



STATE OF WASHINGTON  
DEPARTMENT OF REVENUE

PAYWAKE CORPORATION  
46016 SE 130TH PL  
NORTH BEND WA 98045-9260

January 20, 2022  
Letter ID: L0018489204  
Account ID: 604-802-035  
Account Type: Excise Tax  
Quarter 3 period ending 09/30/2021

### Immediate Action Required

**The Excise Tax Return for the above referenced period was due January 10, 2022. You must file a return even if you had no business activity. If you've already filed, please disregard this message.**

#### Penalties apply

Penalty will be added to any tax due. The penalty will increase until we receive your tax return and payment. If your account remains past due, your account will be referred to a Revenue Agent for collection action.

Penalties are added as follows:

- A penalty of 9% of the tax due currently applies.
- The penalty will increase to 19% of the tax due on December 1, 2021.
- The penalty will increase to 29% of tax due on January 4, 2022.

#### If you had business activity

- **And are a mandatory E-File**, you must file your return at **dor.wa.gov**.
- **Otherwise** Complete your paper tax return and mail with full payment to:  
State of Washington  
Department of Revenue  
PO Box 47464  
Olympia, WA 98504-7464

#### If you did not have business activity

**You must still file your return** by using one of the following options:

1. **My DOR:** Go to My DOR, file your return and check the box to report No Business.
2. **Phone:** To use our automated system, call (360) 705-6705. At the greeting enter 1 at each prompt, your 9 digit Tax Account ID, and then follow the instructions given.
3. **Mail:** Check the "no business activity" box at the top of your tax return, sign and date it, and mail to the address listed above.
4. **Express File:** Go to [dor.wa.gov/expressfilenobiz](http://dor.wa.gov/expressfilenobiz). No login required.

#### Need help?

- If you need assistance completing your tax return, please call 360-705-6705, Monday through Friday 8 a.m. to 5 p.m.
- If you are unable to make full payment at this time, please call 1-800-631-4028.