides 9: Security considerations.

Interface demo of logging in

1. Show the online staff access page; log in using a clinician role. Show the log-out link and demonstrate verifying the CPRS account.
2. Demonstrate a password change.

Your tasks

Show C/A PPT slides 20 – 21: Your tasks.

Interface demos

Creating an assessment

1. Introduce an assessment; demonstrate the Create Battery tab; explain options for walk-in or by appointment.
2. Demonstrate the Search function and the Create Record in DB button.
3. Create an assessment for a Veteran; show the system's default selections for the battery you choose and explain that clinicians can modify the selections.
4. Show the Assessment Dashboard and point out the assessment you just created.

What the Veteran sees

1. Log in as the Veteran and walk through the modules that you created as a clinician.
2. Fill out sample data on each screen.
3. Attempt to skip questions and display the application's prompts. Explain that some but not all questions can be skipped. Show that Veterans can go back and change answers.
4. Finish the questionnaire and display the ending screens that Veterans will see.

Assessments from Appointments

Go back to the Create Battery tab and walk through creating assessments for appointments.

Dashboard

1. Show the Dashboard tab and walk through the columns explaining each facet. Demonstrate the column sort feature.
2. Click a Veteran's name and review the Assessment Summary that appears.
3. Explain that you can modify the clinic, status, and more.
4. Demonstrate the Review Assessment feature.
5. Demonstrate the Health Factors.
6. Demonstrate the eScreening Summary and explain that it is customized from the Veteran's answers and designed to be printed and given to the Veteran.
7. Show the charts view.
8. Demonstrate the Save to VistA button. Explain that this is where the data gathered by MHE is logged into the VA record system, and show a CPRS record.

Searches

1. Show the Assessment Search and Veteran Search tabs.
2. Show all the options for an assessment search and demonstrate the results that come back.
3. Explain the Actions choices (paper = assessment report; magnifying glass = review notes; PDF symbol = audit report)
4. Show the options for the Veteran Search and demonstrate the results that return. Show that clicking the Veteran's name will link to the full assessment.

Reports

1. Demonstrate from the Reports tab; discuss the reports available.
2. Show the Individual Statistic report types, then run the report as type graph and numeric.

Getting Help

Show slide 81, How to get help.

Call for Questions.

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