

ENTITY NAME

Statement of Accounts

Statement Date: 31 December 2013

1. Statement of Accounts: accruals accounting

Statement of Accounts for dated	
Administrative information	
Registered address	
Elected Officials	
Name	Position
Responsible Officers	
For the purposes of the Political Parties Elections Referendums Act 2000 the responsible officers are:	
Name	Position
Political activities	
Overview of political activities	
Branches	

Financial Activities
Income overview
Expenditure overview
Continuing expenditure
Additional investment
Balance sheet overview
Accounting notes
Accruals or Cash accounting - Changed?

Income and Expenditure Account			
	Note	2013	2012
Income			
Membership	1		
Affiliations	2		
Donations	3		
Branch Income	4		
Fundraising income	5		
Investment income	6		
Transfers in	7		
Property and rental income/Office services	8		
Miscellaneous	9		
Total income			
Expenditure			
Premises	-		
Office costs	-		
Branch Expenditure	4		
Staff costs	10		
Transfers out	7		
Campaigning costs	-		
Fundraising Costs	5		
Financing charges and taxation	11		
Depreciation	12		
Miscellaneous	9		
Profit/Loss on Disposal of Assets	16		
Total expenditure			
Deficit/surplus			

Balance Sheet			
	Note	2013	2012
Fixed assets			
Property	12		
Fixtures and fittings	12		
Office equipment	12		
Investment property	6		
Other investments	6		
Total fixed assets			
Current assets			
Cash in hand and at bank	6		
Stock	13		
Debtors and Prepayments	14		
Total current assets			
Liabilities			
Creditors and Accruals			
Loans outstanding	15		
Total liabilities			
Total Net Assets/(Liabilities)			
Reserves			
Accumulated fund at start of year			
Deficit/surplus			
Accumulated fund at end of year			
Asset Revaluation Reserve			
Other funds			
Total Reserves			

Notes to the Accounts:

Note 1 Membership

Description	2013	2012
Membership fees received directly by the accounting unit.		
Membership fees received via/paid to the central party		
Total Membership		

Note 2: Affiliations

Affiliate	2013	2012
Total		

Note 3: Donations

Donations	2013	2012
Cash Donations		
Notional/ 'Donations in Kind'		
Total		

During the year the unit had donations totalling £XX,000 that were **reportable** to the Electoral Commission.

The total donation figure above (£YY,XXX) above is greater than this because of donations received that were below the PPERA reporting threshold of £

Note 4: Branch Income and Expenditure

	2013		2012	
	Income	Expenditure	Income	Expenditure
Branch Name				
Total				

Note 5: Fundraising Income and Expenditure

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Note 6: Investment Income

	2013		2012	
Investment Income from Fixed Assets and Other Investments				
	Value as at 31/12/XY	Dividend Received	Value as at 31/12/XX	Dividend Received
Share Holdings				
Capital Gain/ (Loss)				

	2013			2012		
Trust Property	Net Asset Value of Trust as 31/12/XY	Value of 50% Holding	Income Rec'd	Net Asset Value of Trust as 31/12/XX	Value of 50% Holding	Income Rec'd
Name of Trust						

Investment income from current assets:				
Bank Accounts	Balance as at 31/12/XY	Interest Received	Balance as at 31/12/XX	Interest Received
Total				

Note 7: Transfers

Transfer From/To	Purpose of Transfer	Amount	
		Incoming	Outgoing
Total			

Note 8: Property and rental income/Office services

Source	2013	2012
Total		

Note 9: Miscellaneous Income Expenditure

	2013		2012	
	Income	Expenditure	Income	Expenditure
Total				

Note 10: Salary Costs

	2013	2012
Salary Costs		
National Insurance/Social Security Costs		
Training costs		
Total		
	2013	2012
Number of staff		
Average Cost		

Note 11: Financing charges and taxation

	2013	2012
Total		

Note 12 Fixed Assets

Asset Cost	Property	Fixtures and Fittings	IT Equipment	Total
Balance B/fwd (A)				
Additions				
Disposals				
Revaluation (Property Only)				
Balance C/fwd (B)				

Depreciation	Property	Fixtures and Fittings	IT Equipment	Total
	N/A	Straight Line over X years	Straight Line over Y years	
Balance B/fwd (C)	-			
Disposals	-			
Charge for the year	-			
Balance C/fwd (D)	-			

Net Book Value B/fwd(A-C)				
Net Book Value C/fwd(B-D)				

Note 13 Stock

		2013	2012
Opening Balance			
Movements	Increase		
	Decrease		
Closing Balance			

Note 14 Debtors and Pre-Payments

Description	2013	2012
<i>Pre-Payments</i>		
<i>Debtors</i>		
Total		

Note 15: Loans

	2013	2012
Outstanding amount at start of year		
Capital Repayment		
New loans or mortgages		
Outstanding amount at end of year		

Note 16: Profit/(Loss) on Disposal of Assets

Item	NBV at Date of Disposal	Sale Proceeds	Profit/(Loss) on Disposal
Total			

Declaration

I confirm that the above Statement of Accounts has been prepared in accordance with guidance issued by the Electoral Commission and is correct to the best of my knowledge. In addition I confirm that these accounts have been approved by

Signature

Position

Date

	Registered Treasurer	
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