**Student Progress Report**

The purpose of this form is to maintain a brief memo of student’s progress and supervisor reviews. The supervisor who monitors the student's performance during this period should fill out the form and mail this form to the UCS Sittwe supervisor or place it in a sealed enveloped and give it to the student to bring it back to the UCS Sittwe.

Company/Organization Name: BizLeap Technology

Student Name : May Soe Thinzar Moe

**Student’s daily activities Record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Date** | **Assigned Tasks/ Description of work** | **Completion status** | **Remarks** |
| 1 | 28.5.2018 | * Attended Meeting * Updated Bizleap Data Service Project * Test for SND Application | Done |  |
| 2 | 29.5.2018 | * Attended Meeting * Updated Bizleap Data Service Project * Take BizLeap Monthly Test | Done |  |
| 3 | 30.5.2018 | * Attended Meeting * Updated Bizleap Data Service project * Test for SND Application | Done |  |
| 4 | 31.5.2018 | * Attended Meeting * Test for Bizleap HR Mobile App * Office works | Done |  |
| 5 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Supervisor’s Comment**

Please comment on the intern’s work during this period

Supervisor Name :

Signature :

Date :

Title and contact :