

Overview of selected KPN Security Policies

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Requirement	Provision of information
Description	<p>In case of criminal behavior and/or incidents, recorded information (images) may be given to:</p> <p>The Integrity Consultant of KPN Corporate Security Office;</p> <p>The police (in case KPN Corporate Security Office reports a criminal offence).</p> <p>After receipt of an order or authorization, recorded information can only be given in the context of a legal investigation by or on behalf of the KPN Corporate Security Office to:</p> <p>A police officer;</p> <p>The public prosecutor ('OvJ');</p> <p>The examining magistrate ('RC').</p>
ID	KSP-RE-516
Version	1.1
Internal use	Yes, internal use only
Date	August 9, 2019
Rationale	The examination of security, safety and integrity incidents

Requirement	Investigation of security, safety and compliance incidents
Description	<p>Security investigations can only be carried out or coordinated by Corporate Security Office (CSO) or by designated 'incident handlers'.</p> <p>Safety incident analyses are being carried out by line management. If necessary further research will be conducted by the 'adviseur Arbo & Preventie' of Corporate Security Office.</p> <p>Compliance and privacy incidents are being investigated by compliance officers or privacy officers of General Council Office.</p> <p>Information security incidents are being submitted to KPN Cert to handle the incident.</p>
Supplement	Information security incidents are usually IT-related (use of malware, hacking, computer viruses, use of inadequate passwords etc.).
ID	KSP-RE-517
Version	1.3
Date	May 3, 2019
Rationale	The examination of security, safety and integrity incidents

Requirement	Investigation of integrity incidents
Description	All business units must follow the Protocol for Integrity Investigations. Only Integrity Consultants of Corporate Security Office are authorized to conduct an integrity investigation.
Supplement	<p>An integrity investigation can be concerned with the facts and circumstances surrounding an alleged offence or malfeasance or any other alleged form of undesirable conduct on the part of the person under investigation, where his or her actions may harm the interests and reputation of KPN.</p> <p>The Protocol describes requirements to ensure objectivity in conducting integrity investigations and to protect rights of KPN employees and external staff in case of an investigation. The Protocol governs the way in which integrity investigations are conducted and has been ratified by the Managing Board following due consultation with the Central Works Council. The Protocol is part of KPN's Framework of Code of Conduct and sub codes.</p>
Related info	Protocol voor Integriteitsonderzoeken
ID	KSP-RE-518
Version	1.3
Date	May 3, 2019
Rationale	The examination of security, safety and integrity incidents