SCRUM MEETING WEEK (4)

Sprint planning checklist

Preparation	Meeting	Follow up
N/A	Flesh Out Project Use Case Diagram Draft	Use Case Diagram Final Project Requirements Individual Tech-Study

Sprint team members

Name	Role
Heanan Bird	Team Member
Berkay Karacelik	Team Member
Jeffrey Peters	Scrum Master
James Raportar	Team Member
Alex Rybka	Team Member

Sprint planning meeting items

Previous sprint summary

Sprint theme	N/A
Issues completed	N/A
Issues left	N/A
Team Capacity	N/A

Summary	This meeting, we decided what our project will be about and made our first draft for the use case diagram. This is the foundation for our project and will be built upon in following sprints. Although it seems simple now, the scope will grow.

Details Current sprint

Start date	30/01/24
End date	06/02/24
Sprint theme	Project Description
Team capacity	100%
Issues capacity	100%
Individual capacity	Heanan 100% Alex 100% James 100% Jeffrey 100% Berkay 100%
Potential risks	● The project Description is too broad and does not include enough detail ● Lack of technical knowledge of what could go wrong and what is technically possible
Mitigations	● Get consistent feedback from TA and ask for help about what is feasible ● Seek out feedback based on team experience and professor knowledge

Sprint planning resources
- The team is divided into front and backend
  - Front End - Alex, Jeffrey
  - Back End - Berkay, Brody
  - Free Agent - James
- IEEE and IoT Datasets
- Each member will Research working areas