

BCIS309 Work Integrated Learning: Assessment 1 – Proposal - 10% of total marks

Student Name _____

Academic Supervisor_____

Industry Supervisor _____

Organisation_____

**Note, fractional marks may be allocated*

Outcome	5	4	3	2	1	0	Mark
Project Details, Project Scope, Project Plan – High Level, Project Plan - Detailed	Has made a thorough plan of how the project scope will be met	Has made a sound plan of how the project scope will be met	Has made a satisfactory plan of how the project scope will be met	Has attempted a plan of how the project scope will be met	Has little idea of how the project scope will be met	Made no serious attempt to plan the project.	x2
Course Management (Stakeholder Management)	Has established and planned for an extensive and exceptionally effective approach to the management of the course.	Has established and planned for an extensive and effective approach to the management of the course.	Has established and planned for a satisfactory approach to the management of the course.	Has established and planned for some management of the course.	Has established and planned for minimal management of the course.	Has not established and/or planned management of the course.	
Identification of relevant level 6 and 7 course skills (Student Skills)	Has correctly identified and described all and <u>only</u> relevant skills of level 6 & level 7 courses completed.	Has correctly identified and described all relevant skills of level 6 & 7 courses completed (but some not relevant).	Has identified and described the most relevant skills of level 6 & 7 courses completed.	Has identified some relevant skills of level 6 & 7 courses completed.	Has made little attempt to identify relevant skills of level 6 & 7 courses completed.	Has not identified relevant skills of level 6 & 7 courses completed.	
Risk management programme	Has created and planned a comprehensive risk management programme for the course, showing in-depth understanding of how the risk management programme will be applied.	Has created and planned a comprehensive risk management programme for the course, showing understanding of how the risk management programme will be applied.	Has created and planned a risk management programme for most aspects of the course, showing some understanding of how the risk management programme will be applied.	Has created and planned a risk management programme for some aspects of the course, showing little understanding of how the risk management programme will be applied.	Has created and / or planned some aspects of a risk management programme.	Has made little attempt to create and / or plan a risk management programme.	

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Outcome	5	4	3	2	1	0	Mark
Quality assurance programme	Has created and planned a comprehensive quality assurance programme for the course, showing in-depth understanding of how the quality assurance programme will be applied.	Has created and planned a comprehensive quality assurance programme for the course, showing understanding of how the quality assurance programme will be applied.	Has created and planned a quality assurance programme for most aspects of the course, showing some understanding of how the quality assurance programme will be applied.	Has created and planned a quality assurance programme for some aspects of the course, showing little understanding of how the quality assurance programme will be applied.	Has created and / or planned some aspects of a quality assurance programme.	Has made little attempt to create and / or plan a quality assurance programme.	
Methodology, Reference List <i>(Including current APA 7 style)</i>	Has identified, performed high level research, referenced and briefly critiqued an accepted theory to the industrial practice to an exceptional standard.	Has identified, performed high level research, referenced and briefly critiqued an accepted theory to the industrial practice to a high standard.	Has identified, performed high level research, referenced and briefly critiqued an accepted theory to the industrial practice to a satisfactory standard.	Has identified, performed high level research, referenced and briefly critiqued an accepted theory to the industrial practice to an adequate standard.	Has attempted to identify, perform high level research, reference, and briefly critique an accepted theory to the industrial practice	Has not demonstrated an ability to identify, research, reference and critique an accepted theory to the industrial practice.	
Professionalism, Ethics, Sustainability, Inclusive Practice and Te Tiriti o Waitangi	Has identified and planned how these principles will be applied to the project to an exceptional standard.	Has identified and planned how these principles will be applied to the project to a high standard.	Has identified and planned how these principles will be applied to the project to a satisfactory standard.	Has identified and planned how these principles will be applied to the project to an adequate standard.	Has attempted to identify and/or plan how these principles will be applied to the project.	Has not demonstrated an ability to identify and/or plan how these principles will be applied to the project.	
Effective Written Communication <i>(Including current APA 7 style)</i>	Presentation shows a polished and imaginative approach. All sections present.	Presentation carefully and logically organised. All sections present.	Presentation satisfactory, showing organisation and coherence. All sections present.	Presentation shows an attempt to organise in a logical manner. Sections missing.	Presentation is disorganised and incoherent. Sections missing.	No serious attempt has been made to produce a report.	x2
	Thoughts and ideas are clearly and fluently expressed, using an imaginative, insightful approach. Accurate grammar, spelling and APA.	Thoughts and ideas clearly convey intended meaning, a degree of fluency apparent. Accurate grammar, spelling and APA.	Thoughts and ideas are clearly expressed. Conventional approach/ little insight. Grammar, spelling, and APA mainly accurate.	Thoughts and ideas generally conveyed as intended, meaning usually apparent. Grammar, spelling and APA contain several errors.	Thoughts and ideas appear muddled, meaning often confused, language inappropriate/lacks fluency. Grammar, spelling and APA contain several errors.	Thoughts and ideas not expressed, meaning highly confusing, language inappropriate/lacks fluency large number of grammar, spelling and APA errors.	
Total Marks:							Total
Student has submitted a completed and signed Work Integrated Learning Agreement Form Y / N				Divide Total by 5 to produce the final mark for the Proposal The student must achieve at least 50% for this assessment and submit a completed and signed WIL Agreement Form			