

# **Overview of selected KPN Security Policies**

Creation date: Thursday, May 9, 2019 9:58:14 AM

Selected by: Ruud Leurs

Requirement	Provision of information
<b>Description</b>	<p>In case of criminal behavior and/or incidents, recorded information (images) may be given to:</p> <ul style="list-style-type: none"> <li>• The KPN Security Integrity Consultant;</li> <li>• The police (in case KPN Security reports a criminal offence).</li> </ul> <p>After receipt of an order or authorization, recorded information can only be given in the context of a legal investigation by or on behalf of the KPN Security CSO to:</p> <ul style="list-style-type: none"> <li>• A police officer;</li> <li>• The public prosecutor ('OvJ');</li> <li>• The examining magistrate ('RC').</li> </ul>
<b>ID</b>	KSP-RE-516
<b>Version</b>	1.0
<b>Internal use</b>	Yes, internal use only
<b>Date</b>	December 11, 2017
<b>Rationale</b>	The examination of security, safety and integrity incidents

<b>Requirement</b>	<b>Investigation of security, safety and compliance incidents</b>
<b>Description</b>	<p>Security investigations can only be carried out or coordinated by Corporate Security Office (CSO) or by designated 'incident handlers'.</p> <p>Safety incident analyses are being carried out by line management. If necessary further research will be conducted by the 'adviseur Arbo &amp; Preventie' of Corporate Security Office.</p> <p>Compliance and privacy incidents are being investigated by compliance officers or privacy officers of General Council Office.</p> <p>Information security incidents are being submitted to KPN Cert to handle the incident.</p>
<b>Supplement</b>	Information security incidents are usually IT-related (use of malware, hacking, computer viruses, use of inadequate passwords etc.).
<b>ID</b>	KSP-RE-517
<b>Version</b>	1.3
<b>Date</b>	May 3, 2019
<b>Rationale</b>	The examination of security, safety and integrity incidents

<b>Requirement</b>	<b>Investigation of integrity incidents</b>
<b>Description</b>	All business units must follow the Protocol for Integrity Investigations. Only Integrity Consultants of Corporate Security Office are authorized to conduct an integrity investigation.
<b>Supplement</b>	<p>An integrity investigation can be concerned with the facts and circumstances surrounding an alleged offence or malfeasance or any other alleged form of undesirable conduct on the part of the person under investigation, where his or her actions may harm the interests and reputation of KPN.</p> <p>The Protocol describes requirements to ensure objectivity in conducting integrity investigations and to protect rights of KPN employees and external staff in case of an investigation. The Protocol governs the way in which integrity investigations are conducted and has been ratified by the Managing Board following due consultation with the Central Works Council. The Protocol is part of KPN's Framework of Code of Conduct and sub codes.</p>
<b>Related info</b>	Protocol voor Integriteitsonderzoeken
<b>ID</b>	KSP-RE-518
<b>Version</b>	1.3
<b>Date</b>	May 3, 2019
<b>Rationale</b>	The examination of security, safety and integrity incidents