

Touch Up Meeting Minutes

Location: Microsoft Meetings

Date: 24 March 2021

Time: 18:00

Attendants:

- Kananelo Mokoko
- Sibabalo Luqhide
- Phindulo Makhado (Scrum Master)
- Olwethu Goniwe
- Mayibongwe Bafoly
- Lethokuhle Dubula
- Musa Mofomate
- Khanani Mathebula (Absent)

Purpose of Meeting

The purpose of the meeting is to decide on a group name, form the ones that were already suggested. To also give our own lists where we ranked the topics we decided on in the previous meeting, and justify reasons why we ranked the like that where possible. To suggest and deliberate on new project ideas and assess whether we'd be able to include them in our list for submission. To discuss any other

Agenda items

1. Vote on group name.
2. Talk about our research related to the three topics we had chosen.
3. Give and justify the list ranking the three topics that were agreed upon in the last meeting.
4. Any Other Business (AOB)

Action items

1. *Vote on group name.*

By majority vote, the group name has been decided as Killmonger's code.

2. *Talk about our research related to the three topics we had chosen.*

Concerns were raised regarding the ambiguity of the banking system.

Concerns were raised regarding the software and programming languages that we'd have to use to complete the project.

3. *Give and justify the list ranking the three topics that were agreed upon in the last meeting.*

The most favoured list ranking is as follows:

- ☐ Mobile Patient Tracker
- ☐ Market Place
- ☐ Banking System

- NB: this is a temporary list. We are yet to decide on the official List after we have taken Musa's project idea into consideration.

4. *Any Other Business*

- a. Musa suggested a (Wits Dining Hall) Meal Exchange (Web) Application. Many agreed it was a good idea, but further requested detailed information to justify why we should or should not consider his idea into our ranking list. If we are to put it into our list, what would be the preferred rank for it and which project are we taking out? It was suggested that he write a description and post it in the WhatsApp group, then we can deliberate from there, and conclude the list by the end of tomorrow, that is 25 March 2021.
- b. It was suggested that we help Phindulo with the writing of the meeting minutes and we can do this by rotating the task among the group members. However, it was thought it would be wise if we have two people responsible for that. Also. It would be a good idea those handling the minutes be acquainted with the writing structure of the minutes and useful software to use. Volunteers are needed.
- c. What languages and software programmes are we going to use for our project? This was a question asked but have an unclear conclusion. Team members are yet to deliberate on this. However, talks about flutter, dart, java, c++, javascript, php, sql, android studio, and the likes were mentioned.

Next meeting agenda

Not (properly) mention. To be discussed in the WhatsApp group.