

Name: **Augastine Ndeti**
Address: **P.O Box 60042 – 00200, Nairobi, Kenya**
Phone Number: **+254 742125032**
Email: augastinendeti@gmail.com
LinkedIn Profile: [linkedin.com/in/augastine-ndeti-290230175](https://www.linkedin.com/in/augastine-ndeti-290230175)

PROFILE STATEMENT

I am a self-driven expert with strong time management and collaboration abilities, seeking a role to apply my expertise in either my Technical or Non-technical skills (or both). I am a creative writer and skilled content researcher with a meticulous eye for detail.

My skills include Front-end Development (HTML, CSS, JavaScript, React), SQL, technical writing, and more. My passion lies in creating innovative solutions, and I confidently tackle problems through a positive can-do attitude. I am always willing to expand what I already know, and also learn new skills where necessary. I value pushing technological advancements through dynamic interactions with computer systems to shape the future of technology and business.

SKILLS & AREAS OF EXPERTISE

Technical skills:

- **Expert in:** Web Development, HTML, CSS, JavaScript, Git, RESTful APIs, Technical Writing, SEO, Content Creation, User specifications, AI tools Prompting, and CRM tools.
- **Intermediate in:** React, Python, MySQL, WordPress, Adobe software packages, and photo/video editing; and ready to learn more to be an expert.

Non-technical skills:

- Business Development, Digital Marketing, Content Creation, Content Management System (CMS) platforms and Project management.
- Can explain complex technical concepts clearly to both technical and non-technical personnel.
- Research techniques on any topic using various databases, journals, and other credible sources to find relevant information.
- Managing multiple projects/orders.
- Writing in various technical styles, such as APA, MLA, and Harvard.

WORK EXPERIENCE

Business Development Manager

May 2023-January 2024

Ngeni LABs, Kenya

The responsibilities included:

- 1) Cultivating strong business relationships with key decision-makers.
- 2) Proactively identifying new opportunities and delivering innovative solutions to customers.
- 3) Cold calling and emailing potential customers to generate leads
- 4) Developing market strategies by researching lists of high-potential prospects.
- 5) Attending clients' calls.
- 8) Digital Marketing (Growing LinkedIn connects and finding potential leads from the platform).

Freelance Writer

November 2021 – April 2023

CourseHero, WriterPro.com, & Writerbay (Remote)

As a freelance general writer for these platforms, I performed the following tasks;

- Conducted extensive research utilizing academic databases, journals and credible sources to find pertinent information on assigned topics
- Wrote many papers in various technical styles including APA, MLA, and Harvard to effectively communicate complex concepts.
- Communicated effectively with clients to understand needs and deliver quality work on time
- Managed multiple projects simultaneously and met deadlines.
- I have previously written many types of papers, including; Blogs, Essays, Reports, Case studies, Journals, Journal critique, Research proposals, Thesis, Dissertations, Literature reviews, Discussion assessments, Reflections, Articles, Q&As, etc.
- Solved problems creatively and adapted to new challenges, learning new skills quickly.
- Through deep research, I tutored students across various subjects and education levels with strong knowledge in Computer Science, Business, Nursing, Psychology, and Sociology.

I.T. Support Officer-Intern**May 2021 - Oct 2021*****Makueni County Government, Wote, Kenya***

- Provided technical support for County computers, networks, and software, whereby I quickly identified and resolved issues.
- Led setup of County's new network and I.T. infrastructure (drew the network architecture diagram, patched cables, configured network, created user accounts, installed software).
- Worked with the I.T. team to develop new security policies and procedures.
- Conducted regular security audits to ensure County data safety.
- Completed major county I.T. projects on schedule
- Configured IFMIS (*Integrated Financial Management Information System*) network ports.

EDUCATION

Bachelor's Degree in Computer Science, Sep 2017 - Dec 2021
Rongo University,
 Attained Second Class Honors, Upper Division.

Kenya Certificate of Secondary Education, 2013 - 2016
Kitheuni Secondary School,
 Attained Grade B-

(KCPE)Kenya Certificate of Primary Education, 2004-2012
Mwambathaana Primary School,
 MARKS ATTAINED- 331 marks out of 500 marks.

MY CERTIFICARTIONS

1. Bachelor's Degree in Computer Science - https://drive.google.com/file/d/1EggXKr_bb5wTYarW-9RYNIDfZwKWj3_R/view?usp=sharing
2. Web Development Professional Program by SoloLearn – <https://www.sololearn.com/certificates/CC-XY7M5O8H>

ACTIVITIES AND INTERESTS

- I research a lot on the latest tech trends to stay updated.
- Traveling to experience new destinations, cultures, and attractions to envision the visitor perspective.
- Researching local sites and conveying what makes locations appealing through writing.
- Enjoys playing checkers to sharpen problem-solving and strategic thinking.
- Watches business and investing documentaries with entrepreneurial aspirations.
- Values networking and gaining fresh perspectives.
- Proficient at swimming
- Enthusiastic soccer player
- Prioritizes work-life balance with social connections and parties

REFEREES

Antonio Omambia, Project Manager, Ngeni LABs, Tel: +254 714731015 Email: omambiaantonio@gmail.com	Philip Ngila, Head of ICT, Department of Health, Makueni County Government, Tel: +254 724111029, Email: phngila@gmail.com	M.R. Samson Nyakiti, Head of Department of Mathematics, Statistics And Computer Science: Rongo University, P.O Box 103-40404, Rongo. Mobile: 0770308265
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