

Your annual confirmation of registered details | Electoral Commission

How to maintain your registered political party      You are in the How to maintain your registered political party section Home How to maintain your registered political party View the navigation tree Go to main guidance section: How to maintain your registered political party Your annual confirmation of registered details Changing your party addresses Changing your accounting units Changing your party's registered officers Changing which elections you intend to contest Changing your minor party status Changing your party name, descriptions or emblems Changes to your financial scheme Changes to your constitution Removing your party from the register Your annual confirmation of registered details In order to remain registered, every year you must confirm that your registered details are correct and pay a £25 fee. This is called your annual confirmation of registered details. If any of your registered details are currently not correct, you must change them before confirming. You can do this all as one application. Your annual confirmation is due within six months of the date that your annual accounts are due. We will send you a reminder ahead of this time. It remains your responsibility to deliver your confirmation on time. If you don't deliver your confirmation by the deadline, or you don't notify us properly of any changes to your details when required, your party will be removed from the register. If this happens, then if you want to be on the register, you will need to make a fresh application to re-register your party and pay the full £150 registration fee. Submit online You can submit your annual confirmation using PEF Online . We have a step by step guide on using PEF Online for your annual confirmation . Other ways of submitting your annual registration confirmation If you cannot confirm online, you can complete a form and return it to us. Form RP8: Confirmation of registered details of a political party - integrated notes Form RP8M: Annual confirmation of registered details of a minor party - integrated notes The fee There is an annual fee of £25. If you make changes at the same time as your renewal, then if they come with a fee, that fee is added to the renewal fee. You can pay your fee online during the confirmation process on PEF Online. You can also pay by cheque, money order or by direct bank transfer. Please make any cheques payable to the Electoral Commission. Contact our Registration Team if you have any questions about your party's annual confirmation. Last updated: 24 November 2022 Book traversal links for Your annual confirmation of registered details How to maintain your registered political party Changing your party addresses