

BIVAN KA'ASANG BLESSING MIRIAM

Abuja, Nigeria

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PROFILE

I am an Information Technology (IT) enthusiast and Educationist with an intermediate level of expertise in Networking, Cyber Security and Digital Marketing. I am passionate about promoting self-betterment and helping the younger generation find their passion for learning. I am an excellent team player and strive for both individual and team success. I seek a career in an organization that encourages innovations and trainings to enhance my skills and career growth. I am a natural leader who voluntarily contributes my expertise to individuals and groups in need. With strong interpersonal skills and willingness to learn, I am committed to developing myself and the organization.

SKILLS AND COMPETENCE

- ❖ Cyber security
- ❖ Customer Relationship Management Skills
- ❖ Written and Verbal Communication Skills
- ❖ Problem Solving Skills
- ❖ Presentation skills
- ❖ Leadership Skills

PROFESSIONAL EXPERIENCE

El-Amin International School,

Instructor/Facilitator

2021 – Present

Minna, Niger State

As an instructor/facilitator, I am responsible for designing and delivering educational or training programs to individuals or groups. I create course materials, lesson plans and assessments as well as provide guidance and support to learners.

Taraba Investment and Properties Limited,

Administrative Assistant

2019 - 2020

Jalingo, Taraba State

As an administrative assistance, I provide support to the organization/individual by performing a wide range of administrative and clerical tasks. I play a role in ensuring the smooth and efficient operation of the office and department.

Search FM 92.3 Federal University of Technology

News Editor and Reporter

2018 - 2019

Minna, Niger State

As a news editor and reporter, I am responsible for gathering, researching and reporting on news stories for the organization. I work with a team of reporters and editors to ensure that news content are precise, accurate, factual, engaging and delivered in a timely manner.

New Horizons Computer Learning Centre,**2017**

Computer Instructor / Office Assistant

Abuja, Nigeria

As a computer instructor / office assistant, I am responsible for providing technical instruction and administrative support in a variety of computer-related tasks to the organization. I play a key role in ensuring that the employees of the organization are proficient in using computer software and hardware.

EDUCATION**National Teachers Institute, Kaduna State**

Post Graduate Diploma in Education

2023

Federal University of Technology, Minna, Niger State

Bachelor of Technology Computer Science (Cyber Security Science)

2018

Ahmadu Bello University, Zaria

Interim Joint Matriculation Board Examination

2014

Command Day Secondary School, Nigerian Army Cantonment, Ojo, Lagos State

Senior School Certificate in Examination

2012

Command Children's School Mile 9, Ojo Military Cantonment, Lagos State

First School Leaving Certificate

2006

COURSES

Digital Forensics Essentials, EC Council

2023

Network Defense Essentials, EC Council

2023

Effective Communication Techniques for Teachers and Trainers (Revised), Alison

2021

Google Digital Skills for Africa (The Fundamentals of Digital Marketing), Google

2020

Huawei Certified Network Associate (HCNA) Routing and Switching, Huawei

2018

AWARD OF EXCELLENCE

Certificate of Commendation, National Youth Service Corp

NYSC) Taraba State

2020

Certificate of Appreciation as a Student Volunteer at the International Conference on Information and Communication Technology and its Applications (ICTA)

2018

Federal University of Technology, Minna

Certificate of Appreciation as a Student Volunteer at the International Conference on Information and Communication Technology and its Applications (ICTA)

2016

Federal University of Technology, Minna

Award in Recognition of Stewardship as Time Keeper (Girl)

Command Day Secondary School, Ojo
Federal University of Technology, Minna

2012

VOLUNTEER & COMMUNITY DEVELOPMENT

Federal University of Technology Minna, Niger State

Student Volunteer at Search FM 92.3 Campus Radio

2018 – 2019

Federal University of Technology Minna, Niger State

**Student Volunteer at the International Conference on Information and Communication
Technology and its Application (ICTA)**

2018

Federal University of Technology Minna, Niger State

**Student Volunteer at the International Conference on Information and Communication
Technology and its Application (ICTA)**

2016

REFERENCES

Available Upon Request