SaaS Stack
Audit Report

Prepared for: Acme Corporation
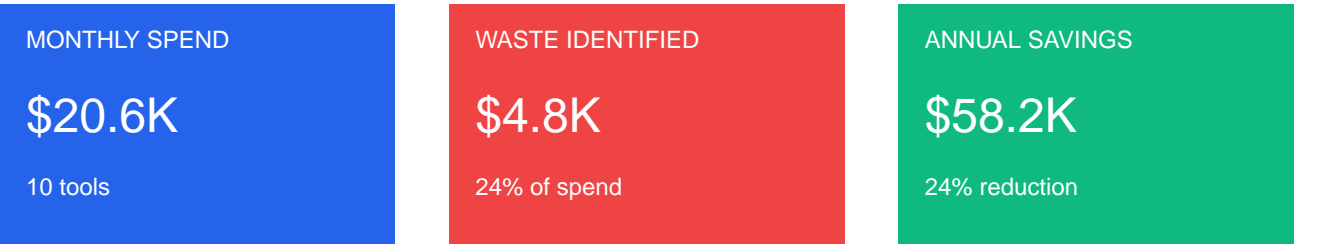
Report Date: January 28, 2026

Optimize Your Stack. Maximize Your ROI.

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1. Executive Summary

MONTHLY SPEND

$20.6K

10 tools

WASTE IDENTIFIED

$4.8K

24% of spend

ANNUAL SAVINGS
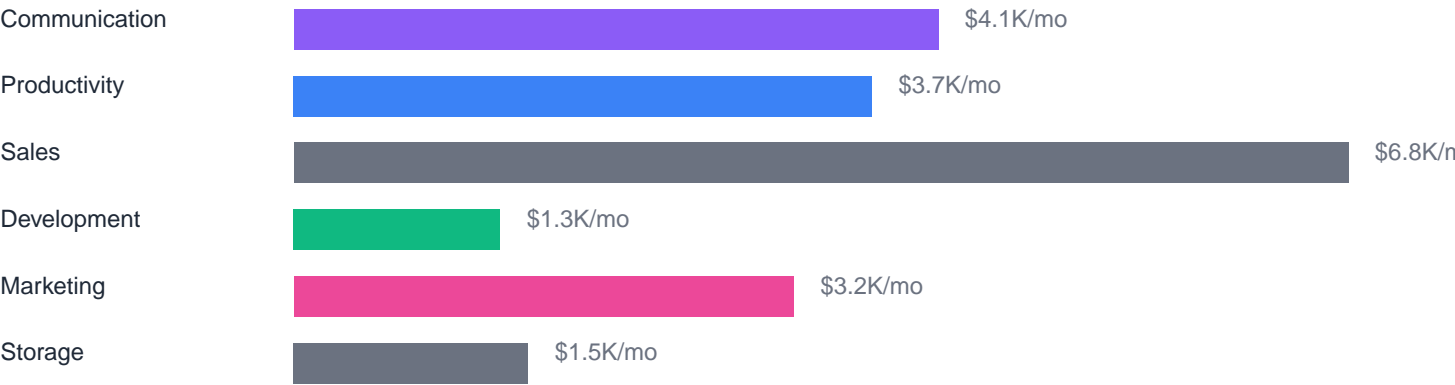
$58.2K

24% reduction

Stack Health Score

68%

Key Findings

- Duplicate project management tools (Notion, Asana, Jira) causing $1,400/mo in overlap
- Zoom licenses significantly underutilized - 65% of licenses unused
- Dropbox usage dropped 70% after Microsoft 365 OneDrive adoption
- Salesforce has 15 unused licenses costing $2,250/mo

Your organization can save $58.2K annually
by implementing the recommendations in this report.

2. Current Stack Overview

Spend by Category

Communication	$4.1K/mo
Productivity	$3.7K/mo
Sales	$6.8K/mo
Development	$1.3K/mo
Marketing	$3.2K/mo
Storage	$1.5K/mo

Tool Inventory

Tool	Category	Users	Monthly Cost	Status
Slack	Communication	150	$1.1K	Active
Microsoft 365	Productivity	200	$2.4K	Active
Salesforce	Sales	45	$6.8K	Active
Zoom	Communication	200	$3.0K	Underutilized
GitHub	Development	30	$570	Active
Jira	Development	50	$750	Active
Notion	Productivity	80	$640	Underutilized
Asana	Productivity	60	$660	Underutilized
HubSpot	Marketing	25	$3.2K	Active
Dropbox	Storage	100	$1.5K	Underutilized

3. ROI Analysis

ROI Comparison

Current ROI: 180%

Projected ROI: 245%

+65%

ROI Improvement

Key Metrics

Cost per Employee
$103/mo
Industry avg: $85/mo

Tool Utilization Rate
68%
Target: 80%+

Value Delivered
$450.0K/yr
vs. cost analysis

Tool Utilization Breakdown

High (80%+): 4 tools ($4.8K/mo)

Medium (40-80%): 3 tools ($10.6K/mo)

Low (<40%): 3 tools ($5.2K/mo)
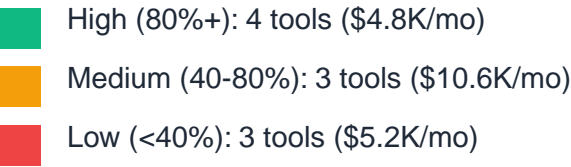
4. Waste Identification

Total Identified Waste: $6.0K/month

Ø=Ý4 Unused Licenses

Salesforce	
15 licenses never logged in	-$2.3K/mo

Ø=ßá Duplicate Tools

Asana	
Functionality overlaps with Jira	-$660/mo

Ø=ßà Underutilized

Zoom	
130 of 200 licenses unused	-$1.9K/mo

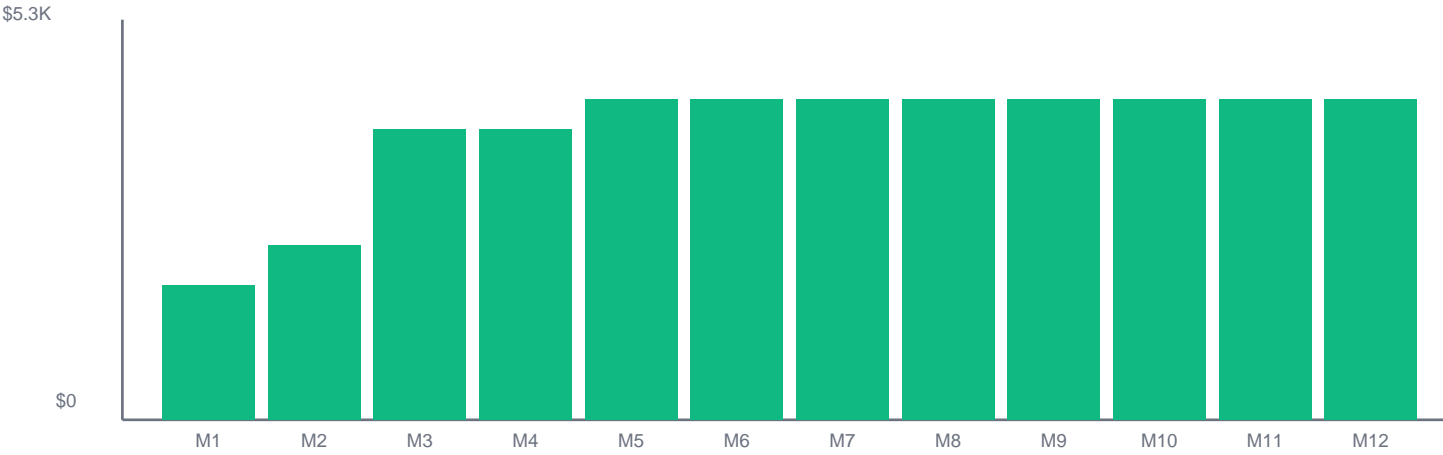| Dropbox	
Only 25% active users, OneDrive preferred	-$1.1K/mo

5. Prioritized Recommendations

Priority: ● High ● Medium ● Low

1 **Reduce Zoom licenses**
Downgrade to 70 licenses based on actual meeting hosts

Effort: Low | Timeline: 1 week

Save $1.9K/mo

2 **Consolidate to Jira for project management**
Migrate Asana users to Jira, cancel Asana subscription

Effort: Medium | Timeline: 1 month

Save $660/mo

3 **Right-size Salesforce**
Remove 15 unused licenses, review quarterly

Effort: Low | Timeline: 2 weeks

Save $2.3K/mo

4 **Phase out Dropbox**
Complete migration to OneDrive, provide training

Effort: Medium | Timeline: 2 months

Save $1.5K/mo

5 **Implement SSO across all tools**
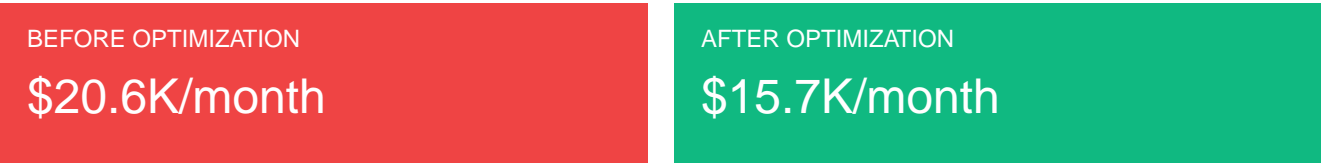Centralize authentication for better license tracking

Effort: High | Timeline: 3 months

6. Projected Savings

IMMEDIATE	SHORT-TERM	LONG-TERM	TOTAL ANNUAL
$2.3K/mo	**$2.6K/mo**	**$1.5K/mo**	**$58.2K**
0-30 days	1-3 months	3-6 months	yearly

12-Month Savings Projection

Chart axis: $5.3K to $0, bars for M1 through M12.

Before & After Comparison

BEFORE OPTIMIZATION	AFTER OPTIMIZATION
$20.6K/month	**$15.7K/month**

7. Next Steps

1   **Review This Report**   This week
Share this report with key stakeholders including IT, Finance, and department heads.

2   **Quick Wins Implementation**   Week 1-2
Start with high-impact, low-effort recommendations to show immediate results.

3   **Vendor Negotiations**   Month 1
Use insights from this audit to renegotiate contracts with vendors.

4   **Tool Consolidation**   Month 1-2
Begin migrating users from duplicate/redundant tools to preferred alternatives.

5   **License Right-sizing**   Month 2-3
Adjust license counts based on actual usage data.

6   **Quarterly Review**   Ongoing
Schedule recurring audits to maintain optimization.

Ready to Optimize Your Stack?

Our team is ready to help you implement these recommendations.

Contact: hello@stackaudit.ai | www.stackaudit.ai