Planning for the election | Electoral Commission Guidance for (Acting) Returning Officers administering a UK Parliamentary election in Great Britain You are in the Guidance for (Acting) Returning Officers administering a UK Parliamentary election in Great Britain section Home Guidance for (Acting) Returning Officers administering a UK Parliamentary election in Great Britain View the navigation tree Go to main guidance section: Guidance for (Acting) Returning Officers administering a UK Parliamentary election in Great Britain Returning Officer and (Acting) Returning Officer Planning for the election Planning for a UK Parliamentary election Learning from previous polls Developing plans for the election Planning for the delivery of key processes Allocating sufficient staff resources and providing training Identify and book suitable venues and plan layouts Managing contractors and suppliers Maintaining the integrity of the election Planning for communication activity Accredited Observers and Commission representatives Resources for (Acting) Returning Officers - Planning for the election Voter Materials Starting the election timetable Nominations Agents Absent Voting Polling station voting Verification and Count After the election Resources for (Acting) Returning Officers Planning for the election Planning for the election A UK Parliamentary election is a significant event which brings with it its own particular challenges. Having robust plans in place are crucial to ensure you are able to deliver a well-run election. This section of the guidance covers the planning you will need to do to support the delivery of the election, including what your project plan should contain and how you should go about implementing it. It also contains guidance on staffing and staff training required, the specific venues needed for key processes, and support on the use of suppliers and contractors. Additionally, this section also contains guidance on identifying, monitoring and mitigating risk, and developing plans with the police to ensure the integrity of the election is maintained. Finally, it provides guidance on how you will need to plan for your public awareness activity to promote both voter registration and provide information to support electors voting, and engagement with candidates and agents. Last updated: 30 May 2023 Book traversal links for Planning for the election Relevant legislation Planning for a UK Parliamentary election