

लोक सेवा आयोग, कर्णाली प्रदेश
विविध सेवा, सहायकस्तर पाचौं तह, कम्प्युटर अपरेटर पदको खुला प्रतियोगितात्मक लिखित परीक्षा
मिति: २०८१-०१-०८

KEY [D]

चरण: प्रथम

समय: ४५ मिनेट

पूर्णाङ्क : ५०

विषय: कम्प्युटर सम्बन्धी

उत्तरपुस्तिकामा प्रश्नपत्रको KEY अनिवार्य रूपले उल्लेख गर्नुपर्नेछ । KEY उल्लेख नगरेमा उत्तरपुस्तिका रद्द हुनेछ । परीक्षामा Calculator, Mobile प्रयोग गर्न पाइनेछैन ।

Part-A: Objective Questions

35*1=35 Marks

1. Which command divide the surface of the blank disk into sectors and assign a unique address to each one.

- A. Ver B. Format C. Fat D. Chkdsk

2. Shortcut key for creating a new folder is

- A. F2 B. Ctrl+ C C. Alt + Ctrl D. Ctrl + Shift + N

3. Which tool in control panel is used to adjust your computer setting to control computer with voice command?

- A. System and security B. Appearance and personalization
C. Hardware and Sound D. Ease of Access

4. Tag is used to create a numbered list in HTML.

- A. B. C. D. <ll>

5. The element holds two or more frame elements.

- A. Frameset B. Frame C. Frame body D. Frame element

6. Which of the following input device interprets pencil marks on paper media?

- A. Punch card reader B. Optical Scanner
C. Hand Writing defector D. O.M.R. (optical mark reader)

7. The term GIGO is related to which characteristics of computers?

- A. Speed B. Automatic C. Accuracy D. Reliability

8. Dot Matrix printer is an example of

- A. Impact Printer B. Non-impact printer C. Thermal Printer D. Laser Printer

9. is a translator which translates the program written in high level language into machine level language.

- A. Assembler B. Compiler C. Machine level language D. Software

10. The cache memory works between

- A. ROM and CPU B. RAM and ROM
C. CPU and RAM D. Random and secondary memory

11. Which of the following is valid statement?

- A. Data in itself is useless unless it is processed
B. The data that is processed is called a program
C. The data which is not yet processed is information
D. Information is processed by computer to generate data

12. The delay that occur during the playback of a stream is called:

- A. Stream delay B. Playback delay C. Jitter D. Event delay

13. Which of the following cables can transmit data at high speed?

- A. UTP cable B. Coaxial cable C. Optic fiber cable D. Twisted pair cable

14. Which of the following is considered as the unsolicited commercial email?

- A. Virus B. Malware C. Spam D. All of the above

15. Firewalls are to protect against

- A. Virus attacks B. Phishing attacks

- C. Data driven attacks
D. Unauthorized attacks
- 16. The purpose of the macros feature in word processing application is**
A. To insert hyperlink
B. To record and automate task
C. To create header and footer
D. To apply predefined styles to text
- 17. The space left between the margin and start of a paragraph is called;**
A. Spacing
B. Gutter
C. Indentation
D. Alignment
- 18. In which view, headers and footers are visible?**
A. Normal view
B. Page layout view
C. Print layout view
D. Draft view
- 19. The ability to combine name and addresses with a standard document is called:**
A. Form Letters
B. Document formatting
C. Mail Merge
D. Data management
- 20. Which of the following tab is used to add the document citation?**
A. Home
B. Insert
C. Page layout
D. References
- 21. Which of the following shortcut key is used to check spelling?**
A. F9
B. F1
C. F2
D. F7
- 22. A4 sized paper is**
A. 21.59 cm x 27.94 cm
B. 21.59 cm x 35.56 cm
C. 21 cm x 29.7 cm
D. 14.8 cm x 21 cm
- 23. In excel, Cells are labeled as**
A. I, II, III
B. 1, 2, 3
C. A1, B1, C1
D. A, B, C
- 24. The basic unit of worksheet into which you enter data is called a**
A. Tab
B. Cell
C. Box
D. Range
- 25. Which of the following is NOT the correct method of editing the cell content ?**
A. Press the Alt key
B. Press the F2 key
C. Click the formula bar
D. Double click the cell
- 26. The formula in the cell B5 is =A4+C3. This is copied to cell D8. What will be the formula in D8?**
A. =C7+E6
B. =C4+E3
C. =E7+C5
D. =A4+ C3
- 27. Which tab contains the tool "Freeze panel" ?**
A. Home
B. Page layout
C. View
D. Review
- 28. Absolute reference of third row of E column in excel is;**
A. E3
B. \$E3
C. \$E\$3
D. None of the above
- 29. Which of the following features displays only the data in column(s) according to specified criteria?**
A. Pivot
B. Sorting
C. Filtering
D. Formula
- 30. The PowerPoint view that displays only text (title and bullet) is**
A. Outline view
B. Notes page view
C. Slide sorter
D. Slide show
- 31. A is an area reserved for a specific piece of data.**
A. Report
B. Key
C. Record
D. Field
- 32. A field that uniquely identifies each record in a table is**
A. Index key
B. Main field
C. Primary key
D. Key field
- 33. Which is NOT a valid data type in MS access ?**
A. Memo
B. Picture
C. Currency
D. Auto number
- 34. Record of the table is also called;**
A. Field
B. Text
C. Tuple
D. All of the above
- 35.Runs on a computer hardware and serve as platform for other software to run on.**
A. System software
B. Operating System
C. Application software
D. All of the above

Part-B: Subjective Questions**3 *5 = 15 Marks**

1. What are the common computer security threats and protection measure? .2.5+2.5 =5 Marks
2. Explain the importance of relationship in a relational database system. Describe the types of relationships commonly used in database design, and provide examples of how they are implemented in MS -Access. 1+2+2= 5 Marks
3. What is an operating system ? List down it's major functions. 2+3 =5 Marks

1. B	2. D	3. D	4. A	5. A	6. D	7. C	8. A	9. B	10. C
11. A	12. C	13. C	14. C	15. D	16. B	17. C	18. C	19. C	20. D
21. D	22. C	23. C	24. B	25. A	26. A	27. C	28. C	29. C	30. A
31. D	32. C	33. B	34. C	35. B					