Jacqueline Lopez
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Summary

Highly-motived professional with proven leadership capabilities who likes to seek out new challenges. Able to produce quality work under tight deadlines. Looking to start a new career in web development to create dynamic interfaces for users.

Skills

- **Adaptive to any new setting and eager to learn new languages**
- **Team player with a positive attitude**
- **Became lead trainer in each previous job**
- **Fluent in Spanish**

Education

UCF Coding Bootcamp
June 2020 – Present
- Full-Stack Web Development Certificate

San Francisco State University
December 2014
- Bachelor of Arts in Biology

Experience

Student Web Developer
June 2020 – Present
- Work with HTML, CSS, and Javascript languages and make dynamic websites with JQuery
- Create new functional websites through Visual Studio Code
- Familiar with front-end frameworks Bootstrap and Foundation
- Worked with server API's to bring information to libraries to a website

Billing Specialist
Revenue RCM – Orlando, FL
August 2019 – Present
- Worked on accounts receivable with all major medical and vision insurances
- Data-entry for posting checks and electronic payments from insurances
- Troubleshooted ledgers and worked with OfficeMate support to fix any errors on patients accounts

Certified Paraoptometric Technician
Advanced Eyecare – Sanford, FL
July 2015 – June 2020
- Obtain detailed medical and personal data for patient record electronically
- Assist and provide information to patients, clerical staff and insurance companies, as well as identifying and resolving patient billing complaints.
- Create and submit claims to various insurance companies for frame/lenses
- Perform visual acuity, visual field, color, and depth perception pre-tests per patient
- Work with lensometry, manual and automated, to confirm refractions
- Instruct and train patients and staff on proper care and handling of hard/soft contact lens use
- Scribe for doctor's during eye examinations and confirm medical diagnosis records with proper procedural codes
- Order hard and soft contact lens, maintain contact lens stock inventory, and pharmaceutical inventory as needed