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| **MONTHLY SUMMARY REPORT** |
| **February 2025** |

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| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **I. Total Cost per Section** | |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Section** | **Total** |  |  |  |  |
| a. | NSC | -6375 |  |  |  |  |
| b. | Production | -5000 |  |  |  |  |
| c. | Meter Maintenance | -5300 |  |  |  |  |
| d. | Special Project | 0 |  |  |  |  |
| e. | Construction | 0 |  |  |  |  |
| f. | Commercial | 0 |  |  |  |  |
| g. | Sales | 0 |  |  |  |  |
| h. | General Services | 0 |  |  |  |  |
|  | **Total** | ***-16675*** |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **Section** | **WEEK 1** | **WEEK 2** | **WEEK 3** | **WEEK 4** | **WEEK 5** | **Total** |
| NSC | 0 | 0 | 0 | -6375 | 0 | -6375 |
| Production | 0 | 0 | 0 | -5000 | 0 | -5000 |
| Meter Maintenance | 0 | 0 | 0 | -5300 | 0 | -5300 |
| Special Project | 0 | 0 | 0 | 0 | 0 | 0 |
| Construction | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 0 | 0 | 0 | 0 | 0 | 0 |
| Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| General Services | 0 | 0 | 0 | 0 | 0 | 0 |
| **TOTAL** | ***0*** | ***0*** | ***0*** | ***-16675*** | ***0*** | ***-16675*** |

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| --- | --- | --- |
| **Prepared by:** | | **Noted by:** |
|  |  |  |
|  | **Charisma D. Sab-it** | **Mary Rose A. Aguillo** |
|  | Administrative Services Aide | Division Manager C  Administrative and General Services |