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To Whom it May Concern:

It is my pleasure to strongly recommend Ruth Wudu Tadese for a position within your organization. I am Jennifer Martin, Human Resources at Unicorn Tire Corporation. During my time here, I have seen many young professionals come and go, Ruth is one individual I have worked with who uniquely stands out.

Ruth started with our company group in November 2017 as an Export Assistant with our sister company, Dragon Woodland Sawmill. In this role, Ruth was responsible for obtaining the appropriate documentation for each container, verifying the information for accuracy, request bookings with freight forwarders and provide support throughout the shipping process. Due to international affairs, exporting of lumber shipments were drastically reduced. In order to retain her talents within the company group, Ruth was transferred to Unicorn Tire as a Freight Coordinator in September 2018.

As a Freight Coordinator, Ruth was responsible for submitting delivery orders to customs brokers and freight forwarders, track & trace shipments to ensure smooth delivery, trouble-shoot any shipping issues, notify customers with availability of their container and schedule delivery.

During our time together, Ruth displayed great talents in organization and planning, time management, multitasking, attention to detail, as well as excellent communication and interpersonal skills. She was always cheerful and willing to assist with any task. In addition, Ruth was motivated and interested in learning.

Ruth is relocating due to her husband's employment offer and unfortunately, we will no longer be lucky enough to have her services. She will be missed, and I highly recommend her to any future employer.

Respectfully,

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is fluid and cursive, with the first name "Jennifer" being more prominent than the last name "Martin".

Jennifer Martin
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