

UNIVERSITY ORIENTATION

TROY 1101

Instructor: M.A. Nguyen Kieu Anh


Week 4

TWO FACTOR AUTHENTICATION

TROY UNIVERSITY


[Home](#)[Services](#)[Knowledge Base](#)

Two-Factor Authentication Registration

 [trojanpass](#) • [account](#) • [Email](#) • [alumni](#) • [authentication](#) • [2FA](#) • [MFA](#) • [multi-factor](#) • [two-factor](#)

Registration Process for Microsoft Two-Factor Authentication (2FA) and Self-Service Password Reset

1. On a PC or Mac, open a new browser and go to <https://myprofile.microsoft.com>
2. After you sign in to your work or school account, you'll see a prompt that asks you to provide more information before it lets you access your account.



comb3@troy.edu

More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

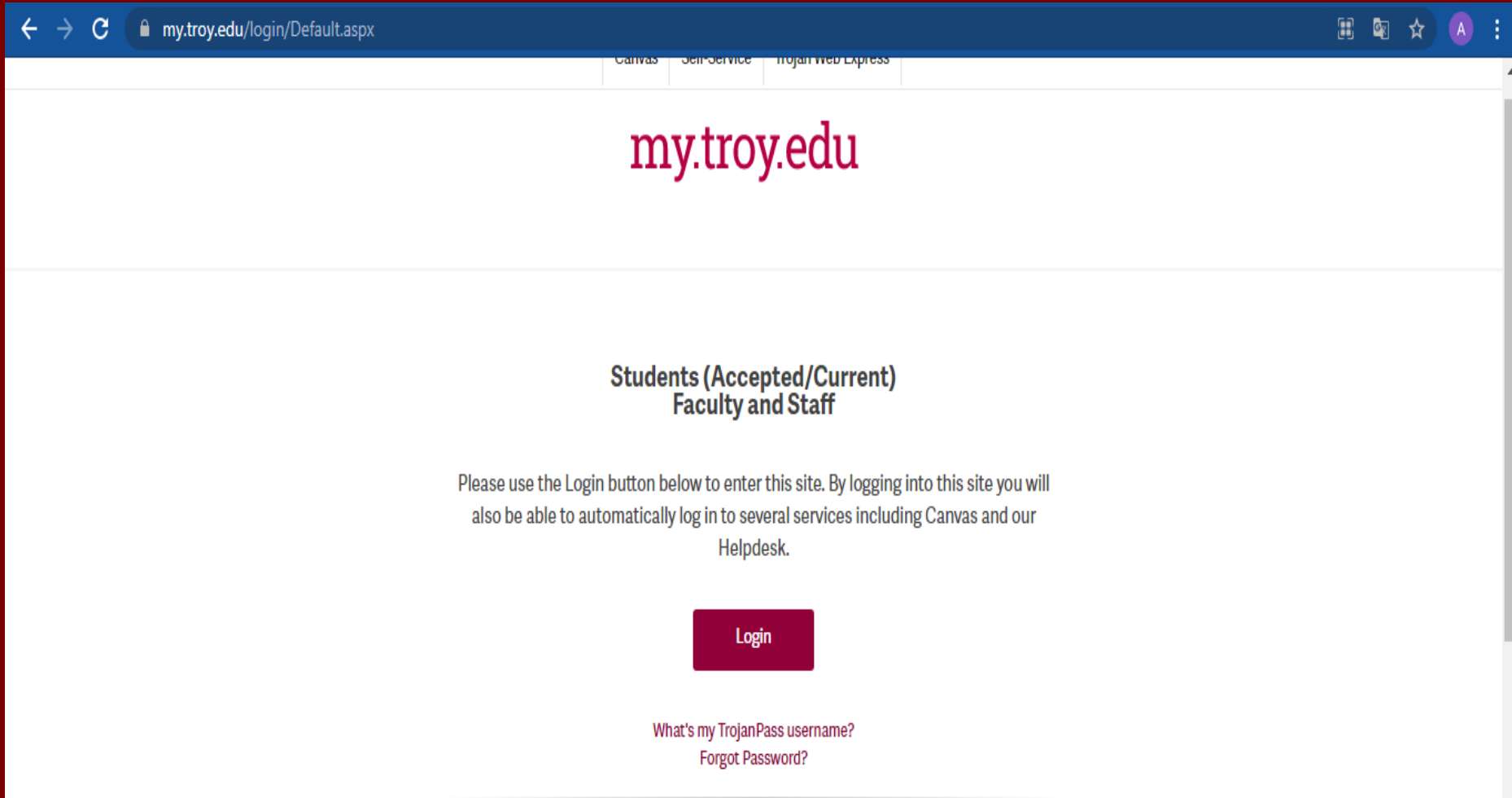
Next

The password reset feature is disabled on this page. Visit reset.troy.edu for assistance.

2FA- MORE INFORMATION

- <https://helpdesk.troy.edu/TDClient/1924/Portal/KB/ArticleDet?ID=80980>

STUDENT SERVICES



TrojanPass Username

- If you do not already know your TrojanPass username, go to my.troy.edu and select “What’s my TrojanPass username?”
- On the next page, select “What’s my TrojanPass username?”
- Enter your last name in the top blank box and your TROY Student ID number.
- Click “SUBMIT”

Requirements to log in

- Once IELTS requirement is submitted and first Troy course (ENG 1101) is taken.
- Student's account will be activated
- Passwords and Userid is provided temporarily (Default Password)
- **Capitalized initial first name +initial last name + mm/dd/yyyy**

STUDENT SERVICES

System Notice

Internet for Montgomery Campus Location

Anh Kieu Nguyen

Logout

Services

Students

Staff

Faculty

Academics



Divisions

Online Students

Help

troy.edu



Announcements

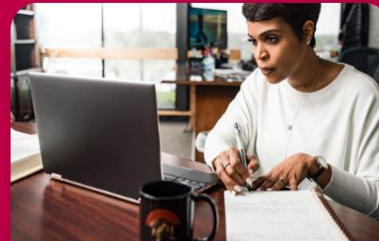
- Trojan Book Bag for Students
- Trojan Book Bag for Faculty

Archived Notices



Canvas

Access courses, organizations and



Self-Service

Plan, schedule, and register.



Email

Access your TROY Email account



SELF SERVICE

The screenshot shows a web browser window with the URL `sss.troy.edu/Student/?hideProxyDialog=false`. The page features a dark red header with the Troy University logo on the left and user navigation links on the right. The user is logged in as 'nanh' and has options to 'Sign out' or access 'Help'. Below the header, a light gray banner displays a welcome message and a prompt to choose a category. Two main service tiles are visible: 'Course Catalog' with a document icon and 'Advising' with a people icon. A vertical sidebar on the left contains icons for home, advising, and other services.


sss.troy.edu/Student/?hideProxyDialog=false


TROY UNIVERSITY

nanh Sign out Help

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

 **Course Catalog**
Here you can view and search the course catalog.

 **Advising**
Here you can access your advisees and provide guidance & feedback on their academic planning.

Course Catalog

- To check the courses which are available in each semester

How to register Troy course

- <https://www.troy.edu/academics/academic-resources/records-office/registration-enrollment.html>

Access the Registration Form

- Go to Self service
- Click "Student planning"
- Click "search and register for classes"
- Search for classes by providing term, location, course code, section number
 - SITE INT SUMMER 2024
 - IHFA/IVFA: for Troy faculty course
 - IHAA: for adjunct faculty
- Add courses to the plan

Access the Registration Form

- Check that you have select the correct class(es) and be sure the "confirm course(s)" box is checked
- Click "submit"
- Print and save a copy of your term schedule for your own records

Drop Classes

- If you register for the wrong class, or want to remove a class from your class schedule, click the "drop classes" link
- Click the checkbox for the class(es) you want to drop
- Click "submit"

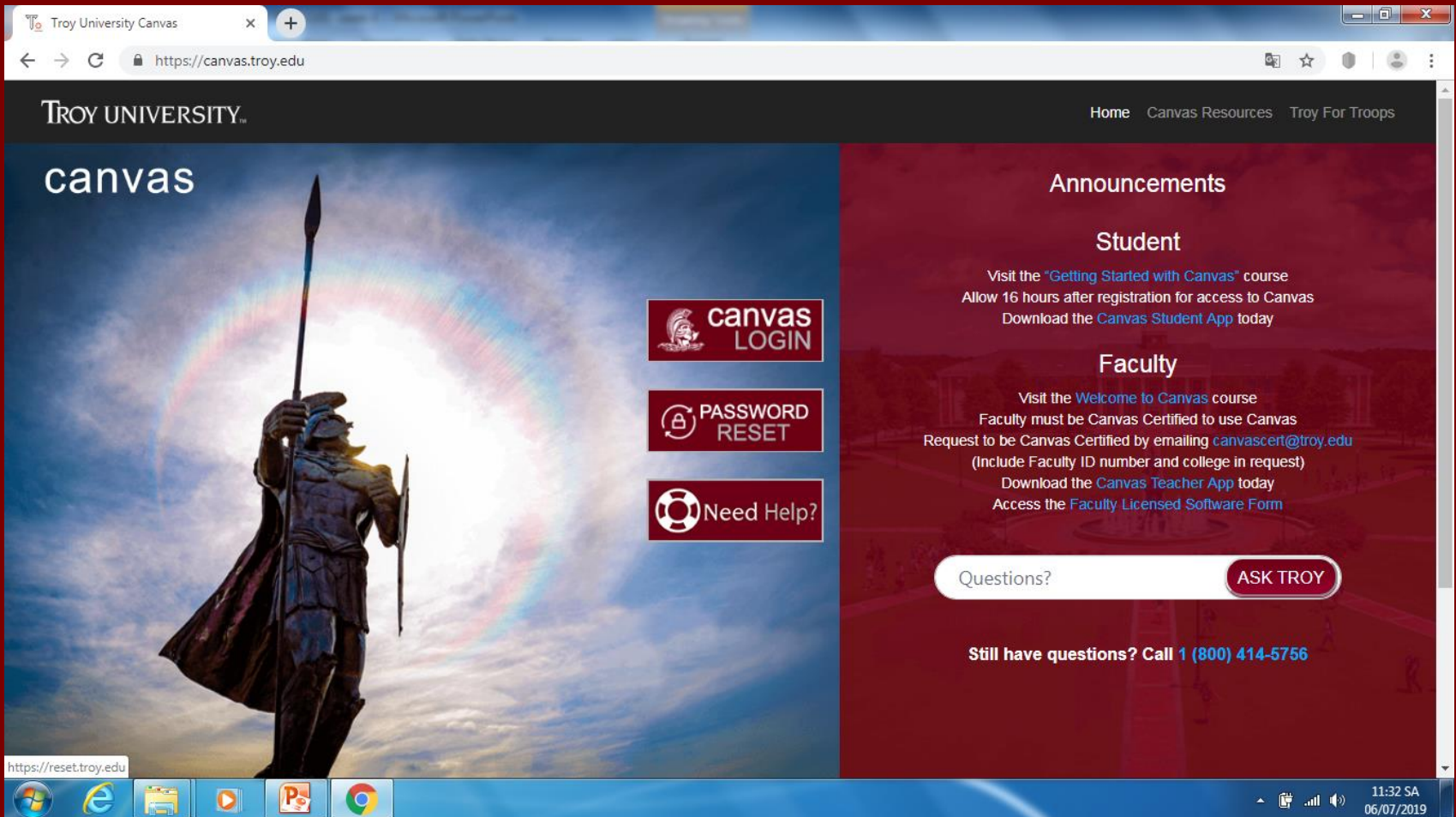
Program Evaluation

- Go to Self service
- Click “Progress”

Transcripts

- Go to Self service
- Click “E- Transcript”

Troy- Canvas



Troy University Canvas

https://canvas.troy.edu

TROY UNIVERSITY™

Home Canvas Resources Troy For Troops

canvas

canvas LOGIN

PASSWORD RESET

Need Help?

Announcements

Student

Visit the ["Getting Started with Canvas"](#) course
Allow 16 hours after registration for access to Canvas
Download the [Canvas Student App](#) today

Faculty

Visit the [Welcome to Canvas](#) course
Faculty must be Canvas Certified to use Canvas
Request to be Canvas Certified by emailing canvascert@troy.edu
(Include Faculty ID number and college in request)
Download the [Canvas Teacher App](#) today
Access the [Faculty Licensed Software Form](#)

Questions? **ASK TROY**

Still have questions? Call **1 (800) 414-5756**

https://reset.troy.edu

11:32 SA 06/07/2019

What is canvas for ?

- Canvas is a new learning management system
- Canvas is used to
 1. access course/site documents,
 2. research links and library resources,
 3. receive & deliver completed assignments electronically
 4. take tests
 5. and communicate with each other.

How to log in Canvas

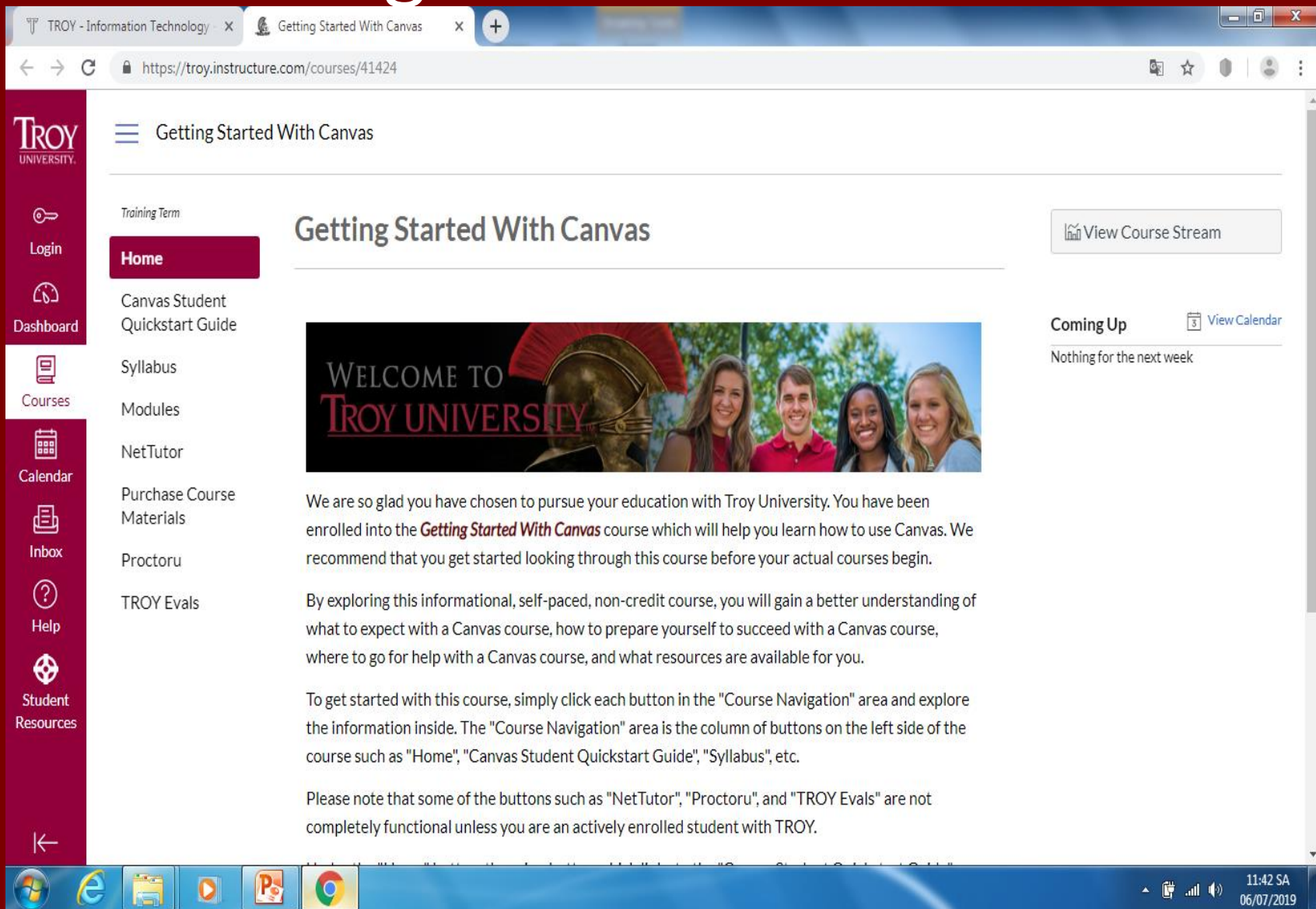
- Use the same UserID and Password of TWE
- Userid and Password is also used to log into troy.email

Email address

- Students are required to use Troy email address to contact faculty.

<https://it.troy.edu/office365/>

Getting started with Canvas



TROY - Information Technology x Getting Started With Canvas x

https://troy.instructure.com/courses/41424

TROY UNIVERSITY

Getting Started With Canvas

Training Term

Home

Canvas Student Quickstart Guide

Syllabus

Modules

NetTutor

Purchase Course Materials

Proctoru

TROY Evals

View Course Stream

Coming Up [View Calendar](#)

Nothing for the next week

WELCOME TO TROY UNIVERSITY

We are so glad you have chosen to pursue your education with Troy University. You have been enrolled into the **Getting Started With Canvas** course which will help you learn how to use Canvas. We recommend that you get started looking through this course before your actual courses begin.

By exploring this informational, self-paced, non-credit course, you will gain a better understanding of what to expect with a Canvas course, how to prepare yourself to succeed with a Canvas course, where to go for help with a Canvas course, and what resources are available for you.

To get started with this course, simply click each button in the "Course Navigation" area and explore the information inside. The "Course Navigation" area is the column of buttons on the left side of the course such as "Home", "Canvas Student Quickstart Guide", "Syllabus", etc.

Please note that some of the buttons such as "NetTutor", "Proctoru", and "TROY Evals" are not completely functional unless you are an actively enrolled student with TROY.

ITG – Intent to graduate

The screenshot shows a web browser window with the URL <https://www.troy.edu/academics/academic-resources/records-office/graduation-center/graduation-application.html>. The page features a maroon header with the Troy University logo and navigation links. A sidebar on the left lists links like 'Graduating with Honors' and 'Graduation Application'. The main content area contains a notice about the ITG form, 'Graduation Application Deadlines', and specific dates for Troy Campus and Alabama Campuses.

Graduation Application

Effective T2 2018, the Intent to Graduate Form will no longer be accepted. Students will login to Trojan Web Express and select the Students tab. Then under Academic Planning, click on "Intent to Graduate Application".

Graduation Application Deadlines

Troy Campus and all Nursing

Summer 2019 - April 5, 2019
Fall 2019 - June 21, 2019
Spring 2020 - November 15, 2019
Summer 2020 - April 3, 2020

Alabama Campuses

Term 5 2019 - April 5, 2019
Term 1 2019 - June 21, 2019
Term 2 2019 - August 23, 2019
Term 3 2020 - November 15, 2019
Term 4 2020 - January 25, 2020

How to fill ITG form

- - login to Self service
- - Graduation Planning
- - click on “Intent to Graduate Application”.

How to deal with IT problems

The screenshot shows a web browser window with three tabs: 'Academic Resources | Troy Unive...', 'Office 365 @ Troy University - Sy...', and 'Client Portal Home'. The address bar shows the URL 'helpdesk.troy.edu/TDClient/1924/Portal/Home/'. The page header features the 'TROY UNIVERSITY' logo on the left, a search bar with the text 'Search the client portal' in the center, and a 'Sign In' link on the right. Below the header is a navigation bar with 'Home', 'Services', and 'Knowledge Base' links. The main content area is titled 'What may we help you with?' and includes a search icon. On the left side, there are three large buttons: '+ Search Knowledgebase', '+ Submit Helpdesk Ticket', and 'Reset Password' (with a lock icon). Below these buttons are three smaller buttons: 'My Tickets' (with a ticket icon), 'Favorites' (with a star icon), and 'LogMeIn' (with a plus icon). A note below the 'Submit Helpdesk Ticket' button says '*Log in first for best experience'. In the center, there is a 'Ticket Volume Indicator' section with a list of categories: Canvas, ERP, Networking, New Employee, Operations, Security, Systems Admin, Technical Services, Telecom, and Web. Each category has a status icon (N/A, Low, Medium, High, or Not Available). Below this list is a 'Legend' section with color-coded icons for Low (green), Medium (yellow), High (red), and Not Available (grey). On the right side, there is an 'IT Alerts & Outages' section with a warning icon and a red button that says 'Service Disruption: View Details'. Below this are four links: 'Locked & Disabled Accounts' (with a lock icon), 'Maintenance Schedule' (with a calendar icon), 'IT Project Status' (with a progress bar icon), and 'Training Schedule' (with a document icon). At the bottom right, there is a box for 'Information Technology Hours and Contact Information'. The Windows taskbar at the bottom shows the time as 22:13 PM on 08/07/2020, along with system icons for network, volume, and power.

Academic Resources | Troy Unive x Office 365 @ Troy University - Sy x Client Portal Home x

helpdesk.troy.edu/TDClient/1924/Portal/Home/

TROY UNIVERSITY

Search the client portal Sign In

Home Services Knowledge Base

What may we help you with?

+ Search Knowledgebase

+ Submit Helpdesk Ticket

*Log in first for best experience

Reset Password

My Tickets Favorites LogMeIn

Ticket Volume Indicator

- Canvas
- ERP
- Networking
- New Employee
- Operations
- Security
- Systems Admin
- Technical Services
- Telecom
- Web

Legend

- Low
- Medium
- High
- Not Available

IT Alerts & Outages

Service Disruption: View Details

Locked & Disabled Accounts

Maintenance Schedule

IT Project Status

Training Schedule

Information Technology Hours and Contact Information

Student Services Hours

22:13 PM 08/07/2020

Academic Resources

Academic Resources | Troy University - Sy x Office 365 @ Troy University - Sy x Client Portal Home x

troy.edu/academics/academic-resources/index.html

TROY UNIVERSITY

Info For: International Online Military & Veterans Future Students Parents & Family Alumni Community & Outreach

Resources: News Calendar Contact Visit Give Libraries my.troy.edu Search Site

APPLICATIONS & ADMISSIONS SCHOLARSHIPS, COSTS & AID **ACADEMICS** STUDENT LIFE & RESOURCES ATHLETICS ABOUT US

Coronavirus (COVID-19) Information and Updates

FERPA Guidelines for Employees

Financial Aid

Oracle (Student Handbook)

Records Office

Regional Accreditation

Schedule of Classes

Testing Info

Transcripts

TROY Canvas

Trojan Web Express

TROY Libraries

At Troy University we pride ourselves in ensuring that students have access to the resources that they need in order to achieve success. This page is a great starting place to begin your quest for academic success. TROY provides a number of resources to help students achieve success both in and out of the classroom. From career services, to disability services, to academic tutoring in the Learning Center, to state-of-the-art libraries, we are here to support you on your journey. It is important to note that our academic resources extend to those students who are learning within the State of Alabama, outside of the State of Alabama, and even online! It is our desire to help each student to define and achieve success that will help him or her make successful progress toward degree completion. We realize that you may have challenges during your college experience but locating resources should not be one of those obstacles.

We look forward to helping you achieve your academic goals! If you have questions feel free to email ask@troy.edu or call 1-800-414-5756.

Just Getting Started?

REQUEST MORE INFO

https://www.troy.edu/academics/index.html

EN 22:14 PM 08/07/2020

Library Resources

Academic Resources

https://www.troy.edu/academics/academic-resources/index.html

Academic Programs

TROY UNIVERSITY

Info For: International Online Military & Veterans Future Students Parents & Family Alumni Community & Outreach

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APPLICATIONS & ADMISSIONS SCHOLARSHIPS, COSTS & AID ACADEMICS STUDENT LIFE & RESOURCES ATHLETICS ABOUT US

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TROY Canvas

Trojan Web Express

TROY Libraries

TROY Portal

Get Started

11:49 SA 06/07/2019

Guideline for assignment

- The assignment should be at least 500 words in length.
- The paper should mention the following points.
 - Your majors
 - Your English Proficiency
 - Your goals in 4 years
 - How to complete it (detailed outline)