

TEAM CHARTER OUTLINE

Team Member Information

List all team member contact information including name, phone number(s), fax number, email address, and any other information that might be useful for team members.

Name – Cell Phone – School Email – GitHub

Jacob Davis – 3035197325 – jajdavis@mines.edu – davisjk

Jonathan Evans – 7204591501 – jonathanevans@mines.edu – summerevans

Caleb Jhones – 9704132322 – cjhones@mines.edu – thirdof5

David Grisham – 7193699458 – dgrisham@mines.edu – dgrisham

Robinson Merillat – 9703940870 – rdmerillat@mines.edu – bloodrairie

Communication Process

Describe how the team members will communicate with each other.

We will communicate with each other through group text messages primarily with email as a secondary means of communication and our code will be accessible through a private repository on GitHub.

Team Roles and Responsibilities

Identify by name the role of each team member and describe the corresponding responsibilities.

- Team leader: Robbie. In charge of the GitHub repository and the tie breaker in disputes between other group members.
- Recorder: Caleb. In charge of the records stored in our GitHub repository for recording ideas and other information such as schedules and deliverables.
- Coordinator: David. In charge of scheduling meeting times and locations on a weekly basis.

Team Work Guidelines

List the guidelines the team has agreed to follow in terms of work quality, submissions, following schedules, and so forth.

Group members are expected to communicate with the group and to be on time with code deadlines if teammates are waiting for their code.

Group members submit their work to the group before the expected time. Their submissions will be functioning code. Their GitHub commits are frequent, functional, and have useful comments.

Whoever completes their part of the deliverable last submits the deliverable to the producer.

If team members violate these expectations they must bring snacks to the next group meeting.