

[Name]  
Statement of Accounts  
2018

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# [Name] Statement of accounts for year ending 31 December 2018

## Administrative information

Registered address

Address of Central Party as registered address

Elected Officials

Name

Position

Responsible Officers

For the purposes of the Political Parties Elections Referendums Act 2000 the responsible officers are:

Name

Position

Party Leader

Nominating officer

Treasurer

## Political activities

Overview of political activities

Branches

## Financial activities

Income overview

Expenditure overview

Continuing expenditure

Balance sheet overview

## Accounting notes

Accounting convention

This Statement of Accounts uses Cash/Accruals accounting. Last year's accounts were prepared on the Cash/Accruals basis. The figures shown for last year have not been recalculated.

Depreciation (xAx)

(xAx)

Income and expenditure account			
	Note	2018	2017
<b>Income</b>			
Membership	1		
Affiliations	2		
Donations	3		
Branch income	4		
Fundraising income	5		
Investment income	6		
Transfers in	7		
Property and rental income/Office services	8		
Profit/loss on sale of assets (xAx)			
Miscellaneous	9		
<b>Total income</b>			
<b>Expenditure</b>			
Premises			
Office costs			
Branch expenditure	4		
Staff costs	10		
Transfers out	7		
Campaigning costs			
Fundraising costs	5		
Financing charges and taxation	11		
Depreciation (xAx)			
Miscellaneous	9		
<b>Total expenditure</b>			
<b>Deficit/surplus</b>			

(xCx)

Assets and loans statement (xCx)			
(xCx) (xCx)	Note	2018	2017
Purchase of assets (xCx)	12		
Sale of assets (xCx)	12		
New loan undertakings (xCx)	13		
Capital repayment of loans (xCx)	13		
(xCx)			

<b>Net (Income)/Expenditure on Assets/Liabilities (xCx)</b>			
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Balance sheet			
	Note	2018	2017
<b>Fixed assets</b>			
Property	14		
Fixtures and fittings	14		
Office equipment	14		
Investment property			
Other investments	6		
<b>Total fixed assets</b>			
<b>Current assets</b>			
Cash in hand and at bank			
<b>Total current assets</b>			
<b>Liabilities</b>			
Loans outstanding	13		
<b>Total liabilities</b>			
<b>Total net assets/(liabilities)</b>			
<b>Reserves</b>			
Accumulated fund bfwd			
Surplus/(deficit)			
Asset value adjustments	16		
Accumulated fund cfwd			
Revaluation reserve	14		
Other funds			
<b>Total reserves</b>			

## Notes

### Note 1. Membership

	2018	2017
Membership fees received directly by the accounting unit		
Membership fees received via/paid to the central party		
<b>Total</b>		

### Note 2. Affiliations

Affiliate	2018	2017
<b>Total</b>		

### Note 3. Donations

	2018	2017
Cash donations		
Notional/'Donations in Kind'		
<b>Total</b>		

During the year the unit had donations totalling \*\*\* that were **reportable** to the Electoral Commission.

The total donation figure above (£\*\*\*) is greater than this because of donations received that were below the PPERA reporting threshold of £.

### Note 4. Branch income and expenditure

Branch	Income	Expenditure
<b>Total</b>		

### Note 5. Fundraising income and expenditure

Narrative description of activities

### Note 6. Investments

#### Investment income

Investment	2018	2017

#### Unrealised gain/(loss) on investments

Investment	Initial value	Value at end of 2018	Capital gain/(loss)
<b>Total</b>			

### Note 7. Transfers

From	Amount	Reason
<b>Total</b>		

To	Amount	Reason
<b>Total</b>		
Amount		
<b>Total</b>		
<b>Note 8. Property and rental income/Office services</b>		
Type of income	2018	2017
<b>Total</b>		
<b>Note 9. Miscellaneous income and expenditure</b>		
Income	2018	2017
Expenditure	2018	2017
	2018	2017
<b>Total</b>		
<b>Note 10. Staff costs</b>		
Type of cost	2018	2017
<b>Total</b>		
	2018	2017
Number of staff		
Average cost		
<b>Note 11. Financing charges and taxation</b>		
Type of cost	2018	2017
<b>Total</b>		
<b>Note 12. Cash movements in relation to purchase and sale of assets (xCx)</b>		
(xCx)	2018	2017
Purchase of assets (xCx)		
Sale of assets (xCx)		
<b>Total (xCx)</b>		
<b>Note 13. Cash spent on loan repayment or generated by new loans</b>		
	2018	2017
Outstanding amount at start of year		
New loans/mortgages		
Capital repayment		
<b>Outstanding amount at end of year</b>		

<b>Note 14. Fixed assets</b>				
	Property	Fixtures and fittings	Office equipment	Total
<b>Value at start of year</b>				
Additions				
Disposals				
Revaluation reserve				
<b>Value at end of year</b>				

Details of any revaluation (amount and year carried out)

	Investment property	Other investments	Total
<b>Value at start of year</b>			
Additions			
Disposals			
Capital gain/(loss)			
<b>Value at end of year</b>			

#### Note 15. Profit/(loss) on disposal of fixed assets

	NBV at date of disposal	Sale proceeds	Profit/(loss) on disposal
Sale of fixed assets			

#### Note 16. Asset value adjustments

	Note	Total
Unrealised gain/(loss) on investments	6	
Profit/(loss) on disposal of fixed assets	15	
<b>Total</b>		

### Declaration

I confirm that the above Statement of Accounts has been prepared in accordance with guidance issued by the Electoral Commission and is correct to the best of my knowledge. In addition I confirm that these accounts have been approved by the Accounting Unit Management Committee:

Signature

Position

Date

	Registered Treasurer	