

# NIBT-MIS WEBSITE REPORT

## Landing Website:

### Contents/Features

- Home section
- About section
  - Campuses
  - Vision-Mission and Core
  - Board of Directors
  - Accreditation and Seal of Excellence
- Admission section
- Courses section
- Certifications section
- News and Gallery section
- Contact Info section
- "Redirect to NIBT Portal (NIBT-MIS)"

# NIBT-MIS PORTAL Functionalities:

## ROLE: Super admin

- Overview count of all, enrolled/approved, pending, and dropped scholars
- Quick, clickable links towards certain admin work tasks such as the excel files, NIBT's google drive, Link to Gnomio e-learning website, and etc.
- Administrator user manipulation
  - View the list of existing administrators
  - Deletion of an existing administrator user
  - Creation and editing administrator user
    - Profile Picture
    - Full Name
    - Email Address
    - Username
    - Password
- Scholar/Students Configuration
  - View the list of existing scholar/student users
    - View Scholar Profile
    - Scholar Status
      - Enrolled Status
        - See printable form of their Annex O (Learner's Profile Form and Annex U (Certificate of Undertaking) when enrolled
      - Pending Status

## ROLE: Administrator

- Class Configuration
  - View the full list of existing classes
    - Details of a specific class such as: Course Name, Batch Number, RQM, Start and End Date, Course Trainor, Remarks;
      - And the list of all students that are enrolled in it.
  - Creation of a class
- Student/Scholar user manipulation
  - List of existing Student/Scholars
    - Scholar profile via Annex O (Learner's Profile Form)
      - Viewing
      - Edit/Update
  - Deletion of an existing Student/Scholar user account
  - Creation and editing Student/Scholar user account
    - Profile Picture
    - First and Last tName
    - Email Address

- Username
  - Password
- Student/Scholar Requirements
  - View list of scholars, their genders and their necessary requirements below:
    - PSA-Birth Certificate (or Marriage Certificate for female scholars/students), Diploma or Transcript of Records (ToR), and 1x1 Picture
      - Modal Window Viewing
        - Approved
          - Image
          - Approved by “X Admin”
        - Pending/Validation from Admin
          - Image
          - Approve Image
          - Reject Image
            - Reason of Rejection
      - No Upload or Rejected Status
    - Scholar Profile checking if their respective profiles have been answered all or not
      - Yes
      - No
        - Clicking will show the fields in Annex O where hasn’t been answered or missing.
    - Enrollment Status
      - Enrolled
        - See printable form of their Annex O (Learner’s Profile Form and Annex U (Certificate of Undertaking) when enrolled
      - Pending

## ROLE: Student/Scholar

- Student/Scholar user manipulation
  - Scholar profile via Annex O (Learner’s Profile Form)
    - Viewing
    - Edit/Update
  - Scholar account
    - Edit/Update
- Student/Scholar Requirements
  - View necessary requirements below:
    - PSA-Birth Certificate (or Marriage Certificate for female scholars/students), Diploma or Transcript of Records (ToR), and 1x1 Picture
      - Card Viewing
        - Approved

- View approved image
- Modal Window (Collapsed)
  - Image
  - Approved by “X Admin”
  - Delete the approved image
- Pending/Validation Image
  - Modal Window
    - Revision Image file selection and upload
    - Awaiting validation from an admin
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- Rejection of previously uploaded image
  - Modal Window
    - View stated reason
    - Rejected by: “Admin Name”
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- No Upload
  - Image file selection and upload