

Technical Skills

1. **SQL & Database Knowledge**
 - Basic to intermediate SQL for querying databases
2. **Documentation & Reporting**
 - Creating clear and concise documentation
 - Proficiency in tools like Microsoft Word, Excel, PowerPoint
3. **Prototyping & Wireframing**
 - Using tools like Balsamiq, Figma, or Axure
4. **Agile Methodology**
 - Understanding of Scrum and Kanban
 - Familiarity with tools like JIRA, Confluence, or Trello
5. **Software Testing & Validation**
 - Basic knowledge of test cases and testing cycles
 - Conducting UAT (User Acceptance Testing)

Interpersonal Skills

1. **Communication**
 - Strong written and verbal communication
 - Ability to convey complex information simply and clearly
2. **Stakeholder Management**
 - Building relationships with key stakeholders
 - Managing expectations and resolving conflicts
3. **Problem-Solving**
 - Analyzing issues and developing actionable solutions
4. **Critical Thinking**
 - Evaluating information from different perspectives
 - Making data-driven recommendations
5. **Time Management & Prioritization**
 - Balancing multiple tasks and deadlines
 - Prioritizing work effectively

Advanced Skills (Optional but Valuable)

1. **Advanced Data Analysis Tools**
 - Proficiency in Power BI, Tableau, or similar tools
2. **Programming Basics**
 - Understanding Python or R for more advanced data manipulation
3. **Business Intelligence (BI) Knowledge**
 - Familiarity with BI tools and frameworks
4. **Financial Modeling & Forecasting**
 - Knowledge of financial analysis techniques if working in finance-related projects