

Section 508 Self-Certification Form

Department of Veterans Affairs

VA Section 508 Program Office

The responsibility for implementing Section 508 rests with the Program/Project Manager for a given project. The Program/Project Manager is encouraged to have a qualified Section 508 tester embedded within their project. The Section 508 Program Office (PO) recommends that Software projects undergo validation testing. The Section 508 PO also recommends the use of Section 508 personnel on IPTs. The Section 508 PO is pleased to work in cooperation with the responsible authorities to implement Section 508 requirements. The Section 508 PO will continue to audit web sites and web based Applications, software and mobile apps for Section 508 conformance on an ongoing basis and report its findings to the Office of the CIO.

For further information visit: <http://www.section508.va.gov>

1- Last Name, First Name (PM)	
2 - Phone Number	
3- Mobile Number	
4- Email Address	
5- Program Name and MI Number	
6- Project Name	

7 - In a separate Microsoft Word Attachment, please provide the following:

- A summary of the project including project function, project dependencies, how many users will the project impact, is it internal or external facing or Veteran focused?
- Include Section 508 test methodology.
- Submit IPT Section 508 test plan including dates and findings.

8. If application has no user interface or presentation layer for Section 508 PO to evaluate please check the box as this is sufficient authority to self-certify.

9 - Documentation submitted for Self-Certification must include Section 508 Self-Certification Form, Attachments and VPAT . To Self Certify that your project is Section 508 conformant sign and date below.
NOTE: When Self Certifying your project for Section 508 conformance, should the project not be usable due to Section 508 non conformance by Federal employees or the Public you may be named in a Section 508 law suit.

Name of Person Self-Certifying:

Signature of Person Self-Certifying:

Date:

The Section 508 Program Office acknowledges receipt of the Self-Certification documentation. We reserve the right to "audit" any project for Section 508 conformance. This function will be performed using a combination of automated tools and manual testing.

Date of Receipt by the Section 508
Program Office: