

Samantha Rembolt

816-854-0679 | samantha.dunn.starr@gmail.com |

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude.
Willingness to take on added responsibilities to meet team goals.

ACCOMPLISHMENTS

- Collaborated with a team of ten people in the development of a grant for our students to learn about engineering and design.
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SKILLS

- Leadership
 - Strategic Planning
 - Risk Management
 - Communication
 - Adaptability
 - Problem Solving and Decision Making
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EXPERIENCE

NKC Schools, Kansas City, MO

August 2014– Present

Summary of role

- Lead and oversee 6 projects concurrently
 - Develop comprehensive project plans, including scope, schedule, and resource allocation
 - Collaborate with stakeholders to define project objectives, deliverables, and success criteria
 - Manage project teams, providing guidance, motivation and performing feedback
 - Monitor project progress, identify risks, and implement effective mitigation strategies
 - Ensure on-time and within budget project delivery while maintaining high-quality standards
 - Communicate project statuses, milestones, and issues to executive leadership and project stakeholders
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EDUCATION, CERTIFICATIONS

Northwest Missouri State University

2020

Masters Degree in Curriculum and Instruction

Summa Cum Laude

Park University

2013

Bachelor of Science in Elementary Education

Magna Cum Laude
