Your role and responsibilities as Electoral Registration Officer | Electoral Commission Running electoral registration - England You are in the Running electoral registration - England section Home Running electoral registration - England View the navigation tree Go to main guidance section: Running electoral registration - England Your role and responsibilities as Electoral Registration Officer What are the duties of an Electoral Registration Officer? What resources do Electoral Registration Officers need to carry out their role? Your public engagement strategy and registration plan Eligibility to register to vote Special category electors Inviting individuals to register to vote How can individuals register to vote? Processing applications and other amendments to the register throughout the year Managing amendments, reviews, objections and deletions throughout the year Maintaining the register throughout the year Access and supply of the electoral register Absent voting (Pre-commencement of Elections Act measures) Absent voting (Post commencement of Elections Act measures) Voter Authority Certificates and Anonymous Elector's Documents Resources for Electoral Registration Officers Your role and responsibilities as Electoral Registration Officer Your role and responsibilities as Electoral Registration Officer As Electoral Registration Officer (ERO) you are responsible for compiling and maintaining the register of electors. This guidance covers the appointment of EROs, your duties to conduct an annual canvass and to maintain the register throughout the year, and the resources required to support you in your duties. How are Electoral Registration Officers appointed? In order to be able to vote in elections in England, a person's name must be included in a register of electors. As ERO you are responsible for compiling the register of electors. The council of every district and London borough must appoint an officer of the council to be the ERO. In the City of London, the Common Council must appoint an officer as the ERO. The ERO should be a senior officer, for example the Chief Executive/Head of Paid Service, and should undertake relevant training to ensure they have, and maintain, the skills required for the role. Last updated: 10 August 2021 Book traversal links for Your role and responsibilities as Electoral Registration Officer Running electoral registration - England What are the duties of an Electoral Registration Officer?