**采购表**

**责任人:**  **审批人：**  **时间: 月 号**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 肉类采购 | | | | | |
| 名称 | 规格 | 单价 | 数量 | 总价 | 合计 |
| 虾米 | 斤 |  | 2.5 |  |  |
| 虾皮 | 斤 |  | 3.3 |  |
| 羊排 | 斤 |  | 38.2 |  |
| 小公鸡 | 斤 |  | 20.8 |  |
| 猪头肉 | 斤 |  | 33.6 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 蔬果采购 | | | | | |
| 名称 | 规格 | 单价 | 数量 | 总价 | 合计 |
| 西瓜 | 斤 |  | 83.3 |  |  |
| 萝卜 | 斤 |  | 19.2 |  |
| 娃娃菜 | 包 |  | 10 |  |
| 陈义豆皮 | 斤 |  | 6 |  |
| 豆皮 | 斤 |  | 2.6 |  |
| 绿豆芽 | 斤 |  | 2 |  |
| 黄瓜 | 斤 |  | 19.9 |  |
| 豆腐 | 斤 |  | 7.2 |  |
| 苦菊 | 斤 |  | 3.2 |  |
| 罗马生菜 | 斤 |  | 6 |  |
| 韭菜 | 斤 |  | 3.9 |  |
| 叶生菜 | 斤 |  | 4.7 |  |
| 西红柿 | 斤 |  | 7.6 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 其他采购 | | | | | |
| 名称 | 规格 | 单价 | 数量 | 总价 | 合计 |
| 一次性手套 | 包 |  | 5 |  |  |
| 丁情手套 | 盒 |  | 2 |  |
| 油 | 桶 |  | 5 |  |

**总金额:**