MICHELLE P. KNIGHT, MLIS

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**SUMMARY**: I am an engaging technical writer and forward-thinking about data management topics.

**HIGHLIGHTS**:

* Documented seven internal big data tools, clarifying what they do, their value, and how they work
* Cited in multiple publications, including the [Corporate Compliance Insights](https://www.corporatecomplianceinsights.com/risks-iot-smart-business/) blog about IoT risks
* Wrote top technical articles such as:
  + [Advances in Natural Language Processing](https://www.dataversity.net/advances-in-natural-language-processing/)
  + [How Generative AI Will Transform Business](https://www.dataversity.net/how-generative-ai-will-transform-business/)
  + [An Introduction to Data Lakes](https://itchronicles.com/big-data/an-introduction-to-data-lakes/)
* Has strong attention to detail and is comfortable learning innovative technologies, as noted on [LinkedIn](https://www.linkedin.com/in/michellepknight/)

**WORK EXPERIENCE:**

**Freelance Article Writer for DATAVERSITY Remote 11/2016-Present**

* Writing several articles each month on data governance, data strategy, and data mesh
* Wrote white papers:
  + [Collaborative Data Governance](https://content.dataversity.net/DataGalaxyQ32023WP300_DownloadWP.html)
  + Trends in Data Management Report, a [2019](https://content.dataversity.net/DV2019DataManagementRP_DownloadWP.html), [2020](https://content.dataversity.net/DV2020DataManagementRP_DownloadWP.html), [2021,](https://content.dataversity.net/2021DVResearchPaper_DownloadWP.html) and 2023 release
  + [The 2022 State of Cloud Data Governance](https://www.zaloni.com/resources/papers/the-2022-state-of-cloud-data-governance/)
* Wrote the book, [What Is…? A Data Literacy Reference Guide](https://www.amazon.com/What-Data-Literacy-Reference-Guide/dp/0578639823)
* Wrote top articles such as:
  + [How Generative AI Will Transform Business](https://www.dataversity.net/how-generative-ai-will-transform-business/)
  + [Data Lineage Demystified](https://www.dataversity.net/data-lineage-demystified/)
  + [Data Literacy Trends in 2023: Formalizing Programs](https://www.dataversity.net/data-literacy-trends-in-2023-formalizing-programs/)
  + [Advances in Natural Language Processing](https://www.dataversity.net/advances-in-natural-language-processing/)
* Wrote over [70 articles and glossary definitions](http://www.dataversity.net/author/michelle-knight/)

**Freelance Writer for RadarFirst Remote 12/2022-1/2023**

* Developed a comprehensive guide that details a privacy reporting maturity framework in stages

**Freelance Writer for StoryTeller Media Remote 11/2022-1/2023**

* Interviewed a subject matter expert and wrote [Best Practices for Social Media Screening of Job Recruits](https://www.accusourcehr.com/blog/best-practices-for-social-media-screening-of-job-recruits)
* Wrote 2-3 blogs on background checks for employees and job candidates. Topics included social media, replacement costs, and Fair Chance hiring
* Updated 8 blogs on employee background checks

**Big Data Technical Writer at Apple (through Intellisys) Remote 8/2021-9/2022**

* Wrote documentation to get started using a service that signaled other Big Data products
* Mentored a technical writing intern to develop a product website
* Created and updated content in five different Confluence sites
* Edited and updated over five user guides
* Worked with engineers and project managers to clarify technical and operational aspects of their services for documentation
* Identified critical discrepancies in Big Data applications
* Created a glossary for an internal engineering standards council

**Freelance Writer for Catapult Remote 3/2021-8/2021**

* Wrote [Top Ten Technologies](https://catapultrecruiting.com/top-ten-technologies-driving-portland-companies-to-hire) Driving Portland Companies to Hire
* Wrote [Top Seven Things to Know](https://catapultrecruiting.com/top-seven-things-to-know-when-working-with-a-technical-recruiter/) When Working with A Technical Recruiter

**Freelance Writer for Knowledge Owl Remote 11/2020-8/2021**

* Wrote Data Management guides such as on Data Governance, Data Literacy, Metadata, and Data Literacy

**Freelance Writer for WinPure Remote 11/2020-7/2021**

* Wrote [Exploring The Cost of Dirty Data in Banking](https://worldfinancialreview.com/exploring-the-cost-of-dirty-data-in-banking/) for World Financial Review, [An Introduction to Data Lakes](https://itchronicles.com/big-data/an-introduction-to-data-lakes/) for IT Chronicles, and [The Importance of Real-Time Data Accuracy in Your Business](https://www.rtinsights.com/the-importance-of-real-time-data-accuracy-in-your-business/) as part of a marketing campaign to draw readership to WinPure
* Wrote several top articles on improving data quality, data cleansing, and using fuzzy matching

**Freelance Writer for Biamp Remote 1/2021-4/2021**

* Wrote instructions to install certificate authority to use a web interface managing a sound device
* Wrote a 700-word document with the lead developer, instructing how to check in code using Microsoft Team Foundational Server (TFS**)**

**Freelance Writer for Guardiance, Inc. (through nDash) Remote 9/2020-10/2020**

* Wrote an 850-word blog post, Understanding Data Criticality to Cover Cybersecurity and Operations

**Freelance Technical Writer for Cybrary Remote 04/2020-7/2020**

* Wrote up to 500-600-word virtual lab descriptions about server security, cloud accessibility, cryptography, risk management, and networking tools for information technology professionals interested in upgrading their skills
* Ran labs setting up Git with Microsoft Azure for Web API development

**Freelance Production Assistant for DATAVERSITY Remote 10/2019-06/2020**

* Published about fifteen WordPress articles and blogs about data management
* Wrote an email copy to sell participation in a conference

**Capture Center Specialist, Symbeo (formerly Scan One) Portland, OR 02/2016-08/2019**

* Typed data from digital HCFA and audited form data with over 90% speed and accuracy
* Wrote technical requirements for bill processing

**Capture Center Specialist (Contract through DePaul Industries) Portland, OR 10/2015-02/2016**

* Worked with staff to write requirements documentation
* Analyzed anomalies to determine an appropriate course of action in categorizing records for data entry

**Export Document Coordinator, A. C. Wilson Company, LLC Portland, OR 08/2015-10/2015**

* Wrote at least eight invoices and packing lists and verified this information
* Wrote training documentation on observed processes to create and prepare documentation

**Retirement Counselor (Contract through DePaul Industries) Portland, OR 02/2015-06/2015**

* Worked well in a team of 5 people to review, process, and verify retirement accounts
* Used attention to detail in auditing and peer-reviewing accounts to improve accuracy

**Data Technician, Trillium Solutions, Inc. Portland, OR 08/2014-09/2014**

* Entered and maintained a Microsoft Excel spreadsheet containing transit stops and times for import
* Updated transit mapping data to ensure that two to three bus routes matched

**QA and Tester, Senior Specialist Cigna (Contract through RANSTAD) Portland, OR 11/2013-3/2014**

* Wrote procedures in Microsoft Word to set up a Postman environment for testing, enabling new QA hires
* In JAMA, wrote and edited tests for a few web APIs based on implicit and explicit specifications

**Validation Engineer Intel (Contractor through Synergy Seven) Portland, OR 2/2012-8/2013**

* Updated XML tags in an ACPI table using AML compiler and notepad, enabling the kernel driver's functionality
* Wrote documentation in Microsoft Word, provided instruction to engineers and other users off-site

**PROGRAMMING LANGUAGES:** SQL, Java, Python, and PowerShell scripting

**TECHNICAL SKILLS:** Confluence, WordPress, Microsoft Access, Microsoft Excel, Dropbox, HTML, XML, Wix

**EDUCATION:**

**Graduate School for Library & Information Science, Simmons College, Boston, MA**

Master of Library and Information Science degree, GPA 3.56

Student Chapter of the ASIST Outstanding Information Science Student Award

**Smith College, Northampton, MA**

Bachelor of Arts degree in Psychology, GPA: 3.3: Dean's List