(435-224-3588) bmilner88@gmail.com

## **Skills and Training**

#### General:

- Utilize diagnostic software to repair Windows/Mac computers
- Installing and upgrading Windows OS and MacOS
- Downloading drivers and software for hardware requirements
- CompTIA Certified
- A+ Computer Repair
- Mobile device diagnosis and repair
- Microsoft Office
- Windows 7/8/10
- Macintosh systems
- Excellent communication skills, both in person and on the phone
- Computer repair tools
- Ability to multi-task
- Excellent organization and time-management skills
- Setup of new devices, computers and mobile
- Adobe CC
- Genetec Systems
- Jamf Pro Management Software
- Mosyle Management Software
- JumpCloud Management Software
- Printer setup, troubleshooting and maintenance

### Coding:

- HTML
- JavaScript
- CSS
- NodeIS
- Express.js
- React
- SQL
- NoSQL
- MongoDB
- ORM
- MVC
- MERN
- State

(435-224-3588) bmilner88@gmail.com

## **Employment History**

September 2020 - June 2022

IT Professional, Perfectly Posh

- Utilize diagnostic software to repair Apple computers
- Installing and upgrading Mac OS
- Downloading drivers and software for hardware requirements and printers
- Microsoft Office
- Windows 7/8/10
- MacOS systems
- JumpCloud
- SFCC

### May 2019 - September 2020

IT Specialist, American Preparatory Academy

- Utilize diagnostic software to repair Apple computers
- Installing and upgrading Mac OS
- Downloading drivers and software for hardware requirements and printers
- Microsoft Office
- Windows 7/8/10
- MacOS systems
- Jamf Pro
- Mosyle
- Manage Ubiquiti NVR
- Unifi Cloud Controller
- Assist teachers and other staff with technical issues
- Set up speakers and other audio equipment regularly
- Set up and diagnose server systems
- Ethernet termination
- Printer troubleshooting

### April 2018 - May 2019

#### REPAIR TECHNICIAN, iPhixit

- Assist customers with their phone and iPad repairs and other phone or tablet related issues
- Cleaned and organized the store and equipment regularly
- Cash register

### November 2017 - January 2018

### REPAIR TECHNICIAN/SALES, Cellairis

- Assist customers with their phone and iPad repairs and other phone or tablet related issues
- Cleaned and organized the store and equipment regularly
- Cash register

(435-224-3588) bmilner88@gmail.com

June 2015 - June 2017

SEASONAL GROUNDS CREW, Tooele City - Oquirrh Hills Golf Course, Tooele City Cemetery

- Mowing, trimming, weeding, etc. General landscape maintenance of golf course
- Driving golf carts to various locations
- Equipment maintenance

#### **Education**

Graduated May 2017- Stansbury High School, Stansbury Park, UT U of U Web Development Bootcamp - January 2022 to June 2022

#### **Honors**

- Eagle Scout
- Stansbury High School Honor Roll
- CTE Pathway Medal

## **Personal Projects**

- Built personal system
  - Installed HDD's, and SSD's
  - Installed AIO Water Cooling Block
  - o Wired main case wires to motherboard
  - Cable management
  - o Regular cleaning and maintenance
  - o GPU and CPU installation
- Regularly repair and troubleshoot various electronic equipment

#### Link to GitHub profile:

https://github.com/Bmilner88

### **Professional Qualities**

- Teachable, eager to learn new skills
- Trustworthy
- Punctual
- Friendly and cheerful
- Able to manage stressful situations professionally

(435-224-3588) bmilner88@gmail.com

### References

### **Amanda Williams**

808-520-1333 amanda.williams@perfectlyposh.com Former manager

## **Tyson Hamren**

801-819-8763 thamren@apamail.org Former manager

## **Chris Guerrero**

801-809-9973 cguerrero@apamail.org Former co-worker

# **Stan Crepeaux**

435-224-6595 stanford.crapo@gmail.com Former co-worker