


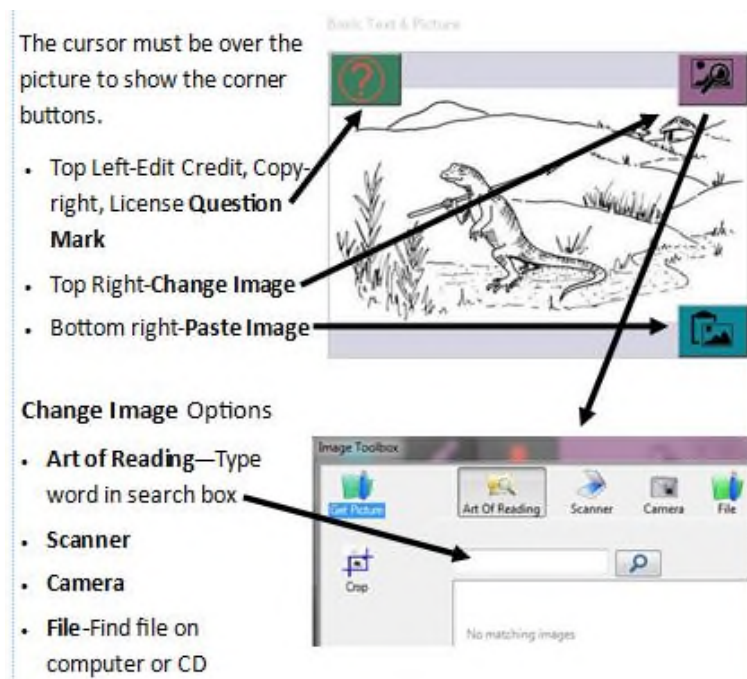


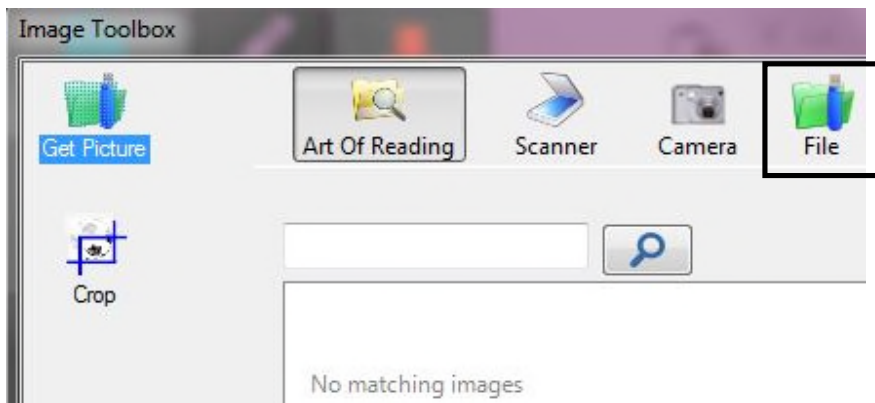
Bloom Content Instructions for Demonstration

To demonstrate the capabilities of Bloom using the English language, do the following:

1. Double click on the Bloom icon  to open Bloom.
2. In **Bloom**, click '**Other Collection**', top right menu. 
3. Click **Create New Collection**
 - Select **Vernacular Collection** and click **Next**.
 - Select English and click **Next**.
 - Enter country and click **Next**. (A list is given - not option for entering)
 - Name your project click **Next**.
 - Click **Finish**.
4. The main window appears.
 - Under **Sources For New Books** (middle left) for **Templates**, click **Basic Book**.
 - Click **Make a book using this source**, (top left corner of book).
5. The My Book pages screen appears.
 - Edit front cover as follows: **My book** → **The Dog and the Bird**
 - In front cover image, click Purple **Change Image** icon, 



- then click **File**. Find file location using **Windows Explorer**.



- Select: **Pic-Cover.tif**
- Click **OK**.

6. Add copyright information to the pictures.



- Click on the **Question Mark** for one of the pictures (top left) to add license copyright information for the pictures.
- Open the **Dog Bird Title Page bkpg.txt** file. Find the illustrator's name, date and copyright holder.
- Add them to the **Credit, Copyright & License** box. **Copy this information to all other pictures in this book.**, select **Yes**.

About Creative Commons (from Helps Documentation)

When you choose a license for pictures or a book, you can choose Creative Commons. In this case, you see symbols in a box. The combination of symbols depends on your selections.

Examples



Overview

In the dialog boxes, watch the symbols change as you click Yes or No.

Symbol	Meaning	Note
	Creative Commons	On the Internet, see: <ul style="list-style-type: none"> http://creativecommons.org/licenses/ http://creativecommons.org/licenses/by-nc/4.0/legalcode#s1i
	Attribution	Roughly, this means to consider as caused "by" what or whom you indicate.
	No Derivative Works	
	Share Alike	
	Noncommercial	

Credit, Copyright, & License

Creator: Selby Otire

Copyright Year: 2001

Copyright Holder: SIL Papua New Guinea

License

☒ Creative Commons

Allow commercial uses of your work? [more info](#)

☐ Yes

☒ No

Allow modifications of your work?

☐ Yes

☒ Yes, as long as others share alike

☐ No

☐ Contact the copyright holder for any permissions

☐ Custom

Additional Requests

OK Cancel

Credit, Copyright & License – Fill out from a credit or title page

Creator (Name of illustrator)

Copyright Year

Copyright Holder

License

Creative Commons

Allow commercial uses of your work?

Yes/No

Allow modifications of your work?

Yes/No

Contact copyright holder

Custom

Additional Requests

- Click **Book Topic** on cover (bottom right corner of cover), select **Animal Stories**, click **OK**.

7. Add **back cover** and **credit page** information.

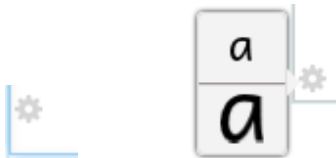
From Helps-Documentation

If a person or an organization helped in any way, it must be made known. That is, it must be acknowledged. The help may be direct or indirect. Your statement can include a dedication.

For many books, you can type (write about) acknowledgements in text boxes. Each text box has a callout box that describes its purpose.

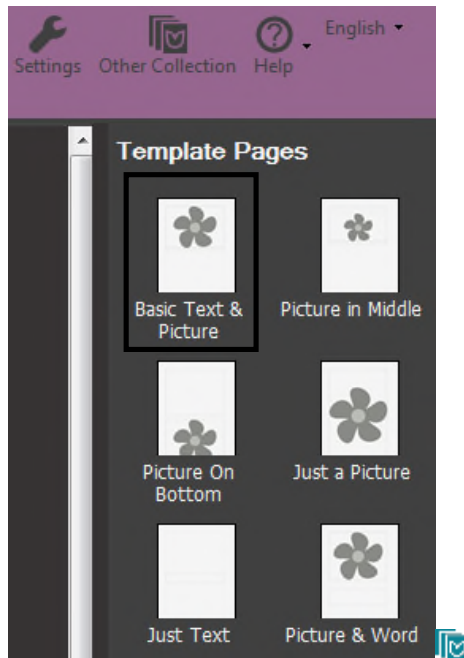
- On the Credits Page, there are two text boxes:
 - Top: In the original or shell book, write about who helped develop this book.
 - Bottom: In the translated book, write a translation of what is in the top box.
- On the Title Page, there are two text boxes:
 - Below the text boxes for the book title: Write about the contributions of writers, illustrators, editors and so on.
 - Bottom: Write about any funding agencies.
- On the Inside Front Cover page, (for Big Book) there are three text boxes:
 - Below the copyright and license information: Write about the contributions of writers, illustrators, editors and so on.
 - Middle: Write about the people who translated the words in the book into the vernacular language.
 - Bottom: Write about any funding agencies.

- Edit **back cover page** and **credit page** as follows: by copying and pasting the contents of **Dog Bird Title Page bkpg.txt** into the textboxes.
- Edit title page as appropriate. Resize font to fit in textbox, left bottom of textbox. Click on **Star** then choose **small a** to reduce font size or **large a** to increase font size.



8. Add the **pictures**.


- Under **Template Pages** on right sidebar, Click **Basic Text & Picture**. Insert picture **Pic-01.tif**.



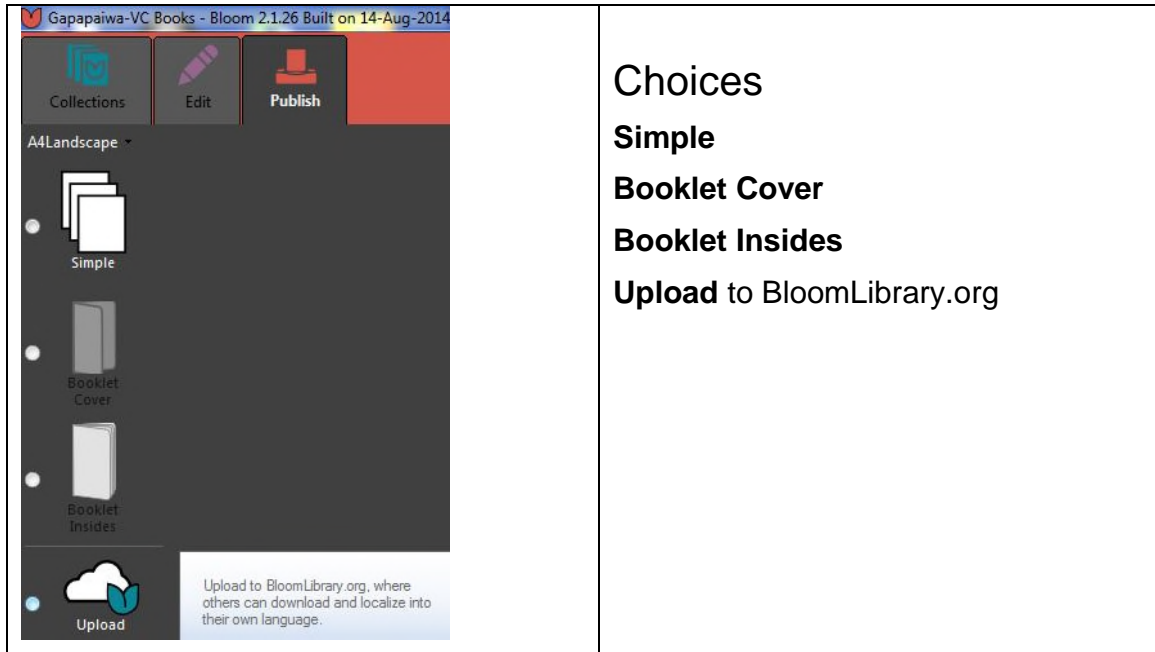
- Insert the contents of **Dog Bird-English.txt**– Copy the text for page one and click Paste in Bloom book.

Insert Image	Insert Text
Click Basic Text & Image . Insert picture Pic-02.tif .	Insert the contents of Dog Bird-English.txt – second section into textbox.
Click Basic Text & Image . Insert picture Pic-03.tif .	Insert the contents of Dog Bird-English.txt – third section into textbox.
Click Basic Text & Image . Insert picture Pic-04.tif .	Insert the contents of Dog Bird-English.txt – fourth section into textbox.
Click Basic Text & Image . Insert picture Pic-05.tif .	Insert the contents of Dog Bird-English.txt – fifth section into textbox.
Click Basic Text & Image . Insert picture Pic-06.tif .	Insert the contents of Dog Bird-English.txt – sixth section into textbox.
Click Basic Text & Image . Insert picture Pic-07.tif .	Insert the contents of Dog Bird-English.txt – seventh section into textbox.

- Under **Template Pages** on right sidebar, click **Just Text**.
Insert contents (all of it) of **Dog Bird-English.txt** into textbox.

9. Click the **Publish** icon . (Top left tool bar)

- Select each option and review. (Simple, Book Cover, & Booklet Insides)



10. Click **Save PDF**. 



11. Go to the folder where you saved the *pdf* file.

12. Display *pdf* file.