

MULTIMEDIA UNIVERSITY OF KENYA

P.O. Box 15653 - 00503, Mbagathi, Nairobi Tel: +254 020 2071391, +254 020 724257083 +254 020 735900008 Email: info@mmu.ac.ke

(MMU is ISO 9001:2015 Certified)

Office of Registrar Academic Affairs

Email:registraraa@mmu.ac.ke

LETTER OF OFFER

DATE: 8 August 2023

REG NO:.....CIT-222-116/2023

NAME: GONZAGA ODIPO SHYACHI

C/O, MMU.

Dear SHYACHI,

RE:ADMISSION INTO THE UNIVERSITY: 2023/24 ACADEMIC YEAR

Following your application for the admission to the University, I am pleased to offer you a place at Multimedia University of Kenya (MMU) for a Course leading to **BACHELOR OF SCIENCE (COMPUTER TECHNOLOGY)** (Regular).

This offer is made on the basis of the statement of your qualifications presented by the Kenya National Examination Council and which shall be subjected to the satisfactory verification by the University authorities.

In view of the foregoing, you are hereby requested to bring the following documents for verifications during the registration day.

- Original and copy of KCSE result slip and other relevant Certificates.
- · Multimedia University of Kenya Letter of offer/Admission letter.
- Two (2) recent colored passport size photographs.
- Original and copy of National Identity (ID) Card/Birth Certificate or any other proof of identity.
- Your NHIF Card and/or Insurance Cover Policy number.

Please note that this offer is also subject to:

- Your unequivocal acceptance to adhere to Multimedia University of Kenya Rules and Regulations
- Full payment of the First semester total fees as quoted in the fee structure

Accomodation is available in the university Hostels for first year students on a **first come first served basis** in a room shared by four(4). The allocation of accomodation for first year students **will be strictly during the official reporting dates.** If you need accomodation in the University Hostels, you should pay for accomodation and present the original banking slips bearing your admission number and name as specified in the letter of offer.

You are expected to indicate your **Acceptance/Non-acceptance** of this offer by completing Form MMU/ AD/-006 and return it to the Registrar (Academic Affairs), during reporting date.

Enclosed please find the following forms **MMU/F/AD/-001-012**, which must be completed and returned to the Registrar (Academic Affairs) office during the registration day.

| MMU/F/AD/-001 | Students' Entrance Medical Examination |
|---------------|---|
| MMU/F/AD/-002 | Admission Checklist |
| MMU/F/AD/-003 | Admissions Joining Instructions |
| MMU/F/AD/-004 | Students' Entrance Medical Examination Form |
| MMU/F/AD/-005 | Students' Data Sheet |
| MMU/F/AD/-006 | Letter of Acceptance by the candidate |
| MMU/F/AD/-007 | Course Acceptance Declaration Form |
| | |

MMU/F/AD/-007 Course Acceptance Declaration Form MMU/F/AD/-008 Students' Regulation Declaration Form MMU/F/AD/-009 Consent in emergency Operation Form

MMU/F/AD/-010 Instruments and Protective Clothing For students Declaration

MMU/F/AD/-011 Instruments and Protective Clothing

MMU/F/AD/-012 Student Registration Form

The Document Rules and Regulations governing the conduct and the discipline of the students at the University **MUST** be thoroughly read, comprehended and kept for future reference. The document can also be downloaded from the University Website **www.mmu.ac.ke.**

As an accepted student through the KUCCPS, you are eligible for Government Scholarship, Loan and Bursary opportunities to support your educational expenses. If you require financial assistance from the Government, please ensure to submit your application via the official **website: www.hef.co.ke.** In cases where the provided financial aid does not cover the entirety of your program costs, your parent/guardian will be responsible for covering the remaining balance.

Meanwhile, I take this opportunity to congratulate you on your admission and look forward to welcoming you to the Multimedia University of Kenya on 31st August, 2023 between 8:00 a.m. and 5:00 p.m. for registration and orientation. Please note that classess will be commencing on 4th September 2023 and the deadline for registration will be on 9/15/2023 12:00:00 AM .



DR. JOASH K.MULABE, Ph.D

REGISTRAR (ACADEMIC AFFAIRS)