## Unit 1

## Writing—Practical writing：letter of suggestion



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本单元的写作目标是“建议信”。建议信通常是写给亲朋好友的，就对方在生活、工作或求学过程中遇到的问题或困难提出看法或建议，或就对方不明智的举动给予劝勉、告诫或展开讨论。可以通过以下三个部分来进行写作：

第一部分：说明写作缘由——对方所提到或涉及的问题。

第二部分：阐述自己的观点，提出建议。

第三部分：总结全文，重申自己的核心观点。这部分要注意语言的简练和冲击力，切忌冗杂拖拉的表达。



1.引入

(1)I know you have trouble in...after reading your letter.

(2)You told me that...

(3)I’m delighted to receive your letter asking for my advice on how...

(4)You mentioned that...

(5)You’ve asked me for advice with regard to/regarding...and I’ll try to make some useful suggestions here.

(6)I’m writing to give you some suggestions/give you a hand.

2.阐述

(1)When asked about...，the vast majority of people believe that...But...

(2)Nowadays，it is generally believed that...，but I doubt that...

(3)Like a coin has two sides，there is a positive aspect and a negative aspect to...

(4)When it comes to/As for...I would like to suggest/recommend...

(5)The following are my suggestions.

(6)My suggestions are as follows.

(7)In my opinion/Personally/As far as I’m concerned，it would be wise to take the following action.

3.总结

(1)I hope you will find these suggestions helpful.

(2)I hope my suggestions will be of benefit to you.

(3)I feel that it would be beneficial if you stick to...

(4)I hope you will take my advice into consideration.



假如你是李华，你的英国笔友Peter来信说，当他了解到人工智能(AI)围棋棋手Master战胜了60位顶尖职业围棋高手后，他迷上了下围棋，希望你给他一些关于提高棋艺方面的建议。要点如下：

1.最好能到中国参加培训班；

2.熟能生巧，尽量多在网上对弈进行练习；

3.多观看*www*.*weiqitv*.*com*上的国际围棋大赛直播。

注意：

1.词数80左右；

2.开头和结尾已给出，不计入总词数；

2.可以适当增加细节，以使行文连贯。

参考词汇：围棋Go



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写作要求是给美国的笔友回信，给他提一些关于提高棋艺方面的建议。写作时应注意以下几点：

1.要点齐全，同时要适当拓展，各个要点之间的衔接要流畅自然。

2.人称以第一人称和第二人称为主。

3.时态以一般现在时为主。

4.这是一封建议信，写信的目的是给对方提供帮助，切忌写成一封简单的介绍围棋的信。

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第一段：应开门见山，引入话题。

第二段：给出建议。

第三段：表达希望。



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1.对……着迷be crazy about

2.报名参加，登记参加register for/sign up for

3.熟能生巧practice makes perfect

4.应该，理应be supposed to

5.尽可能多地as much as possible

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1.到中国报名参加培训班对你来说是个好主意。

It is a good idea for you to register for a training class in China.

2.围棋起源于中国。

Go was born in China.

3.熟能生巧。

Practice makes perfect.

4.你应该尽可能多地在网上下棋。

You are supposed to play the game online as much as possible.

5.我建议你在*www*.*weiqitv*.*com*上多观看一些国际比赛的现场直播。

I recommend that you watch more live broadcasts of the international competition on *www*.*weiqitv*.*com*.

6.在*www*.*weiqitv*.*com*上多看一些国际比赛的现场直播一定会帮助你学会下围棋的高级技巧。

Watching more live broadcasts of the international competition on *www*.*weiqitv*.*com* is sure to help you acquire advanced skills in playing Go.

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1.请用where引导的定语从句把句1和句2合并成一句话。

It is a good idea for you to register for a training class in China where Go was born.

2.请用so把句3和句4合并成一个并列句。

Practice makes perfect，so you are supposed to play the game online as much as possible.

3.请用which引导的定语从句把句5和句6合并成一句话。

I recommend that you watch more live broadcasts of the international competition on *www*.*weiqitv*.*com*，which is sure to help you acquire advanced skills in playing Go.