

DEP REPAIR AND MAINTENANCE JOB SHEET

DEP RM-2

R&M Contractor to complete and forward to DEP Work Unit with invoice

Date of Request:	24 / 09 / 2025	DEP Order Number/Job Number:	JN-2025-09-881
Date of Repair:	24 / 09 / 2025	DEP 'T' Number:	T-4512

CLIENT DETAILS

Given Names: Jane	Surname: Harrison
Contact Phone: 08899900555	Address: 45 Mitchell, Darwin, NT 800
Location of Repairs: Same as address	
State the R&M Request: The control remote for the hospital bed is not working. The head adjustment function is unresponsive.	

EQUIPMENT DETAILS

Equipment Type: Engine	Serial No: SN-MCP300-789456
Equipment Brand/Make/Model: MetCare Pro / MCP-300	

JOB DETAILS

Works above \$300 for non-powered and \$500 for powered nominated equipment items require a quote to DEP. If equipment is deemed as irreparable, complete Job Sheet and notify DEP for arrangements to return equipment.

Prior To Commencing Work - Is a quote to DEP required? ☐ Yes ☒ No

If **Yes**, send quote to DEP. Date quote sent: / / N/A If **No**, proceed with job

DEP Approval Received? ☒ Yes - **Proceed** with job ☐ No - **Do Not Proceed** with job

Description of work performed:

Tested the control remote and found a faulty connection in the cable. Replaced the 8-pin connector head on the remote's cable. Tested all bed functions (head, foot, and height adjustment) to confirm they are now fully operational.

TIME RECORD

Date	25/09/2025			
Start	10:00 AM			
Finish	10:45 AM			
Time Taken	45 minutes			

MATERIALS USED

Date	Item Description (f used other parties please give details and company name)	QTY	Cost \$	Total \$	Source (DEP Parts / New / Other)
25 / 09 / 2025	8-pin Door Control Connector	1	15.50	15.50	New
/ /					
/ /					
/ /					

Total \$, Materials =

Technician Name: David Chen

Signature:

Date: 25 / 09 / 2025

Client / Carer Name (verifying work undertaken): Jane Harrison



Signature:

Date: 25 / 09 / 2025