

Class

Name

PART 1 Picture Description

Listen and choose the statement that best describes what you see in the picture.

1.



(A) (B) (C) (D)

2.



(A) (B) (C) (D)

PART 2 Questions and Responses

Listen and choose the best response to each question.

3. (A) (B) (C)
4. (A) (B) (C)
5. (A) (B) (C)
6. (A) (B) (C)
7. (A) (B) (C)
8. (A) (B) (C)

PART 3 Short Conversations

Questions 9 through 11 refer to the following conversation and candidate list.

Candidate Notes

Robert Smithson	Edna Woods	Lana Forte	Dennis Chopton
University of Toronto Majored in Chemistry	Tibolt College Majored in Journalism	Stockton College Majored in English	University of Denver Majored in Business
- 2 years experience in teaching	- 4 years experience in writing and editing	- 3 years experience in computer repair	- 4 years experience in Human resources

9. What problem does the woman mention?

- (A) She isn't feeling very well.
- (B) She forgot to call a client.
- (C) She forgot about a meeting.
- (D) She didn't receive an e-mail.

10. According to the woman, what will start next month?

- (A) A new employee
- (B) A performance review
- (C) A book writing project
- (D) A new printing schedule

11. Look at the graphic. Which person will they most likely hire?

- (A) Robert Smothson
- (B) Edna Woods
- (C) Lana Forte
- (D) Dennis Chopton

Questions 12 through 14 refer to the following conversation.

12. What are the speakers discussing?

- (A) A book deal
- (B) An internship program
- (C) A staffing schedule
- (D) A company position

13. What does Marsha ask the man to do?

- (A) Fix a printer
- (B) Call another employee
- (C) Speak to a manager
- (D) Contact a printer

14. What does Marsha say she is excited about?

- (A) Having a new company president
- (B) Working with a new employee
- (C) Working less hours
- (D) Moving to a new location

PART 4 Short Talks

Questions 15 through 17 refer to the following excerpt from a meeting.

15. What is the speaker discussing?

- (A) A new menu
- (B) A sales event
- (C) A landscaping project
- (D) A volunteer event

16. What does the speaker mean when he says, "All of the sales department said they'd be going"?

- (A) He doesn't think they need to attend.
- (B) He wants his whole team to participate.
- (C) He thinks the event isn't very important.
- (D) He wants his staff to stay longer.

17. What will the man do after the meeting?

- (A) Pass around a paper
- (B) Send out an e-mail
- (C) Contact the sales department
- (D) Reserve a car

Questions 18 through 20 refer to the following telephone message.

18. What is the purpose of the message?

- (A) To ask for help
- (B) To locate a coworker
- (C) To get contact information
- (D) To invite someone to an event

19. What products does the speaker sell?

- (A) Office furniture
- (B) Computer accessories
- (C) Stationary supplies
- (D) Medical supplies

20. What does the woman say can be found on her desk?

- (A) A laptop
- (B) A key
- (C) An ID card
- (D) A file