

Issuing temporary Voter Authority Certificates | Electoral Commission
Running electoral registration - England You are in the Voter Authority
Certificates and Anonymous Elector's Documents section Home Running electoral
registration - England Voter Authority Certificates and Anonymous Elector's Documents
View the navigation tree Go to main guidance section: Running electoral registration
- England Your role and responsibilities as Electoral Registration Officer Your
public engagement strategy and registration plan Eligibility to register to vote
Special category electors Inviting individuals to register to vote How can
individuals register to vote? Processing applications and other amendments to the
register throughout the year Managing amendments, reviews, objections and deletions
throughout the year Maintaining the register throughout the year Access and supply of
the electoral register Absent voting (Pre-commencement of Elections Act measures)
Absent voting (Post commencement of Elections Act measures) Voter Authority
Certificates and Anonymous Elector's Documents Applications for Voter Authority
Certificates The requirement for anonymous electors to have an Anonymous Elector's
Document to vote in person Deadlines for applications for Voter Authority
Certificates or Anonymous Elector's Documents for a particular election or petition
Identifying suspicious Voter Authority Certificate and Anonymous Elector's Document
applications Verification of an applicant's identity for a Voter Authority
Certificate or an Anonymous Elector's Document Determining an application for a Voter
Authority Certificate or Anonymous Elector's Document The exceptions and attestation
processes for Voter Authority Certificates and Anonymous Elector's Documents
Determining applications for Voter Authority Certificates and Anonymous Elector's
Documents following the exceptions or attestation process The appeals process
Producing permanent Voter Authority Certificates Producing Anonymous Elector's
Documents Issuing temporary Voter Authority Certificates Collection of temporary
Voter Authority Certificates Emergency proxy on grounds relating to voter
identification Maintaining records of Voter Authority Certificates and Anonymous
Elector's Documents issued Data retention Disclosure of information Resources for
Electoral Registration Officers Issuing temporary Voter Authority Certificates Where
a permanent Voter Authority Certificate has been issued (printed by the centrally
procured supplier appointed by DLUHC) between 5pm 6 working days before an election
(or the last day of a petition) and 5pm on the day of the election or signing of the
petition (or the start of the last hour that the petition is available to sign if
earlier than 5pm), and you are satisfied that it may not be delivered to an applicant
in time to be used on polling day or for a petition, a temporary Voter Authority
Certificate may also be produced and issued locally, 1 up until the close of poll on
the date of the relevant poll or the close of petition on the last day for signing
the relevant petition. A decision on whether a temporary Voter Authority Certificate
is needed may be due to the proximity of the forthcoming polling day or final day of
petition, or it could be because you are aware of another issue, such as a postal
strike. A temporary Voter Authority Certificate is valid only on the relevant date of
a specific election or for the remaining period of a petition. It must be collected
by the applicant; it cannot be sent via post. A temporary Voter Authority Certificate
must include: 2 the elector's full name the date of issue the name of the local
authority by which the ERO was appointed an appropriate identifier the date for which
the temporary Voter Authority Certificate is valid the applicant's photograph 3 the
ERO's signature The appropriate identifier is made up of 20 numbers or letters which
you allocate to each temporary Voter Authority Certificate. 4 This will be generated
by the ERO. The ERO's signature can be provided by a deputy and should be a wet ink

signature. You may need to consider appointing additional deputy ERO's with the power to sign temporary Voter Authority Certificates, for example for use at additional locations where they may need to be produced. You could alternatively use an electronic signature or stamp but if doing so you should also consider what additional local security measure to identify the documents as authentic. The date for which the temporary Voter Authority Certificate is valid will be the date of the election or final day of a petition. In the case of a petition, the certificate is valid for use on any day up to and including the final day of signing. You must update the permanent Voter Authority Certificate issued document record entry to indicate where a temporary Voter Authority Certificate has been produced and this entry should include the appropriate identifier of that temporary document, and the date on which it is valid. 1. Regulation 18(2) The Voter Identification Regulations 2022 (VID Regs 2022) ■ [Back to content at footnote 1](#) 2. Reg 19(2) VID Regs 2022 ■ [Back to content at footnote 2](#) 3. Reg 19(2)(c) VID Regs 2022 ■ [Back to content at footnote 3](#) 4. Reg 19(3) VID Regs 2022 ■ [Back to content at footnote 4](#) Last updated: 14 March 2023 [Book traversal links for Issuing temporary Voter Authority Certificates](#) [Issuing replacement Anonymous Elector's Documents](#) [Collection of temporary Voter Authority Certificates](#)