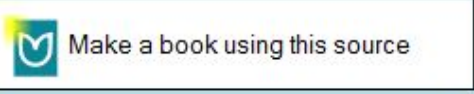# Leveled Reader Tool

Bloom Leveled Reader Tool Instructions

Choose **Leveled Reader** under the **Sources for New Shells, Templates** pane.

Choose **My Book**.

Click on **Make a book using this source**

Click on **Leveled Reader Tool** in the pane to the right of the book and the left of the **Template Pages**. If it is not showing, click on **More.**

Click on **Set up Levels.**

The Leveled Reader template comes set with 5 levels already setup.

- **Maximum Words in each Sentence**
- **Maximum Words on each Page**
- **Maximum Words per Book**
- **Maximum Unique Words per Book**

	Set up Leveled Reader Tool				
Or you can **Add Level** and type in the numbers.	**Reader Levels**			Powered by Synphony, the Search Engine for Literacy.	

Reader Levels

Level	Sentence	Page	Book	Unique
1	5	5	23	8
2	7	10	72	16
3	8	18	206	32
4	9	22	294	50
5	10	25	500	64

Add Level

Level 1

☑ **Maximum Words in each Sentence** `5`
☑ **Maximum Words on each Page** `5`
☑ **Maximum Words per Book** `23`
☑ **Maximum Unique Words per Book** `8`

Things to remember for this level:
-

Or you can **Drag rows to reorder levels.**

Or you can **Remove Level** and then **Add Level**

Drag rows to reorder levels.   Remove Level 1

❓ Help   OK   Cancel

Then write the leveled reader story. Keep in mind predictability (repetition, sequencing, and building sequence), illustration support, the use of concrete familiar topics, vocabulary, and pay attention to formatting.

There are many boats

Translation into English from Gapapaiwa, Papua New Guinea

 Boats are coming, boats are going. There are many boats at our place. Look, right now a large boat has come. The boat is a tugboat.

One language example: **Waka epipisi, waka enenae. Waka ipeyari ita dobuwai. Kokitai,** wekarakava waka ghamana ipisi. Wakana na tagi.

Boats are coming, boats are going. There are many boats at our place. Look, another boat has come, it will unload our rice and biscuits.

Boats are coming, boats are going. There are many boats at our place. Look, a sailing canoe is going to Rabaraba (the government station).

Boats are coming, boats are going. There are many boats at our place. Look, people are paddling, they are going to net fish.

Boats are coming, boats are going. There are many boats at our place. Look, a small child is pulling his boat. What has he loaded into it?
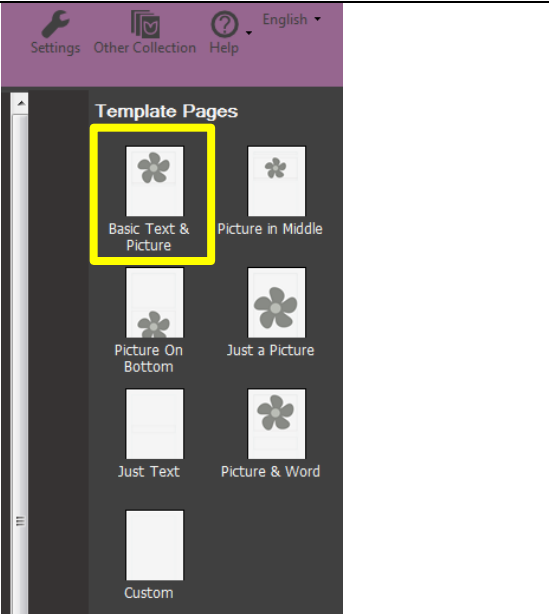
Boats are coming, boats are going. There are many boats at our place. Look, right now a dinghy has come down. Who (plural) is going to get on?

Boats are coming, boats are going. There are many boats at our place. Look, a small canoe is lying on the beach. Let's go boating. Shall we?

Add Text First

Choose the layout of the pages by selecting a **Template Page.** • **Basic Text & Picture** • Picture in Middle • Picture On Bottom • Just a Picture • Just Text • Picture & Word • Custom	

Font Styles

Andika is a font made especially for beginning reading. It is recommended for Roman based writing systems. By default, Bloom uses SIL's <u>Andika literacy font</u>. Of course, you can also change the font of a book collection to something else.

Bloom allows for changes in Font, Font Size, Line Spacing, Word Spacing and Border and Background.

Click on the **Gear**

to get the **Adjust formatting for style** default.
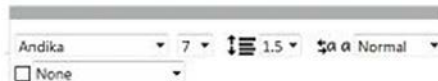
Click on the down

arrows for the options to choose.

See next screenshot.

Basic Text & Picture

They see the rain and rest.

| Andika | 7 | 1.5 | Normal |

☐ None

This formatting is for all English text in boxes with 'normal' style

Adjust formatting for style.

English

Click on the **Gear**

to get the **Font Style** default.

Click on the down

arrows for the options to choose.

Font

Font Size

Line Spacing

Word Spacing

| Andika | 7 | 1.3 | Normal |

☐ None

Border & Background

This formatting is for all Hindi text in boxes with 'normal' style
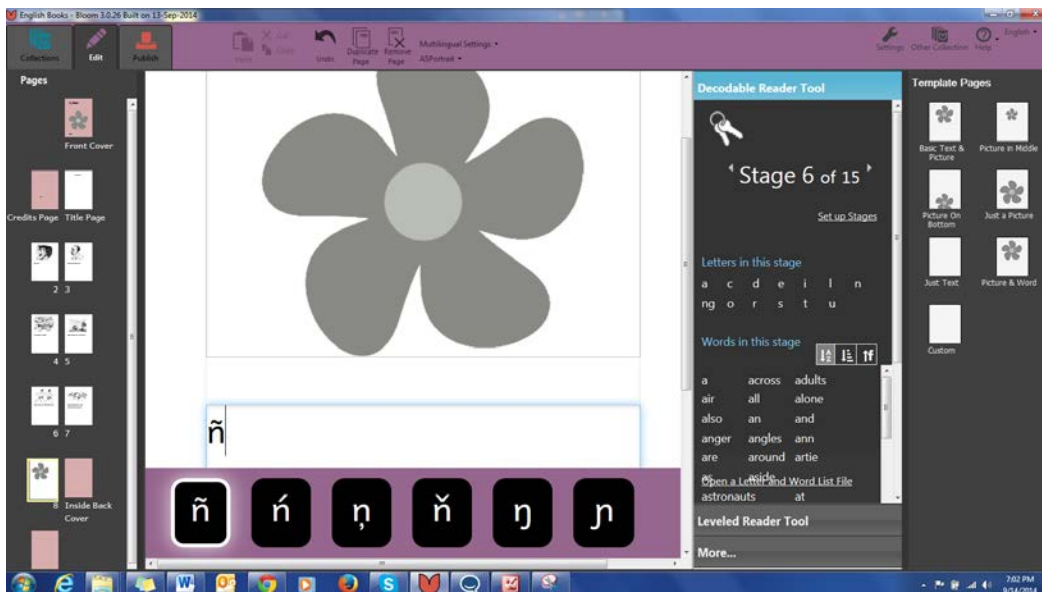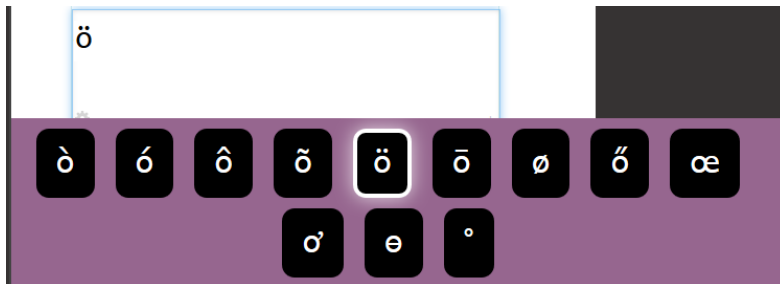
Hindi

Start here
Adjust formatting for style.

Special Characters

Does your alphabet (writing system) have special characters, for example, ë, ĉ, Ç, ɨ, and ñ? Type the letter and HOLD DOWN the letter key. The Special Character box will pop up. Move mouse over the special character wanted and let go.
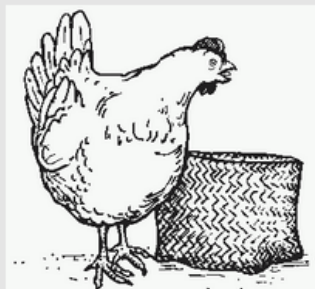

Add Pictures: Art of Reading

Did you download Art of Reading? It is free. Use hyperlink and then click on Download Art of Reading (Free) Installer. It is a 300 megabyte download.

http://bloomlibrary.org/#/artofreading

Art of Reading

The Art Of Reading Free Edition is an optional addition to WeSay and Bloom that gives you easy access to over 10,000 black & white illustrations from around the world.

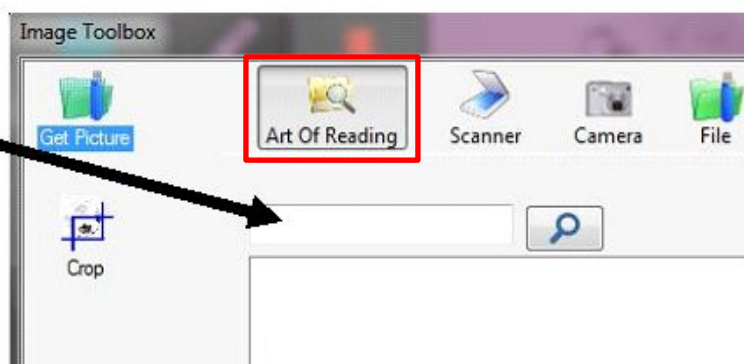Download Art Of Reading (Free) Installer (300 Megabytes, for Microsoft Windows)

Metadata

A special feature of this package is that we have embedded, in the image files themselves, information on where they came from, what their license is, etc. This will allow programs to help you make sure you are using the images legally.

- In front cover image, click Purple **Change Image icon**,

Change Image Options

- **Art of Reading**—Type word in search box
- **Scanner**
- **Camera**
- **File**-Find file on computer or CD

Image Toolbox

Get Picture   Art Of Reading   Scanner   Camera   File
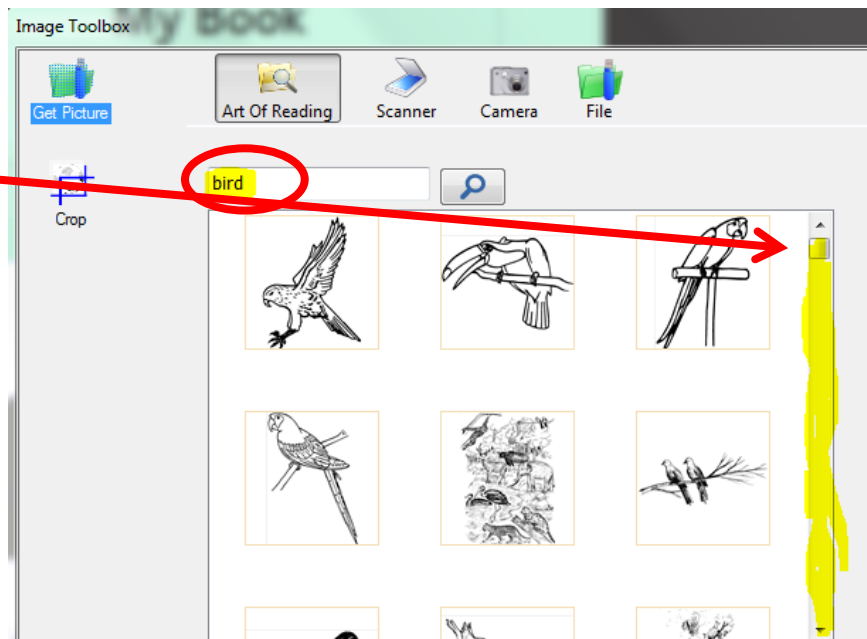
Crop

To find an *Art of Reading* picture, type a word of the picture you want in the search area.
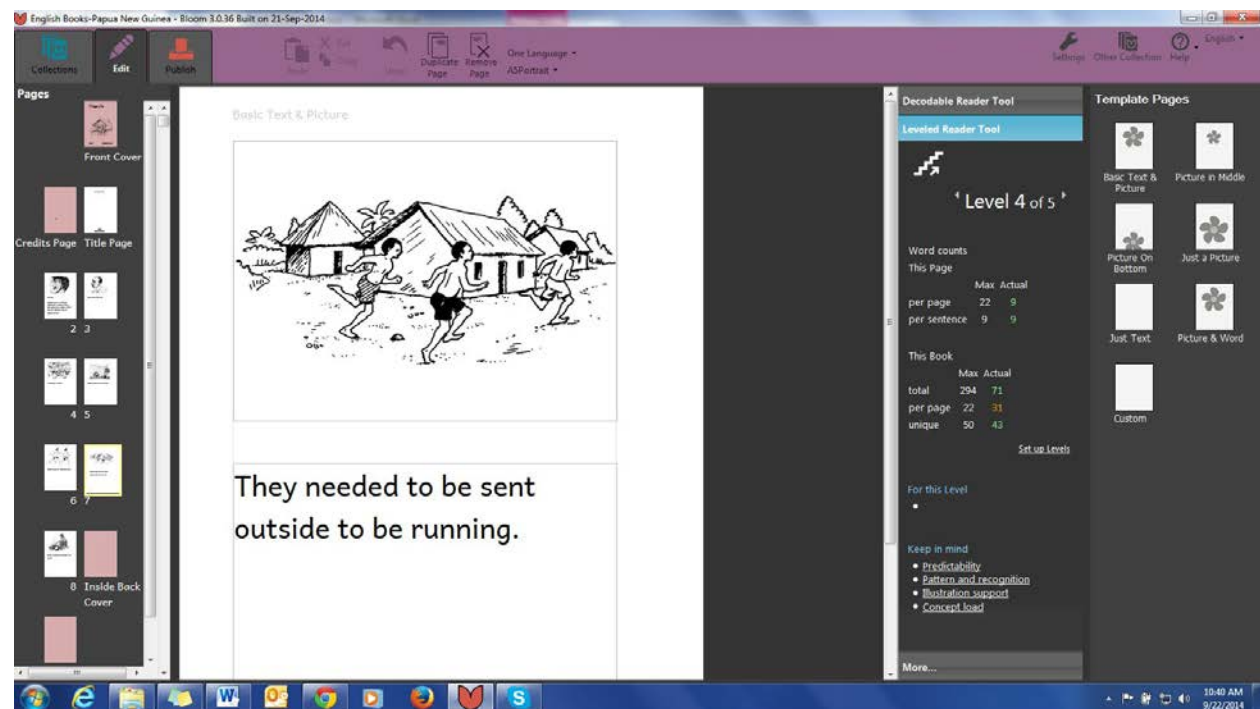
The word "bird" was typed in the search area.

Use the scroll bar. Pick a bird and click on it.

The information about the picture, for example, the name of the illustrator (the metadata), is already included.
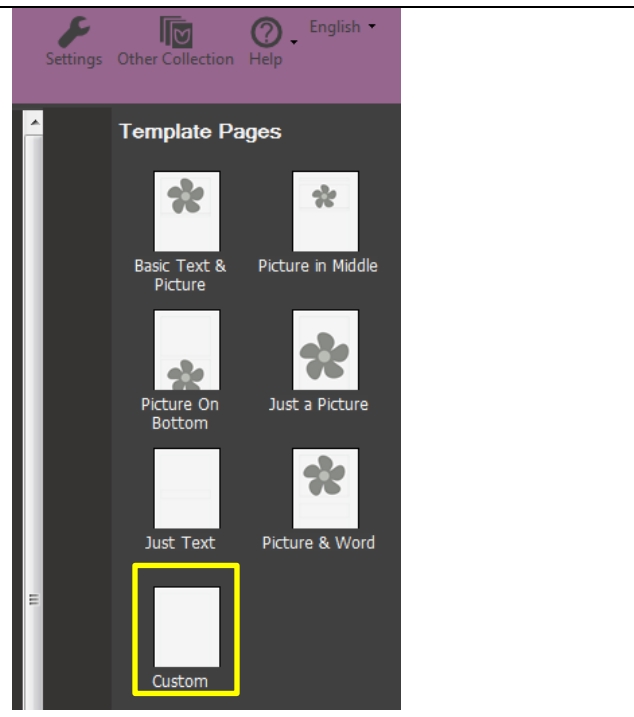

Repeat for different levels. Add the text and then add pictures.

Using the Custom Template Page

Do you need a template page that is different from the other pages of the book, for example, need smaller text or many more pictures? Here are the instructions to customize a page using the **Custom Template Page.**
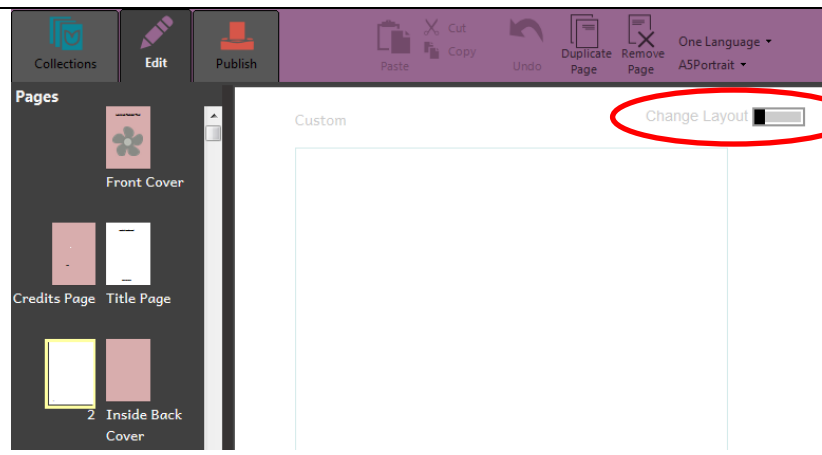
Click on the **Custom** page.

Click on **Change Layout** bar.

Then it turns red

Click on the **gray horizontal plus sign** to add rows.

And or click on the **gray vertical plus sign** to add columns.
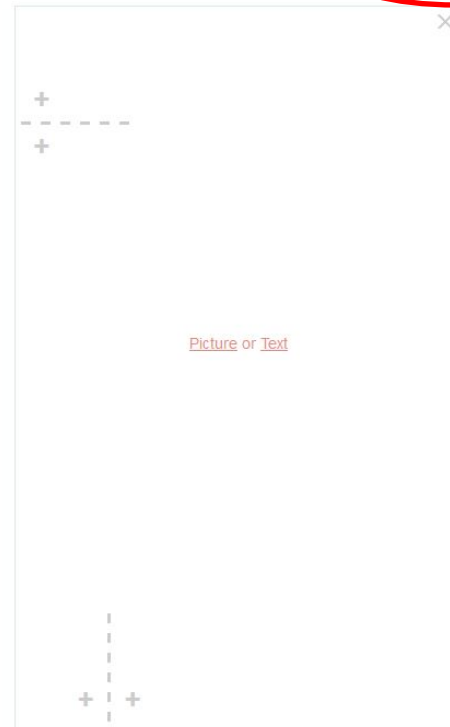
Choose **Picture or Text** for every rectangle.

When done, **Change Layout** back to black.

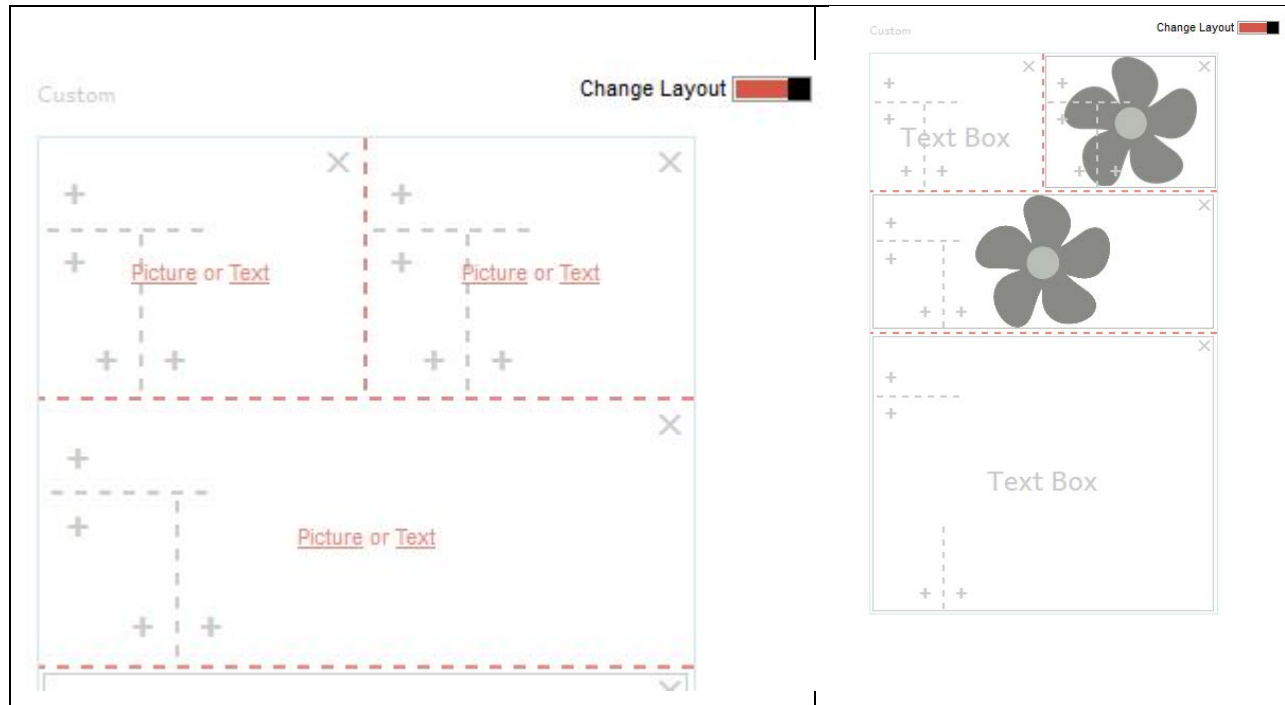Then add picture or text or both.

Change Layout

Picture or Text
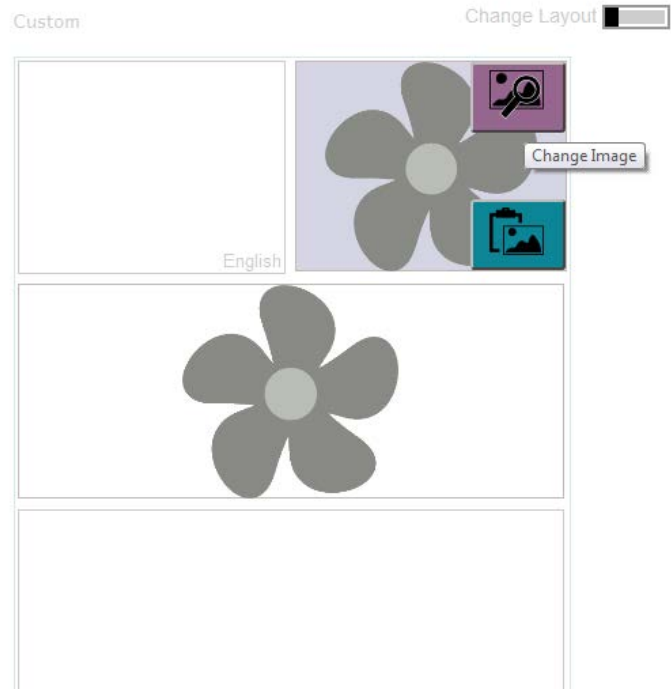
Change Layout ▬ ■

Change Layout ▬ ■

Click on the red **Change Layout** bar so it is back to black.
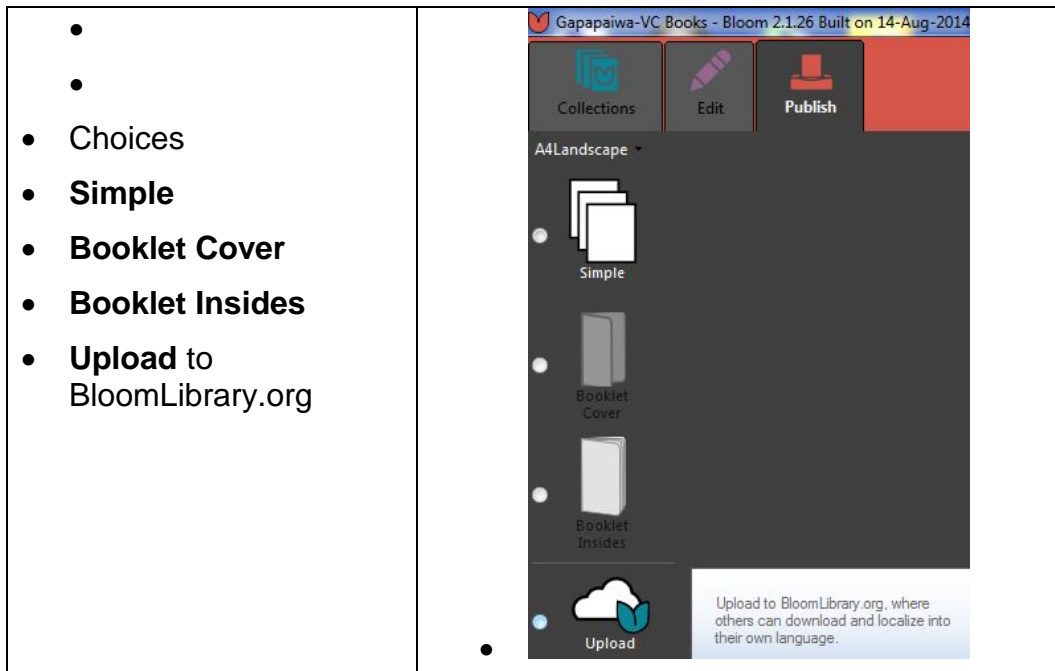
Change Layout ▬ ■

Change Layout ■ ▭

Now follow previous steps to **Add Pictures** and to **Add Text**.

Change Layout ■ ▭

Publish-Save PDF

3. Click the **Publish** icon .

- Select each option and review. (Simple, Book Cover, & Booklet Insides)

- Choices **Simple** **Booklet Cover** **Booklet Insides** **Upload** to BloomLibrary.org	 •

-

4. Click **Save PDF**.

5. Go to the folder where you saved the *pdf* file.
6. Display *pdf* file.