

914-841-4280

biz@mollyalexander.com

Westchester, NY

www.mollyalexander.com

# MOLLY ALEXANDER

## EDUCATION

### BINGHAMTON UNIVERSITY

B.A. in English

B.A. in Graphic Design  
Expected May 2022

### FASHION INSTITUTE OF TECHNOLOGY

Data-Driven Design  
Jun 2020 - Aug 2020

### HORACE GREELEY HIGH SCHOOL

Regents Diploma  
Jun 2018

## LEADERSHIP

### ALPHA EPSILON PHI SORORITY

Vice President of Operations  
Nov 2020 - Present

### ALPHA EPSILON PHI SORORITY

Vice President of Panhellenic Interactions  
Nov 2019 - Nov 2020

## EXPERIENCE

### COREY PAIGE DESIGNS

Digital Content and Brand Marketing Assistant, Apr 2020 - Present  
Digital Marketing and Graphic Design Intern, Oct 2018 - Apr 2020

- Create innovative ads for Instagram and Facebook and ad strategies with ROAS as high as 71.34
- Assist with day-to-day Instagram stories for product launches and overall engagement (1.56% engagement rate)
- Assist with product management and linesheets for more than 50 products
- Completing up to 10+ tasks per day ranging from design tasks to marketing tasks with firm deadlines

### UNDERGRADUATE RESEARCH CENTER at BINGHAMTON UNIVERSITY

Graphic Designer, Nov 2019 - Feb 2021

- Producing printed flyers and graphics for promotion using Adobe Illustrator
- Liaison between the Communications Team and Student Ambassadors to efficiently discuss and create new materials together
- Designing Binghamton University Undergraduate Journal cover and 10 student submission covers with 100% original concepts

### ICD CONTEMPORARY JEWELRY

Social Media Manager (Facebook), Nov 2017 - Apr 2019

- Manage all Facebook posts and their respective copy
- Creating content as well as adjusting and strengthening current content as needed
- In a 28-day period:
  - Increased Facebook page views by 28%
  - Increased post reach by 137%
  - Increased post engagement by 367%

## SKILLS

Proficient in Microsoft Office, Google Drive, Adobe Photoshop, Adobe Indesign. Experienced in iMovie, Shopify, Adobe After Effects, Adobe Illustrator, Canva