

FACULTY OF SCIENCE

REQUESTING A TRANSFER INTO SCIENCE FOR 2024

- 1) Firstly, read the next page of this document for the guidelines for requesting a transfer into the Science Faculty. If you feel you meet the conditions, follow the process below.
Note: Transfers are not considered at mid-year; you may only apply for the following year, and end-of-year results are taken into account.
- 2) Apply to the Science Faculty by completing a “Change of Curriculum” form, <http://www.forms.uct.ac.za/studentadmin/aca09.pdf>. Complete sections 1, 2A (indicate intended Science majors), 2B and 3 (only student section). Make a formal request in writing, including a motivation, to the Faculty Manager. Submit your application as a PeopleSoft service request. Select the option for the Faculty into which you are requesting the transfer. Note that you may have to select “view all” to see the Science option.
- 3) If you are at risk of being excluded from your current Faculty then you must apply to the Readmissions Appeal Committee (RAC).
<http://www.students.uct.ac.za/students/current-students/readmissions>
Deadline: see RAC documents
- 4) Students transferring to the Science Faculty are subject to the current rules outlined in the handbook.
<http://www.students.uct.ac.za/students/study/handbooks/current>

FACULTY OF SCIENCE

GUIDELINES FOR STUDENTS FROM OTHER FACULTIES REQUESTING A TRANSFER INTO SCIENCE

If you would like to be considered for a transfer to the Faculty of Science, please read the following information carefully, check whether you meet the conditions, and then submit a formal request in writing, **including a brief motivation for your request**, as a PeopleSoft service request. Note that even if you consult one of the Science Student Advisors who may indicate your eligibility for particular majors, it does not ensure that you will be accepted to transfer. This decision will be based on your school leaving results, university performance to date and the criteria noted below.

NOTE that final decisions on whether you will be accepted into the Science Faculty will only be made in January, once all final results from the previous year are available. **Your complete tertiary academic record will be considered; starting as a new applicant is not possible.**

1. No transfers at mid-year will be considered.
2. You must have met the normal entrance criteria for the Faculty of Science, i.e. the requisite FPS and performance in school Mathematics and Physical Science.
3. To be considered for transfer at the beginning of the academic year:
 - 3.1 After one year in another Faculty at UCT, you should
 - (a) have **passed** at least a **half-course in Mathematics which carries credit in the Science Faculty**;
 - (b) not have been excluded from your current faculty;
 - (c) be able to compile a Science curriculum, without requiring concessions, which will enable you to at least complete all first year requirements for both majors by the end of one year in Science.
 - 3.2 After two to three years in another Faculty at UCT, you should
 - (a) have **passed** at least a **half-course in Mathematics which carries credit in the Science Faculty**;
 - (b) not have been excluded from your current faculty;
 - (c) have a range of transferrable credits which allows you to proceed with senior courses. If you have been registered for three or more years you should be able to proceed with two full courses at 3rd year level (one of which must be for a major), and to meet the normal Science readmission criteria in the given year.
 - (d) be able to compile a Science curriculum, without requiring concessions, which will enable you to complete the degree within a maximum of two years.

Complying with all the criteria and requirements above will not guarantee admission to the Science Faculty.

All queries regarding your application should be directed to the email sci-science@uct.ac.za