

Availability of Voter Authority Certificate application forms | Electoral Commission  
Running electoral registration - England You are in the Applications for Voter  
Authority Certificates section Home Running electoral registration - England Voter  
Authority Certificates and Anonymous Elector's Documents Applications for Voter  
Authority Certificates View the navigation tree Go to main guidance section: Running  
electoral registration - England Your role and responsibilities as Electoral  
Registration Officer Your public engagement strategy and registration plan  
Eligibility to register to vote Special category electors Inviting individuals to  
register to vote How can individuals register to vote? Processing applications and  
other amendments to the register throughout the year Managing amendments, reviews,  
objections and deletions throughout the year Maintaining the register throughout the  
year Access and supply of the electoral register Absent voting (Pre-commencement of  
Elections Act measures) Absent voting (Post commencement of Elections Act measures)  
Voter Authority Certificates and Anonymous Elector's Documents Applications for Voter  
Authority Certificates Promotion of the application channels available for Voter  
Authority Certificates Availability of Voter Authority Certificate application forms  
The requirement for anonymous electors to have an Anonymous Elector's Document to  
vote in person Deadlines for applications for Voter Authority Certificates or  
Anonymous Elector's Documents for a particular election or petition Identifying  
suspicious Voter Authority Certificate and Anonymous Elector's Document applications  
Verification of an applicant's identity for a Voter Authority Certificate or an  
Anonymous Elector's Document Determining an application for a Voter Authority  
Certificate or Anonymous Elector's Document The exceptions and attestation processes  
for Voter Authority Certificates and Anonymous Elector's Documents Determining  
applications for Voter Authority Certificates and Anonymous Elector's Documents  
following the exceptions or attestation process The appeals process Producing  
permanent Voter Authority Certificates Producing Anonymous Elector's Documents  
Issuing temporary Voter Authority Certificates Emergency proxy on grounds relating to  
voter identification Maintaining records of Voter Authority Certificates and  
Anonymous Elector's Documents issued Data retention Disclosure of information  
Resources for Electoral Registration Officers Availability of Voter Authority  
Certificate application forms You should ensure that electors are made aware that if  
they do not have one of the accepted forms of photographic ID, they have the option  
to apply for a Voter Authority Certificate. They can do so online or by using a paper  
application form. You should include a link to the GOV.UK Voter Authority Certificate  
application portal on your local authority's website. You could also make the form  
available to download, or include a link to the forms that are available from our  
website. You should also consider publicising the closing date for the return of  
applications ahead of any relevant elections. You should ensure that you have an  
adequate supply of paper application forms in case an elector is unable to print it  
off themselves and is not able to use the online application portal. Promotional  
materials highlighting the requirement for photographic ID, such as posters and  
leaflets, should also be made available at all public offices of the local authority  
and at other premises frequented by electors, such as: post offices libraries  
doctors' surgeries Citizens Advice Bureaux You should ensure that local political  
parties, candidates and agents at elections are aware of their responsibilities in  
relation to handling Voter Authority Certificate applications. They should be free to  
inform voters of the requirements for photographic ID and how they can apply, but  
they should not handle any completed application forms as they contain sensitive  
personal information. The Commission has developed a Code of conduct for campaigners

at elections and referendums. You should liaise with the Returning Officer (if you are not also the Returning Officer) at any elections that are taking place to ensure that all candidates and agents are provided with copies of the Code of conduct for campaigners at elections and referendums, and know how to obtain additional copies if required. Code of conduct for campaigners - reserved elections in GB from January 2023 The code provides a guide as to what is, and is not, considered acceptable behaviour at polling stations and in the community during the lead-up to polling day, including in relation to Voter Authority Certificate applications. Any concerns that the code has been breached should be raised first with the candidate, agent, political party or campaigner in question. If you have any further concerns or wish to report a breach of the code you should first contact your local Commission team. This code has been agreed by the political parties represented on the House of Commons Parliamentary Parties Panel and the panels for the Scottish Parliament and the Senedd, and is endorsed by the members of the Electoral Commission's UK Electoral Coordination and Advisory Board of senior Returning and Electoral Registration Officers and by the Electoral Integrity Roundtable. Last updated: 8 February 2023

Book traversal links for Availability of Voter Authority Certificate application forms Promotion of the application channels available for Voter Authority Certificates The requirement for anonymous electors to have an Anonymous Elector's Document to vote in person