Data protection breaches and sanctions | Electoral Commission Data protection guidance for Electoral Registration Officers and Returning Officers You are in the Data protection guidance for Electoral Registration Officers and Returning Officers section Home Data protection guidance for Electoral Registration Officers and Returning Officers View the navigation tree Go to main guidance section: Data protection guidance for Electoral Registration Officers and Returning Officers Registering as a data controller Lawful basis for processing personal data Special categories of personal data Data protection impact assessments (DPIAs) Privacy notices - the right to be informed Inspecting council records as ERO Document retention Data storage Using contractors and suppliers Data sharing agreements with external organisations Subject access requests Data protection breaches and sanctions Personal data breaches Requirement to notify when a personal data breach has occurred Sanctions and penalties for data breaches Resources for Electoral Registration Officers and Returning Officers - Data protection Data protection breaches and sanctions You should ensure that your registration and election plans and risk registers highlight the safeguards you have in place to avoid a personal data breach, particularly when you are undertaking high risk activities - such as producing poll cards and postal votes. Last updated: 22 February 2023 Book traversal links for Data protection breaches and sanctions Access requests relating to crime prevention Personal data breaches