

Binny Kaur

BUSINESS PROCESS ANALYST

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"Be the change that you want to see in the world." - Mohandas Gandhi

Summary

I have 3+ years of experience working in semi - government and startup environments across domains of supply chain operations and project management. A quick learner with proven analytical skills and high sense of responsibility, positive attitude and ability to build an effective working relationship within a team and across functions.

Skills

- Supply chain process excellence
- Business Analysis
- Sourcing & Procurement
- Business Requirement Documentation
- SAP-MM
- Relational databases: MySQL
- Microsoft Office
- Project Management
- Vendor Management
- Warehouse System Design
- BI Tools: Tableau, PowerBI
- Canva - Poster/ Newsletter Tool

Work Experience

Accenture Solutions Pvt. Ltd.

BUSINESS PROCESS ANALYST

Noida, India

Oct. 2021 - Present

- Refactoring and analyzing complex supply chain data and publishing insightful reports to the client.
- Tracking medical goods in transit in the reverse chain for our client Philips in American countries.
- Evaluating exceptional cases that account for error or delay in inbound of goods in the warehouse.

Grofers India Pvt. Ltd.

ASSISTANT MANAGER

Gurugram, India

Oct. 2019 - Sep. 2021

- Handled pan India day to day operations for process improvements, pilferage reduction and cost optimization.
- Removed redundant aggregation centres in the supply chain, saving cost by upto 40% from the existing metrics.
- Setup process improvement guidelines and documented those SOPs for successful rollout in pan India operations.
- Created dashboards to publish item missing, perfect orders and complaints metrics for each zonal region.
- Successful in introduction of electric fleet in last mile delivery of orders. Thus reducing logistics cost by 50% in various regions and also making the deliveries zero emission.
- Processed technology integration requests from Infra team for successful launch of new store.
- Developed incentive program for manpower involved in order delivery process which resulted 9% reduction in customer complaints.

Vedanta Resources Ltd.

ASSISTANT MANAGER

Chhattisgarh, India

Aug. 2018 - Aug. 2019

- Managed procurement of specific categories of spares for various strategic business units under the company.
- Ensured compliance while upholding the terms and conditions as mentioned in purchase orders with third party logistics (3PL) suppliers and vendors.
- Ensured partner agreement adherence through appropriate contract management and ongoing partnership with the legal team.
- Established supplier base and performance development metrics to form strategic relationships with the suppliers.
- Published monthly procurement reports highlighting slow and fast moving spares to help manage inventory.

Education

Thapar Institute of Engineering and Technology

B.E. IN ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING

Patiala, India

Aug. 2014 - Jul. 2018

- Organized technical events, workshops as a member of the Electronics Instrumentation and Control Engineering club.
- Helped organize university fundraisers for blood donation camps, eco-club, exceeding expected donation amounts by 25% through the use of diverse marketing channels and gathering options.
- Organized five-plus social events as a vice-president of Thapar Institute of Engineering and Technology Rotaract Club.

Achievements

- Successfully launched the Electric fleet operations for last mile delivery of orders at Grofers. Grofers took its first step toward sustainable e-commerce deliveries through this project. Achieved a 60% reduction in intransit order damage and reduced customer complaints by 30% through this initiative.
- Acted as lead in an ad film for Grofers inhouse cosmetic brand Orange Something. This promotion film raised sales of the product by 20%.
- Sourced indigenous vendor for Boron Hardener, key ingredient required to increase the conductivity of aluminum rods, which drive almost 30% revenue of finished products offered by BALCO. This partnership with the vendor resulted in a tangible benefit of 1Cr to the firm.