

Contact List

1. **Academic Planning;** Operating Hours: Monday to Friday (9 AM to 6 PM), Email Address: pd-singapore@jcu.edu.au; Phone Support: For Business (Undergraduate), IT, and Science, please contact Ms Aisyah Yussof (Ms Aisyah): +65 6709 3667, For Business (Post Graduate), Psychology, and Education, please contact Ms Suriyati Johari (Ms Yati): +65 6709 3665
 - Should you encounter issues regarding clashes of subjects and tutorials, please contact the Academic Planning team.
2. **Accommodation;** Contact No.: +65 9238 9735; Location: Block C, C1-09; Operating Hours: Monday to Friday (9 AM to 6 PM), Email Address: accommodation-singapore@jcu.edu.au
 - JCU accommodation service is a resource available to all JCU students seeking assistance with accommodation. Whether it is for the short or long term, we can guide you in the right direction.
 - Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/accommodation/off-campus-accommodation>
3. **Attendance Monitoring Office**

For Attendance, Insurance, Deferment, Withdrawal, Leave of Absence (LOA) issues, please contact us.

 - Contact No.: +65 6709 3662 or +65 8139 7157
 - Location: Block C, C1-12A
 - Operating Hours: Monday to Friday (9 AM to 6 PM)
 - Email Address: attendance-singapore@jcu.edu.au
 - Click [here](#) for the website
 - gapore@jcu.edu.au
 - Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/campus-culture>
4. **Counselling & Wellbeing Office**

The counselling and progressions office is committed to promoting and supporting student's mental wellbeing. We offer confidential individual counselling services and organise workshops covering topics commonly faced by students. These counselling services are free and confidential to all enrolled students, providing you a safe and supportive environment to share any difficulties and challenges you may be facing.

If you need a listening ear, please don't hesitate to reach out to us! ☺

 - Contact No.: +65 6709 3671
 - Location: Block D, D1-14
 - Operating Hours: Monday to Friday (9 AM to 6 PM)
 - Email Address: studentcounselling-singapore@jcu.edu.au
 - Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/counselling-office>
5. **Enrolments Office**

As a student, if you have any enquiries about subject enrolments, course transfer, change of major/minor, please contact them through email.

 - Location: Block A, Corporate Reception
 - Operating Hours: Monday to Friday (9 AM to 6 PM)
 - Email Address: enrolments-singapore@jcu.edu.au
6. **Examinations & Graduation Office**

Should you have queries or issues on examinations or graduation, please email the following respectively.

 - Location: Block C, C4-16A
 - Operating Hours: Monday to Friday (9 AM to 6 PM)
 - Email Address for exams: exams-singapore@jcu.edu.au
 - Email Address for graduations: graduation-singapore@jcu.edu.au
7. **Finance Department**

When making payments, please use the bank details and various payment modes provided in the Student Handbook (published on the James Cook University website). Also, please indicate student ID for reference in the payment transaction. The finance team will issue invoices and payment advice through email.

- Operating Hours: Monday to Friday (8:30 AM to 6 PM)
- Email Address: finance-singapore@jcu.edu.au

8. IT on Campus

IT Help Desk provides students with the first point of contact for all ICT Services offered at JCU, including IT enquiries, account access issues and fault reporting. Certain software is available free for students, including Microsoft Office.

- Location: Block C, C1-08
- Operating Hours: Monday to Friday (8:30 AM to 6 PM)
- Email Address: ithelpdesk-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/it-on-campus>

9. Interest Groups and Communities

There are many Interest Groups and Communities that you can join as a student at JCU. It is a great way to connect with people, have fun and can be a much-needed break from academic pressure. Interest Group and Community Activities can also assist in developing skills useful for your career in future.

- Contact No.: +65 6709 3676
- Location: Block C, C1-09
- Operating Hours: Monday to Friday (9 AM to 6 PM)
- Email Address: campusactivities-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/campus-culture>

10. Learning Centre

Your one-stop shop for academic assistance. Log in to LearnJCU > Organisations > Learning Centre JCU > BlackBoard Collaborate > Join Session for online workshops.

- Location: Block C, Ground Floor of the Library
- To book for online appointments with a Learning Advisor, email learningcentre-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/learning-support>

11. Library Services

JCU Library provides professional and engaging library service to all students in their pursuit of lifelong learning and discovery. We have a wide range of library resources, services and facilities that cater to various user needs and preferences. Our friendly librarians are always available at the library during operating hours to assist you with your requests. You can also use the libchat option when JCU Australia is open.

- Contact No: +65 6709 3799
- Location: Block C, C1-08
- Operating Hours: Monday to Friday (9 AM to 6 PM) Saturday (9 AM to 1 PM)
- Email Address: library-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/library-services>

12. Psychology Clinic

JCU Psychology Clinic offers confidential clinical psychology services to JCUS students, as well as the public. Children, adolescents, adults and families are assisted at the JCU Psychology Clinic. The hourly rate for therapy is \$25. The standard rate for assessment is \$300 (all inclusive). The clinic offers a discount or fee waiver for clients who meet the household income eligibility.

- Contact No: +65 6709 3762
- Location: Block B, B1-03
- Operating Hours: Monday to Friday (9 AM to 5:30 PM)

- Email Address: psyclinic-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/psychology-clinic>

13. Student Affairs

Your first point of contact for general enquiries such as Enrolment, Course Fees, Scholarship, Timetable, Attendance, etc.

- Location: Block C, Student Hub
- Operating Hours: Monday to Friday (9 AM to 6 PM) Saturday (9 AM to 1 PM)
- Email Address: studentaffairs-singapore@jcu.edu.au
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/student-services-directory>

14. Student Careers Office

The Student Careers Office works with students to map out their career preparation and increase employability. Through internships and a series of comprehensive workshops, we help equip students with useful skills to increase their chances of landing their dream job. Students may also approach the career office for career advice and counselling, job search strategies, and resume critique.

- Email Address: careers-singapore@jcu.edu.au
- Contact No: +65 6709 3677 or +65 6709 3855
- Location: Block C, Student Hub
- Operating Hours: Monday to Friday (9 AM to 6 PM)
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/careers-services>

15. Student Feedback

A centralized portal is available for all students to provide suggestions/compliments, informal feedback, and formal feedback to strengthen our student-centric culture and deliver effective non-academic support.

- Contact No: +65 6709 3824
- Location: Block C, Student Hub
- Operating Hours: Monday to Friday (8:30 AM to 6 PM)
- Click [here](#) for the website: <https://www.jcu.edu.sg/current-students/student-support-services/student-feedback>

Before Orientation

Checklist (Before Orientation)

1. Read up on more about Singapore prior departing to Singapore via : <https://www.jcu.edu.sg/current-students/accommodation/living-in-singapore>
2. Sign Letter of Offer, Student Contract, Advisory Note, and other required Admissions Forms. Make a note of the payment due dates and the various payment methods.
3. Ensure that all Offer Condition are met prior to course commencement (if applicable).
4. Attend the Reporting session with the Marketing and Admissions Office.
5. Attend the Verification of Document (Individual) session.
6. Ensure you are Digital Ready for online and blended learning. Check the link : <https://www.jcu.edu.sg/courses-and-study/digital-readiness>
7. Complete your Student Pass Formalities (if applicable)
8. Set up your password on [JCU GetStarted](#) with your 8 digit Student ID. You can find your Student ID on the top right-hand corner of your Letter of Offer. Contact the [Admissions Office](#) for more enquiries.
9. Log into your [JCU Student Email](#) account and check messages regularly: <https://my.jcu.edu.au> . This is your official communication channel with any staff from JCU.
10. Download the [JCU Calendars](#) to view important dates: <https://www.jcu.edu.sg/current-students/calendars-and-timetables> . Print them off or note the dates in your diary.

Reporting and verification session (Before Orientation)

All students are required to attend. Please arrive 10 minutes before the start of the session to check in your attendance online. It is important that you bring along the original documents to ensure a fast and smooth reporting process:

- Signed Advisory Note, Letter of Offer and Student Contract
- NRIC / Passport and ICA Embarkation Card / Identification Cards
- Birth Certificates for International Students
- Academic Certificates and Transcripts i.e. Year 12/Diploma/Bachelor Degree etc.
- Academic Course Completion Letter (if applicable)
- Proof of English Language Proficiency (i.e. IELTS/TOEFL/PTE/Medium of Instruction letter)
- Deed Poll on Name Change (if applicable)
- Other Miscellaneous Documents (if any)

Please refer to the reporting schedule here:

https://www.jcu.edu.sg/_data/assets/pdf_file/0004/2221564/Admissions-Key-Dates-TR1S-2025-Jan-Intake.pdf

Prepare For Study (Before Orientation)

1. Living in Singapore for International Students

Please visit our website for the list of accommodations: <https://www.jcu.edu.sg/current-students/accommodation/off-campus-accommodation> . Please contact the [Pre-Arrival Services](#) for more information: accommodation-singapore@jcu.edu.au

2. Medical Check-up & Student Pass Formalities

The Campus Activities Office will be in touch with you with regards to your Medical Check-up (if applicable) and Student Pass formalities.

3. Student ID Card

The card is a must for all students who are physically studying in Singapore. You will need one to enter the campus, borrow materials from the library, attend exams, reserve facilities, and access [discounts and offers](#) from businesses across Singapore, check this link: <https://www.jcu.edu.sg/current-students/jcu-privilege-programme> . You should be able to collect the card upon receiving an email from the Student Affairs department.

4. Email Account

Your JCU email account is your primary source of communication. Check it regularly to ensure you receive official communications such as your classes, enrolment, fees, or academic progression. You should already have your JCU email address. If not, please access [JCU GetStarted to create an account](#):

<https://secure.jcu.edu.au/app/getstarted/> . You are required to have your 8 digit Student ID ready for this process. You can find your Student ID on the top right-hand corner of your Student Contract. If you are still unsure, please contact the [Admissions Office](#) for more enquiries: admissions-singapore@jcu.edu.au .

5. Enrolment Help

Your enrolment information can be viewed under the My Study Plan tab on [eStudent](#): <https://jcu-web.t1cloud.com/T1SMDefault/WebApps/eStudent/login.aspx> . Please contact the [Enrolments Office](#) : enrolments-singapore@jcu.edu.au or drop by to the Student Hub if you require assistance.

6. Timetable

Log into [StudentFirst](#) <https://studentfirst.jcu.edu.sg> to view your timetable under My Timetable. Should you encounter any clashes in your subjects, or have additional enquiries regarding your timetable, please contact the [Academic Planning](#) team if you require assistance: pd-singapore@jcu.edu.au .

7. LearnJCU

The university utilise the latest in technology to support the teaching practices and beliefs. All students benefit from using [LearnJCU](#): <https://www.jcu.edu.au/learn> , an online academic suite that provides access to teaching materials, communication with the lecturers, information about assessment and much more.

8. Digital Readiness

General guidelines and minimum systems requirements for online and blended learning at the Singapore campus of James Cook University. Make sure to get set for an online learning journey without technical glitches to make it the best possible experience for yourself and others. Click [here](#) to find out more:

<https://www.jcu.edu.sg/courses-and-study/digital-readiness>

Low and High University Life

Starting university is a thrilling yet challenging experience for students, filled with excitement about their chosen field. The initial study period is stimulating, but it also brings anxiety as students navigate academic expectations, learning technologies, and course content. Many feel overwhelmed, especially during assessments, mistakenly believing they are alone in their struggles. It's essential for students to share their feelings with peers, as they are likely experiencing similar highs and lows.

Key Differences in University Learning:

- University promotes independent learning; students are responsible for managing their studies.
- Class schedules vary, with only 25% of learning occurring in class and 75% through independent study.
- Lectures may be delivered online or through video conferencing.
- Feedback on drafts is not provided, and assessments cover larger amounts of material less frequently.
- Grades range from High Distinction to Fail and are accessible only to students.

Understanding these aspects can help students better navigate their university journey.

During Orientation Week

Checklist for Preparing to Enter University (During Orientation)

1. Attend Orientation Programs

- Attend the Course Welcome, JCU 101, DigiLearn Workshops, and Meet Your Teachers Workshops during the Orientation Program

2. Set Up Your JCU GetStarted Account

- Set up your password on JCU GetStarted with your 8-digit Student ID if you have yet to do so. You can find your Student ID on the top right-hand corner of your Letter of Offer.
- For inquiries, contact the Admissions Office.
- **Link to JCU GetStarted:** <https://jcu.app/login>
- **Admissions Office Email:** admissions-singapore@jcu.edu.au

3. Log on to LearnJCU

- Log on to LearnJCU to find out information from your lecturers about subjects, including textbook lists, assessment topics, deadlines, and grading information.
- **Link to LearnJCU:** <https://www.jcu.edu.au/learn>
- **LearnJCU Help Guides:** <https://www.jcu.edu.au/learn/guides>

4. Explore Student IT Essentials

- Learn about JCU free software (Office 365), computers, printers, email, and wireless networks (eduroam).

5. Log on to eStudent

- Access information related to your enrolment and results.

Link to eStudent: <https://jcu-web.t1cloud.com/T1SMDefault/WebApps/eStudent/login.aspx>

6. Log on to StudentFirst

- Find information related to your class schedules and attendance.

- **Link to StudentFirst:** <https://studentfirst.jcu.edu.sg/>

7. Make Payments

- Pay the first instalment of course fees and International Student Registration fees (applicable for International Students).
- Refer to the first trimester payment advice in the Student Contract.
- If you require an extension, submit the Request for Student Finance.

- **Link for Request for Student Finance:**
<https://services.jcu.edu.sg/StudentLogin/Account/StudentLogin?App=sfr>

8. Register for AccessAbility Services

- Register if you have a disability, health condition, or injury that might impact your studies.
- **Link to AccessAbility Services Form:** <https://www.jcu.edu.sg/?a=724039>

9. Familiarize Yourself with JCU Services

- Explore various support services: AccessAbility Services, Accommodation, Careers Services, Counselling, Student Affairs, JCU Student Council, Learning Advisors, Library, and ICT team.

10. Explore Transportation Options

- Investigate transportation options to and from JCU, including transport concessions for public transport.

11. Join Virtual Communities

- Connect through social media platforms such as Facebook, Twitter, Instagram, LinkedIn, YouTube, and TikTok.
- Facebook: <https://www.facebook.com/jcu.singapore.fanpage>
- Twitter: https://x.com/jcu_singapore
- Instagram: <https://www.instagram.com/jcusingapore/#>
- LinkedIn: <https://www.linkedin.com/school/james-cook-university-australia-singapore-campus/posts/?feedView=all>
- YouTube: <https://www.youtube.com/user/jcusingaporevideo>

- TikTok: <https://www.tiktok.com/@jcusingapore>

Orientation Schedule

Activities:

- **Course Welcome and Academic Advising:** Meet the faculty and staff members and learn more about your course of study.
- **JCU 101:** Find out more about the various resources available to you to get a head-start on campus life.
- **DigiLearn Workshops:** Learn to navigate JCU's virtual learning environment — LearnJCU
- **Clubs Introduction:** Discover the wide range of clubs James Cook University has to offer!
- **Meet Your Teachers Workshops:** Meet your teachers to find out more about the lessons

Orientation Program Pre-Recorded Videos

In case you have missed any of the Orientation Program sessions, please take a look at the various pre-recorded videos. You may refer to the ones relevant to you:

1. English Language Preparatory Program

- Link: <https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx?folderID=a346e8a3-cb6b-4315-a3a8-ada00056e4b8>

2. Course Welcome

- Link: <https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx?folderID=c21812e5-90a4-407e-beae-ada0004313f1>

3. Academic Advising

- <https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx?folderID=1d160679-9d36-40e2-b8ca-ada000477dcf>

4. DigiLearn Workshops

- <https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx?folderID=2b034aa2-7f89-4cf5-8d66-ada00061c6aa>

5. JCU 101

- <https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx?folderID=dfb792f3-ec13-4397-b72d-ada00053501c>

After orientation

Checklist (After Orientation): Academic Week 1, Academic Week 2, Academic Week 3

Academic Week 1:

- Read your Subject Outlines in [LearnJCU](#). They contain vital info about how to succeed in your subject, lecturer/tutor contacts, consultation hours, academic expectations, and assessment information.
- Check your personalised subject timetable in [eStudent](#).
- Make sure you keep track of important dates by downloading the [JCU Calendars](#).
- Visit the [Learning Centre](#) to discover online resources, free short courses and workshops to help develop your writing and referencing skills, learning techniques, time management, and more.
- Collect your JCU Student ID Card.

- Check your [JCU Student Email](#) regularly. This is your official communication channel with any staff from JCU.

Academic Week 2:

- Bookmark the [JCU Current Students](#) page. This is your one-stop for all your portal log-ins, events, workshops, self-access resources, student support service, and much more.
- Check due dates for your assignments at university via LearnJCU (Subject Outline). Don't forget to visit the [Learning Centre](#) for online [researching and writing guides](#) to help improve your skills and achieve the results you desire.
- Email your assigned [Student Ambassador](#) with any questions or concerns you may have.
- Check out JCU [Interest Groups and Communities](#) and get involved.

Academic Week 3:

- Reminder that the [Census Date](#) is coming up next week. If you are unsure whether you will continue with your studies or want to drop a subject/s, you will need to withdraw by the **Census Date** to avoid incurring any fees and/or academic penalty.

Workshops

- **Learning Centre Workshop Series:** Learning Centre conducts nine weeks of workshops on Excel, SPSS, essay writing, literature review writing, laboratory report and business report writing, avoiding plagiarism and academic misconduct, and APA citation and referencing during the term to help James Cook University students develop their thinking, writing and statistics skills. For more information, you can check the Learning Centre [website](#) or email learningcentre-singapore@jcu.edu.au.
- **English Language Support Workshops:** The Learning Centre also conducts workshops by Mr Michael Joyce during the term to help JCU Language School students develop their thinking and writing skills. Please check your JCU email for the meeting invites sent out by Mr Michael Joyce to confirm your attendance at the workshop. For more information, you can check the Learning Centre [website](#), email learningcentre-singapore@jcu.edu.au, or michael.joyce@jcu.edu.au.
- **JCU Employability Workshops:** In a continually evolving world, students at the Singapore campus of James Cook University have an opportunity to develop further by attending workshops which support interested participants in enhancing their knowledge and skills. There are various topics covering verticals such as Personal Development, Professional Development, Information Technology related skills, and more. For more information, you can check the JCU Employability Workshops [website](#).

Orientation Time – **Monday, 06 January to Friday, 17 January 2025**

Full Time Orientation Schedule – **Duration:** Monday, 06 January to Friday, 17 January 2025

Programs Included:

- School of Business
- School of Social Health and Sciences
- School of Science and Technology
- English Language Preparatory Program
- Pre-University Foundation Programs & Study Abroad

Medical Check-Up & Student's Pass Formalities (Document Check); **Date: 06 January 2025 – 07 January 2025; **Time:** 09:00 AM to 03:00 PM (Last registration at 02:00 PM); **Venue:** Block C**

Compulsory Documents to Bring:

- Passport
- IPA Letter

Audience: For International Students Only

Important Information:

- **Arrival Recommendation:** Students are encouraged to arrive in Singapore at least two weeks before classes start to complete student pass formalities and attend classes on time.
- **Medical Check-Up:** If you have completed your medical check-up in your home country, another check-up in Singapore is not required. Please send your overseas medical check-up report to: stpformalities-singapore@jcu.edu.au to avoid delays in issuing your Student's Pass.
- **Punctuality:** Please be punctual for your appointment.

Welcome Speech and JCU 101; Date: 16 January 2025; **Venue:** Block C; **Time:** 09:00 AM – 09:10 AM;

Dress Code: Smart Casual (No shorts or slippers)

Audience: For ALL Students

Purpose: Get started and be better prepared for your academic program

Agenda:

- **09:00 AM – 09:05 AM:** Welcome Speech by Deputy Vice-Chancellor, Singapore; Welcome Speech by Acting Campus Dean & Head of Learning, Teaching and Student Engagement
- **09:05 AM – 09:10 AM:** JCU 101

Programs Offered:

1. Diploma and Bachelor of Business Programs

- Includes: Diploma of Higher Education (Business Studies), Bachelor of Business, Bachelor of Commerce, Bachelor of Economics, Bachelor of Tourism, Hospitality and Events.

2. Postgraduate Business and Postgraduate Qualifying Programs

- Includes: Postgraduate Qualifying Program, Master of Business Administration, Master of International Tourism and Hospitality Management.

3. Bachelor of Environmental Science Programs

- Includes: Bachelor of Business and Environmental Science, Bachelor of Science (Aquaculture Science and Technology).

4. Diploma and Bachelor of Arts and Psychological Science Programs

- Includes: Diploma of Higher Education (Psychological Science), Bachelor of Arts (Psychology Studies), Bachelor of Psychological Science.

5. Master of Psychological Science Programs

- Includes: Graduate Diploma of Psychology, Graduate Certificate of Psychological Science.

6. Information Technology Programs

- Includes: Diploma of Higher Education, Bachelor of Information Technology, Bachelor of Cybersecurity, Master's Degrees.

7. Study Abroad Programs

- Both Undergraduate and Postgraduate.

8. English Language Preparatory Program

9. Pre-University Foundation Programs

10. Pre-University Foundation Program Extended

DigiLearn Workshop & Academic Advising; **Date:** 16 January 2025; **Time:** 09:10 AM to 10:25 AM;

Venue: Block C

Audience: For ALL Students

Note: Lunch will be provided.

Important Information:

- It is essential for you to learn on getting started with the virtual learning environment and online collaboration spaces at JCU.
- Before attending the DigiLearn Workshops, please complete your JCU GetStarted. Please use laptops or personal computers when attending the DigiLearn Workshops.
 - JCU GetStarted Link: <https://secure.jcu.edu.au/app/getstarted/>
- **Equipment:** Use laptops or personal computers (NO iPads or mobile phones).

Itinerary:

- **09:10 AM – 10:25 AM:** LearnJCU – Getting Started

Academic Advising Schedule:

Proceed to Breakout Rooms for Academic Advising

Time: 10:40 AM – 11:40 AM

Courses:

- Diploma and Bachelor of Business Programs
- Postgraduate Business and Postgraduate Qualifying Programs – Business
- Bachelor of Environmental Science Programs
- Diploma and Bachelor of Arts and Psychological Science Programs
- Master of Psychological Science, Graduate Diploma of Psychology, and Graduate Certificate of Psychological Science Programs
- Diploma, Bachelor, and Master of Information Technology and Science Programs
- Pre-University Foundation Programs
- Introduction to ELPP

Explore Booths; **Date:** 16 January 2025; **Time:** 01:30 PM to 03:00 PM; **Venue:** Block E

Audience: For ALL Students

Important Information:

- **Chat with JCU Staff from Various Departments:** Visit the booths to learn more about the wide range of support and opportunities JCU offers, including academic support, career development, student well-being, and life on campus!
- **Engage with Our Partners for Essential Support Services:** Our partners from Accommodation and Telecommunication services will also be available at their booths, offering special student deals and promotions.
- **Student Goodie Bags:** Welcome Bags and JCU t-shirts will be available for collection exclusively **from 07 January to 20 February 2025**.

Network with Lecturers and Peers; **Date:** 16 January 2025; **Time:** 03:00 PM to 05:00 PM; **Venue:** Multi-Purpose Hall

Audience: For ALL Students

Important Information:

- **Activities:** Interact with lecturers and fellow students; Build connections with faculty members who can offer valuable academic insights and career advice; Engage with peers to exchange ideas and experiences.
- **Note:** Afternoon tea will be provided.

Additional Note:

- The Parent's Lounge on campus will be available throughout the event. Parents are allowed to park on campus (limited slots only).

Student's Pass Completion of Formalities (COMPULSORY)

Audience: For International Students Only

- Students are strongly advised to arrive in Singapore at least two weeks before the course start date to ensure that all Student's Pass formalities are completed on time.
- Students who arrive after the designated time (i.e., two weeks before course start date) may not be able to attend their classes on time as appointment dates for Student's Pass processing are strictly based on availability from ICA.
- You will receive an email from STP Formalities (stpformalities-singapore@jcu.edu.au) with specific details regarding your Student's Pass collection appointment.

Campus & Singapore Exploration **Date:** 14 January 2025, **Itinerary 1:** Campus Exploration, **Time:** 02:00PM to 03:00PM, **Venue:** James Cook University (Report by 01:30PM), **Itinerary 2:** Fun activities, **Time:** 03:00PM to 05:30PM, **Venue:** The Shoppes Marina Bay Sands

Important information:

- To join, please **register** on the form by **3 January 2025** (limited slots only).
 - Link to the form: https://jcu.syd1.qualtrics.com/jfe/form/SV_8v8bsrVsafm9Lwy
- Please remember to fill in the Indemnity Form on registration day.
- Students who have not collected their New Student's T-shirt will be given one before the activity starts.
- More details will be sent to you via your **official JCU email address**.

James Cooke University Singapore; Address: 149 Sims Drive Singapore 387380; **Phone Number:** +65 6709 3888; **Website:** www.jcu.edu.sg

Part Time Orientation Schedule – **Duration:** Monday, 06 January to Friday, 17 January 2025

Programs included: Part-time Programs

Welcome Speech and Academic Briefing Details; **Date:** 16 January 2025, **Time:** 07:00 PM - 08:30 PM,

Venue: Block C

- **Courses Offered:**
 - Part-Time Diploma of Higher Education (Psychological Science)
 - Part-Time Bachelor of Psychological Science
 - Part-Time Master of Guidance and Counselling
 - Part-Time Business Programs

Schedule:

Welcome Speech

- **7:00 PM - 7:10 PM:** Welcome Speech by Deputy Vice-Chancellor, Singapore
- **7:10 PM - 7:20 PM:** Welcome Speech by Acting Campus Dean & Head of Learning, Teaching & Student Engagement
- **7:20 PM - 7:25 PM:** JCU 101

Academic Briefing (*Proceed to Breakout Rooms*)

- **7:25 PM - 8:30 PM:** Academic Advising by Associate Professor, Counselling
- **7:25 PM - 8:30 PM:** Academic Advising by Academic Head, Social and Health Sciences
- **7:25 PM - 8:30 PM:** Academic Advising by Academic Head, Business

Additional Information and Guides

JCU 101

- **Overview:** University is an exciting yet challenging chapter in your life. Set yourself up for success by watching videos that cover essential information about studying at JCU.
- **Link to JCU 101 videos:**
<https://jcu.au.panopto.com/Panopto/Pages/Sessions/List.aspx#folderID=%22dfb792f3-ec13-4397-b72d-ada00053501c%22>

DigiLearn

- **Importance:** Familiarize yourself with the virtual learning environment and online collaboration spaces at JCU.
- **Preparation:**
 - Complete your **JCU GetStarted** before attending the DigiLearn Workshops.
 - Link to JCU GetStarted: <https://secure.jcu.edu.au/app/getstarted/>
 - Use laptops or personal computers for the workshops; **Do not** use iPads or mobile phones.