# TIPS AND TRICKS OF TECHNICAL WRITING

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# TIPS AND TRICKS OF TECHNICAL WRITING

## 1.0 OVERVIEW

What is Technical Writing? In simple words, it is the art of creating and communicating information to specifically targeted audiences through simple and concise language. Technical documentation can embrace a variety of domains. This includes Information Technology, Marketing, Aviation, Engineering, finance, and much more.

## 2.0 HOW TO BECOME A SUCCESSFUL TECHNICAL WRITER?

To a great extent, the complexity of technical writing abides in the type of domain the Writer is associated with. However, there are some tips and tricks all technical writers can get accustomed to, in order to create a purposeful document.

### *Follow Document Development Life Cycle (DDLC):*

DDLC is the process of planning, analyzing, designing, creating, editing, publishing and maintaining a document during the entire product development lifecycle. A comprehensive understanding of the document development Life Cycle can help the writers to analyze the project requirement, plan ahead and thus meet design specifications in the creation of a purposeful document.



### *Adapting a simple, Precise style of writing:*

The main objective of Technical writing is to break the complex technical information into simple, clear and easy to understand text. The simpler the details are, the easier it is to comprehend.

### *Identification of Audience:*

Audience analysis is an integral part of technical writing. A document targeted towards specifically set audience can render more knowledge and information.

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### Identification of Scope:

It’s hard to create a technical documentation without understanding the scope. This again can be tagged back to the importance of [planning and analyzing time required for technical documentation.](https://d.docs.live.net/379790f69fb0c566/Documents/TIPS%20AND%20TRICKS%20FOR%20TECHNICAL%20WRITING.docx" \l "Planning)

### Good Knowledge of Graphic Designing Tools:

Graphic can be a useful tool, especially rendering technical information. Visual images can create more impact than readable contents. There are multitudes of graphic designing and screen capturing tools like the following:

* MS Visio:
* Visio is a diagramming and vector graphics application and is part of the Microsoft Office family.
* Photoshop:
* Photoshop Is one of the best used image-editing software.
* Camtasia
  + - This is a powerful screen capturing tool, created by TechSmith to create Video tutorials, Presentations etc.
* SnagIT,
* SnagIT is a powerful screen capture and editing tool, equipped with Screen recording functionalities.
* TinyTake
* TinyTake is another screen capturing tool used to capture, annotate, and share screen captures and screen casts.

NOTE: Apart from the tools listed here, there are many graphic designing and presentation tools available in the market. See the table below for more information.

|  |  |
| --- | --- |
| Graphic Designing Tools | Presentation Tools |
| Adobe PhotoShop | PowerPoint |
| LucidChart | CustomShow |
| Drawio | Prezi |

## CONCLUSION

Technical writing is used in a variety of technical occupational fields and through the use of appropriate tools and vision, technical writers can easily accomplish the task of providing purposeful documentation to the targeted audience.

## REFERENCES

<https://en.wikipedia.org/wiki/Technical_writing>

<https://techwhirl.com/what-is-technical-writing/>

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