



## KIRINYAGA UNIVERSITY

### OFFICE OF THE REGISTRAR (ACADEMIC, RESEARCH & STUDENT AFFAIRS)

P.O. BOX 143-10300 KERUGOYA

Tel: 0709 742 000

Email - academics@kyu.ac.ke

**Ref: CT100/G/21430/24**

**DATE: May 22, 2024**

WACHIRA BLAIR PETER KAGWI

P.O. BOX: 45,

MUKURWEINI

708707776

Dear WACHIRA,

### **RE: ADMISSION INTO THE UNIVERSITY FOR 2023/2024 ACADEMIC YEAR**

Following your application for admission to Kirinyaga University (KyU), I am pleased to inform you that you have been offered a place in the School of Pure and Applied Sciences to pursue a course leading to the **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY** which will commence in **August 2024**.

Your admission No. is **CT100/G/21430/24**.

This offer is made on the basis of the statement of your qualifications presented in your application. It is subject to the satisfactory verification of these qualifications by the University authorities. In view of this you **must** bring with you the **original and copies of your academic certificates or KCSE result slip, one passport size photo, National identity card or birth certificate during the registration day**. It is also subject to your adherence to University Rules and Regulations.

**Please note that this offer does not include a place in the halls of residence.** You are required to book accommodation from the University website, [www.kyu.ac.ke](http://www.kyu.ac.ke) after paying accommodation fees of Kshs. 5,000 through **Cooperative Bank Teller (Not Agents)**. Accommodation is offered on a first come first served basis. Unsuccessful candidates will have their accommodation fees forwarded to your tuition account. Private accommodations are available and information is available from our website.

Kindly download fees structure and the detailed joining instructions for your information from our website [www.kyu.ac.ke](http://www.kyu.ac.ke) under the tab, "KUCCPS". **You should dully fill all admission documents/forms and Return to the University on the day of registration.**

You are required to take note of the following before admission;

1. Sign into your student email account as follows;

Visit [www.gmail.com](http://www.gmail.com) and sign in using the following credential

Username: [Firstname.admissionnumber@students.kyu.ac.ke](mailto:Firstname.admissionnumber@students.kyu.ac.ke)

Password: Admission number in capital letters. All communication from the University will be done through the University website and your student email. You are therefore advised to regularly access the University website and your email account for any new information regarding your studentship

2. The Kirinyaga University programme fee structure is available on your KyU portal.

Following your placement in Kirinyaga University, you are eligible to apply for a Government scholarship, loan and bursary to assist with your education expenses. If you require the support you **MUST** make an application for consideration through the official scholarship, loan and Bursary application portal [www.hef.co.ke](http://www.hef.co.ke). Should the government support not be sufficient to cover the entire cost of the programme, the remaining fee balance will be the responsibility of your parent/guardian. The portal will open from 3rd - 27th August 2023, you are encouraged to apply early enough.



*KyU is ISO 9001:2015 certified*

Tel: +254 709 742 000/30, +254 728 499 650

P.O. Box: 143-10300 Kerugoya

Email: [vc@kyu.ac.ke](mailto:vc@kyu.ac.ke)

Website: [www.kyu.ac.ke](http://www.kyu.ac.ke)

## **OTHER CONDITIONS FOR REGISTRATION**

- A) Original pay-in Slips should be presented to the University during registration. You will not be registered as a student before payment of the required fees.
- B) You are required to present **medical report Adm-F5 (Part II), chest x – ray film and Chest x-ray radiologist report** to the university medical officer during registration.
- C) The document **KyU Rules and Regulations** governing the conduct and discipline of Students at the University must be thoroughly read, comprehended and kept for future reference. Your studies will be governed by these and faculty regulations.
- D) The student handbook and student guide uploaded to your portal will guide your day to day activities, you are required to read them.
- E) The University reserves the right of admission. Any offer of admission is made without prejudice to right of the University to vary or withdraw it if information comes to the notice of the University (whether relating to events occurring before or after the date of the offer) which could reasonably have influenced the University's decision if known at the time the offer was made.
- F) The University reserves the right to withdraw an offer of a place, or terminate a student's enrolment if it discovers subsequently that a candidate has given false (or only provided partial) information in their application or has provided false or fraudulent documentation in support of their application(s).
- G) This offer is valid for two (2) consecutive academic years after which it lapses. In the event that you do not report during the registration date (current academic year), you are allowed to defer your studies for one year by filling and submitting deferment form available on the website.
- H) You are required to bring your own laptop to enable you access the necessary e-learning resources and actively participate in some of the courses offered online.

Meanwhile, I take this opportunity to congratulate you on your admission and I look forward to welcoming you to Kirinyaga University on **Tuesday, 27 August, 2024** when you report for Registration.

Yours sincerely,



**Wallace Kamau**  
**Registrar, (ARSA)**



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