

Action Plan Phase 2 Notes

ADMIN VIEW

- Required Proof Docs (Red Box) remove the upload file buttons and check mark boxes. This will only be a static image with a link to <https://www.secureclientaccess.com/> for clients to click and upload their proof docs to our CRM.
- Send Reminder Button within Red Required Proof Docs Box will trigger an email to be sent to the Client and will cc: Referring Party and TruPath Admin (Exhibit 1 Email)
- Check Boxes to be added beneath current score 1) Vantage, 2) Lender, 3) MyFico.
- IF the Vantage Box is checked, the following disclosure will appear underneath the static disclosure that already exists underneath the gauge graphic:
 - *A VantageScore is not your actual mortgage score. TruPath™ does not guarantee qualification based on action plan completion without a mid score from a licensed Loan Officer or from www.MyFico.com.*
- IF the Lender or MyFico boxes are checked, nothing additional will happen and the above disclosure will not appear.
- Yellow “Take Advantage of Your Client Access Library” box - the verbiage of this box should be changed to read as follows:

Take Advantage of Your Client Access Library

You'll find videos, tools, secured credit card links and more to help speed up your progress here.

Login here: www.trupathclient.com Your Password is: [clientpass568](#)

- Add Green “Your Action Plan” and Purple “Additional Responsibilities” boxes to the design of the action plan as static images beneath the yellow box:

Your Action Plan

Click the box to the left to check the following items off as you complete the task(s) on your action plan. These action items are not suggestions, they are requirements in order for you to achieve the credit score that is required for a mortgage qualification.

Additional Responsibilities

It is your responsibility to forward any updates, correspondence, or communication that you receive from creditors, collectors, credit bureaus (Equifax, Experian, TransUnion) to your Credit Specialist. If your address/contact information changes, you must notify TruPath Credit immediately.

- Add a thin line separator between each section of the action plan.

Online Opt Out

Visit www.optoutprescreen.com and complete the form for the electronic opt out of junk mail for 5 years. You will gain 3-7 points that will report within 24-48 hours.

[Still have questions? Watch this short video.](#)

No Late Payments

During the course of this program you may not incur any new late payments. New late payments will extend the timeframe of your credit repair program.

[Learn what a Late Payment will do your credit score.](#)

☐

Account Name

Last Late MM/YY

Upload File

☒ Due to amount of late payments on your credit file, your score will be capped at 619 until MM/YY assuming you do not incur any new late payments between now and then.

- Add a box to the left of each account in the admin view (No Late Payments, Public Records, Collection Accounts, Existing Revolving and New Revolving sections) so that admin can approve items without the client having to click it first. Please create a secondary popup measure to confirm that the admin wants to make the change to avoid any accidental mistakes.

No Late Payments

During the course of this program you may not incur any new late payments. New late payments will extend the timeframe of your credit repair program.

[Learn what a Late Payment will do your credit score.](#)

☒

Account Name

Last Late MM/YY

Upload File

Are you sure you want to approve this item?

☒ Due to amount of late payments on your credit file, your score will be 619 until MM/YY assuming you do not incur any new late payments between now and then.

YES

NO

- Remove the "Upload File" button from the No Inquiries section of the action plan. We have no need for clients to upload a file in this section.

- Add a Total Balance Box to the Public Records section that calculates the total of all the Public Record accounts entered.

Public Records

The following public record accounts must be paid in full.

[Learn how to find contact information to settle or setup payment plans for your public record accounts.](#)

<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	Upload File	
<div style="border: 2px solid red; padding: 5px; display: inline-block;"> TOTAL BALANCE \$XXX </div>					

- Add Balance Boxes to the Collection Accounts Section:
 - **Non-Medical** (accounts where there are no check marks).

				PAC	MED	
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	<input type="checkbox"/>	<input type="checkbox"/>	Upload File

- **Medical** (accounts where there is only a blue check mark).

				PAC	MED	
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Upload File

- **Pay at Closing** (accounts where there is a red check mark or red and blue check mark - if there is a red check mark, it will always be in the Pay at Closing section).

				PAC	MED	
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Upload File
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Upload File

- **Total Balance** (will total everything listed in Non-Medical, Medical and Pay at Closing).

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- Client view, if the MED box is checked, then the account should be listed in all blue, just like the account is listed in all red currently when PAC is checked.

Collection Accounts

The following collection accounts have balances and must be settled/paid in full.

Do not attempt to pay/settle accounts listed in RED. These accounts will need to be paid at closing to avoid loss of points. Accounts in BLUE are medical accounts and should be paid/settled after all non-medical collections have been paid.

[Learn how paying a collection account could hurt/help your score.](#)

<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	PAC <input checked="" type="checkbox"/>	MED <input checked="" type="checkbox"/>	Upload File	
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	PAC <input checked="" type="checkbox"/>	MED <input type="checkbox"/>	Upload File	
<input type="checkbox"/>	Account Name	\$ Balance	MM/YY	PAC <input type="checkbox"/>	MED <input type="checkbox"/>	Upload File	

NON-MEDICAL	\$XXX
MEDICAL	\$XXX
PAY AT CLOSING	\$XXX
TOTAL BALANCE	\$XXX

- “+Add New Account Name” dropdown options to be added for all “Account Name” fields (Late Payments, Public Records, Collections and Existing Revolving and New Revolving). Rather than having to type account names over and over again we can have a dropdown of Account Names that have already been added or we can have the option to add a new Account Name.
- Change the order of Existing Revolving and New Revolving. Existing Revolving should be above New Revolving section.
- All boxes within the action plan that require a dollar amount should automatically include a dollar sign “\$” when we begin typing in the box. (Limit, Balance, Pay to)

- All “Pay to” boxes (Existing Revolving and New Revolving) should automatically calculate as 6% or whatever number is listed in the Limit box.

Existing Revolving Credit

The following credit cards need to be paid down to the following balances.

Upload your credit card statement once you have paid this balance down.

[Learn the exact balances you should have on your credit score to improve your credit score.](#)

Auto calculated:

\$200 (limit) * .06 = **\$12 (pay to)**

<input type="checkbox"/>	Capital One	\$ 200	\$ 123	\$ 12	LATE?	<input type="checkbox"/>	Upload File	
<input type="checkbox"/>	Account Name	\$ Limit	\$ Balance	\$ Pay to	LATE?	<input checked="" type="checkbox"/>	Upload File	

New Revolving Credit

During the course of this program you must obtain 3 new **secured credit cards**.

Upload your first month's statement for each new secured card.

[Find secured credit cards to apply for here.](#)

<input type="checkbox"/>	Account Name	\$ Limit	\$ Balance	\$ Pay to	Upload File
<input type="checkbox"/>	Account Name	\$ Limit	\$ Balance	\$ Pay to	Upload File
<input type="checkbox"/>	Account Name	\$ Limit	\$ Balance	\$ Pay to	Upload File

- Add new link to “Find secured credit cards to apply for here” under New Revolving Section. <https://www.trupathclient.com/>
- Understood by Client section: Verbiage has changed.

Understood by the Client:



The assessment above is based on your agreed upon ability to complete this action plan by MM/DD/YY. If you have not closed on a home by MM/DD/YY you will be invoiced for the \$600 fee of this program and can determine reimbursement with your referring parties.



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- 2 dates listed in box above should automatically calculated as follows:
 - Date 1: Date listed in Est. Credit Ready box. (in Client Vitals Section).
 - Date 2: Date listed in Est. Closing box. (in Client Vitals Section).
- EXAMPLE:
 - 6MS = 06/01/18 + 6 Months = 12/01/18 (DATE 1)
 - 12/01/18 = 3 Months = 03/01/19 (DATE 2)
- Client view of “Understood by Client Section” - acceptance check box should be moved beneath:

Understood by the Client:

The assessment above is based on your agreed upon ability to complete this action plan by **12/12/19**. If you have not closed on a home by **03/12/20** you will be invoiced for the \$600 fee of this program and can determine reimbursement with your referring parties.

By participating in the Tru Path Credit program, you agree to send in the required proof documentation, send Tru Path your monthly updates from the credit bureaus and to provide Tru Path Credit with the information that they need in order to dispute on your behalf. You understand that by not providing this information, you are prolonging the timeframe of your credit repair program. Sign your online client agreement by [clicking here](#). By checking the box to the left, you have agreed to the terms set forth by Tru Path Credit and acknowledge that you have signed and agree to your online agreement.

 I accept the terms and conditions listed above.

- Referring Party Section
- Verbiage in this paragraph has changed:



Referring Party

The following person/company referred you to Tru Path Credit. The party listed below, all or in part have agreed to cover the remaining \$600 fee for your credit repair services if, and only if, you purchase a home with them once you have achieved credit-ready scores. If you do not close on a home with the agreeing parties within 90 days of achieving your qualifying score or fail to complete your action plan and do not achieve your qualifying score, you the client, will be invoiced for the remaining fees.

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- Create backend file with Referring Party contact information so that when the name is entered, the Company, phone number and email are auto-populated.
- Don't make all fields for referring parties required.
- In admin view only, add a check box next to each referring party which will select who the update gets sent to. If check mark is not selected next to a referring party, they will not receive the update when the "Send Update to Referring Party" button is clicked. (Please add a select all option to check all referring party boxes when we want to send the update to all referring parties).
- As of right now the formatting does not hold when we send updates to the referring party. Please make sure that the formatting stays exactly how we type it when the email is sent to the referring party.
- Any notes sent in referring party note box should be added to internal notes with a timestamp.
- Referring Party Client Update Weekly Report: a report for each referring party and all of the clients associated with them should be generated and sent as an attachment in an email sent to the respective referring party on a weekly basis.
Exhibit 6 email to referring party - Exhibit 7 weekly report of all referring party's clients.
- Client Vitals Section (This section is only visible to the admin):
 - Add Boxes for:
 - Beginning Score
 - Qualifying Score
 - Action Plan Review (Date)
 - 6 Mo. Disputes Start (Date)
 - Est. Credit-Ready (Date) = 6 Mo. Disputes Start Date + 6 Months
 - Est. Closing (Date) = Est. Credit-Ready Date + 3 Months
 - Weekly Report Notes (300 characters max allowed in this box).
 - Add Buttons for:
 - Resend Login Details (when clicked: triggers time stamp in internal notes and Exhibit 2 email to client)

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- Resend Login Details button should also be an icon on the main dashboard list of clients as an option as well.
- Audits Sent (when clicked: triggers time stamp in internal notes section)
- Contact Attempt (when clicked: triggers time stamp in internal notes and Exhibit 3 email to referring parties).
- RP Alert (when clicked: triggers time stamp in internal notes and Exhibit 4 email to referring parties with cc: Client).
- Proof Docs (when clicked: triggers time stamp in internal notes and Exhibit 1 email to client with cc: Referring Parties).
- Credit Ready (when clicked: triggers time stamp in internal notes and Exhibit 5 email to Client and Referring Parties).
- Action Plan Update Buttons
 - **Update:** this button only updates the action plan, but does not send an email update to the clients.
 - **Client Update:** this button updates the action plan and sends an email update to the clients.
 - **Publish/Unpublish:** When this button is clicked, the action plan is unpublished and cannot be accessed by the client. The action plan still exists and can be re-published at a later date if the Admin chooses to do so. IT DOES NOT DELETE THE ACTION PLAN. (Yakin - we discussed a different method of achieving this same outcome during our call where we remove the button from the bottom of the action plan and use it as an icon on the main dashboard - please do what you feel is best for your programming).

PUBLISH/UNPUBLISH

UPDATE

CLIENT UPDATE

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