



EDUCATION

MASTER IN TECHNOLOGY

ENTERPRISE SYSTEM AND
BUSINESS ANALYSIS

Federation University
2019 - 2021

BACHELOR IN INFORMATION TECHNOLOGY

INFORMATION MANAGEMENT
Tribhuvan University
2013 – 2017

PROFESSIONAL PROFILE

I analyse the business domain and optimise business performance through technology application and provide high level of customer satisfaction by meeting aggressive business goals with specialized knowledge and experience of business analyst.

EXPERIENCE

Full IT Solution

Business Analyst and Project Administrator (Dec 2021 – Fed 2022)
Kaleen, ACT

Stalione Group

Business Analyst (Jan 2020 – April 2020)
Sydney, NSW

Surfmandu Pvt. Ltd

Business System Analyst (Nov 2017 - Feb 2019)
Kathmandu, Nepal

TRAINING

Scrum Master

Real Time Project on “Developing the digital e-commerce website with the usage of API”

Federation University
(Aug 2021 - Oct 2021)

Professional Year

Interpersonal and organizational skill development training focusing on IT professionalism

Australian Computer Society (ACS)
(March 2021 – Feb 2022)

CORE COMPETENCIES

Handling multiple projects using Jira
Software of Project Management

Team Leader and team player

Preparing business requirement
document (BRD)

Data analysis and visualization

Coordination and communication with
stakeholder

Engaging with client and requirement
gathering

Process mapping using UML diagrams

Identifying the area of improvement and
providing better solution

Attention to detail and time management

Conducting the daily stand-up meeting for
project tracking, identifying the problems,
and gathering the better solution with
team effort

Knowledge of BABOK

TECHNICAL SKILLS

Jira Software of Project Management

Agile Scrum Methodologies for Software Development

SAP – LUMIRA & HANA

Professional VISIO

SQL scripts

SAS, Tableau & Power BI

MS Office Suits

Basic knowledge of Programming Language: JAVA, PHP, Python, HTML, CSS, JavaScript, JSP, ASP

Networking and Internetworking

SOFT SKILLS

Communication and Motivation

Critical-Thinking

Planning, Organizing& Goal Setting

Problem-Solving

Time and Risk Management

Project Management

Stakeholders Engagement

Customer support and customer service

Writing Business Report

Knowledge of Hardware and software

Routing, switching and cabling

PROJECT ENGAGEMENT

- **Developing Digital Website Using API:** Engaging with client and supervisor to gather the project requirements and coordinate with team member. Preparing user storing, product backlog and sprint backlog. Preparing project requirement documents.
- **HR Recruiting System:** Engaging in *Timesheet* and *Time Tracking* functionalities by doing reverse reengineering from Clockify Application and surfing other website contents for references and preparing documentation including scenarios case, use-case and process diagram.
- **Finance Management System:** Competitive analysis of various accounting software like *Wave* and *Quickbooks* and gathering their best features for Stalione accounting software. Process mapping and preparing documentation.
- **Websites Functionalities Testing and Reporting.**
- **Bird Strike Data Analysis (Teradata):** Analyzing the big data and preparing documentation and visualization for reporting using SAS, Pivot chart & table and Tableau

CERTIFICATION

- **Australia Computer Society (ACS)**
Professional Skill Development Course
Professional Year
- **Federation University**
Enterprise System and Business Analysis
- **Tribhuvan University**
Information Management

Reference

Name: Mohammad Sarfaraz
Email: smohammad@ameb.edu.au
Contact Number: 0406551602

Name: Khati Bom
Email: bom.khati@compnow.com.au
Contact Number: 0405387304