Megan Henninger

meganhenninger2@gmail.com | 713-898-0633

**EDUCATION**

Bachelor of Science **in Psychology, Minor Biology**

Graduated Cum Laude

The University of Alabama | | Tuscaloosa, AL | 2017- 2021

**Experience**

**Account Manager**

Platinum Circle Technologies | Atlanta, GA | February 2022- Present

* Manage multiple accounts consisting of Enterprise, Fortune 500 and Fortune 100 companies.
* Act as a client advocate working with internal and external departments to ensure client needs are understood and satisfied.
* Review and validate contractual agreements on behalf of customers and audit corresponding data.

**Server**

Nantucket Yacht Club | Nantucket, MA | May 2021- October 2021

* Ensured optimal customer experience by seating guests, taking orders and obtaining revenue in a fast-paced environment.
* Cultivate relationships with members while serving and recommending food and drinks.
* Maintained communicative environment within a team to ensure maximum efficiency.

**Intern**

Gibson City-Melvin-Sibley School District | Remote | June 2020 - August 2020

* Completed assigned duties and consistently produced high volume of work to support daily business needs.
* Coordinated files to support the school administration and enhance success.
* Appropriately archived projects.

**Sales Associate**

Pure Barre | Houston, TX | June 2019 - January 2020

* Execute sales process of lead generation, follow up, and close.
* Input inventory and sold retail products to clients.
* Used sales strategies to develop new business within a defined territory.

**Sales Associate**

Adidas | Houston, TX | May 2018 - August 2018

* Retained product, service and company policy knowledge to serve as resource.
* Arranged new merchandise with signage to encourage customer sales and move overstock.
* Answered incoming telephone calls to provide information about products, services, store hours, policies and promotions.

**Intern**

Houston Methodist Hospital | Houston, TX | June 2018 - July 2018

* Assisted an OB/GYN at Houston Methodist with daily needs.
* Helped organize scheduling.
* Observed a multitude of surgeries and biopsies.

**Organizations**

* **Alabama's Leading Women of Tomorrow**: August 2020-May 2021
* **Student Society for Human Resource Management**: August 2020- May 2021
* **Public Relations Committee of Alabama**: August 2020-May 2021
* **Teach for America One Day Program**: October 2020- November 2020
* **Al's Pals Mentor and 4th Grade Leader:** August 2019- May 2021
* **Alpha Phi Sorority**: August 2018-August 2020