Instructions:
   1.) In the last column of every worker's name, indicate the **Code/s** used in *Flexible Work Arrangement (i.e RW, RE, CWW, FL, OTH)* if being adopted
        as well as the **Code/s** used in Temporary Closure (i.e. LM, LRM, I, TH). If being adopted.
   2.) If necessary, use additional sheets following the same format.

Note: If the total number of affected workers is more than 50, may we require you to send us the list of these affected workers in excel form thru **dole7lrs@yahoo.com**
        Should you have further question/s you may call thru (032) 266-0811/513-2181, or e-mail us at **dole7lrs@yahoo.com**

PROFILE OF AFFECTED WORKERS

No.	of Worker (Last Name, First Name, M.I.)	Age	Sex	Home Address	Contact Number	Position Designation	Employment Status Regular Contractual, etc	Salary 1	Educational Attainment	RW,RE,CWW or LM,LRM, I	Signature

   1. Indicate whether per hour, per day or per month
2. Indicate whether:
 A - High SchoolLevel/Graduate   C- College Level   E- Post Graduate
B- College Level   D - Vocational Graduate