Progress Report

WMDD - 4900 Class Name Here

Team Member 1
Team Member 2
Team Member 3
Add all team members...

Langara.

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Overview

Provide a brief overview of the project's overall progress here. How have the milestones for the week and the task been progressing? Any concerns should be addressed, particularly for blockers or areas that require assistance. Do not wait for the weekly report or class; instead, contact the instructor or TA via Slack/Email.

Here, you write about the overall progress of the team this week, including any notable wins or significant accomplishments. Blockers and solutions should also be outlined. Remember, this is not a one-sentence answer, and every team member must contribute, including the PM.

Team

Team progress - how did you work together in the last week, collaborating, communicating and meeting as a team to outline tasks, work towards milestones and outline problems to bring to the IA or instructor?

Team meeting date/time & member attendance

Development

Progress in development of the front-end, back-end, research, and learning related to the project only.

Goals

What goals was the team working towards this week? These are general development goals, such as "researching x source for front end".

- Goal one
- Goal two
- Goal three and so on…

Completed tasks by team member

What tasks were completed? Each team member must link their ticket(s) for the work they completed this week; you must demonstrate your progress (this is connected to your marks).

First Name, Last Name - Langara ID
- [Ticket link](#) - Task description
- [Ticket link](#) - Task description…

Incomplete tasks

What was the dev team not able to complete in the task plan this week?
- [Ticket link](#) - Task description
- [Ticket link](#) - Task description…

Blockers

Is the team blocked on anything, or is there a bottleneck in the development process?

ADD Link + Screenshot from your GitHub

Design

Progress in design, including UX, UI, branding, research, and learning, specifically in relation to the project.

Goals

What goals was the team working towards this week? These are general design goals, such as "put UI kit together with buttons and button states".

- Goal one

- Goal two
- Goal three and so on...

Completed tasks by team member

What tasks were completed? Each team member must link their ticket(s) for the work they completed this week, and they must demonstrate their progress (this is connected to their marks).

First Name, Last Name - Langara ID
- [Ticket link](#) - Task description
- [Ticket link](#) - Task description...

Incomplete tasks

What was the design team not able to complete from the task plan this week? Each team member must link their ticket(s) for the work they completed this week, and they must demonstrate their progress (this is connected to their marks).

- [Ticket link](#) - Task description
- [Ticket link](#) - Task description...

Blockers

If there are any blockers or potential delays in the project's progress, please mention them here. Delays happen, we plan as best as we can, but outline any delays to help your future planning.

ADD Link + Screenshot from your Figma Board

Plan for next week

What are your plans for the upcoming week, and will you be making any changes to your workflow, progress, or addressing outstanding bugs?