



# Artists Fellowship PROGRAM Guidelines & Application

**2005**

## **Artists Fellowship Application Workshops**

To assist artists in completing applications for the Artists Fellowship Awards, the Illinois Arts Council (IAC) staff members conduct application workshops throughout the state.

FOR INFORMATION REGARDING  
UPCOMING APPLICATION  
WORKSHOPS VISIT THE IAC WEBSITE –  
[WWW.STATE.IL.US/AGENCY/IAC](http://WWW.STATE.IL.US/AGENCY/IAC)

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## ATTENTION: Important Information

The Artists Fellowship Program operates on a two-year rotating cycle.

The following discipline categories are being accepted for this application cycle (FY05): **Interdisciplinary/Computer Arts, Music Composition, Photography, Poetry and Visual Arts.**

Next application cycle (FY06) the categories of Choreography, Crafts, Ethnic and Folk Arts, New Performance Forms, Media Arts, Prose and Scriptworks will be reviewed. For further information regarding these categories see page 15 of this booklet.

The IAC encourages you to read the guidelines carefully before you begin the application process. If you have any questions, contact the Supervising Director for Programs by phone (312/814-4991) or e-mail ([rose@arts.state.il.us](mailto:rose@arts.state.il.us)).

These guidelines and application are also available on the IAC's web site: [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac).

# About the Illinois Arts Council

## PURPOSE AND FUNDING SOURCES

In 1965, the Illinois General Assembly created the Illinois Arts Council (IAC) for the purpose of encouraging development of the arts throughout Illinois. This state agency assists artists, arts organizations and other community organizations that present arts programming by providing financial and technical assistance. Funds are provided annually to the Council by the Illinois State Legislature and the National Endowment for the Arts.

## THE COUNCIL AND ITS ACTIVITIES

The agency is governed by a Council comprised of up to thirty-five private citizens, from throughout Illinois, who are appointed by the Governor. Chosen for their demonstrated commitment to the arts, the Council is charged with developing the state's public arts policy, fostering quality culturally diverse programs and approving grants expenditures. These members serve in a voluntary capacity for four-year terms.

## ADVISORY PANELS AND STAFF

Advisory panels – composed of volunteer, statewide experts – are appointed by the Council Chairman to assist the Council in the review of grants applications and to lend expertise on policy and program development. Panelists are selected through open nominations and serve for one-year terms.

A professional staff administers and develops the Council's programs, assists grants applicants and provides pertinent information to the public. The Arts Council staff provides technical assistance and lends expertise to artists, arts organizations and community organizations that present arts programming.

## Illinois Arts Council Mission and Values

**"CULTIVATING THE ARTS IN THE LIVES OF ALL ILLINOISIANS THROUGH RESPONSIVE SERVICE TO OUR DIVERSE PEOPLE AND COMMUNITIES"**

### EXPLANATION OF OUR MISSION:

The Illinois Arts Council is committed to the cultural, educational and economic growth of the diverse people and communities of our state through support and encouragement of artists and the arts. Our mission is guided by a set of **VALUES** that shape the Illinois Arts Council's work.

### THE COUNCIL FIRMLY BELIEVES IN...

- ▲ The arts as an integral part of life-long learning.
- ▲ The importance of the individual artist as fundamental to the growth of the arts.
- ▲ The centrality of the arts to the vitality of our society.
- ▲ The affirmation and support for diversity.
- ▲ The accessibility of public arts activities to all people.
- ▲ The commitment to excellence and quality in the arts experience.
- ▲ The preservation of our cultural heritage.
- ▲ The responsible stewardship of state resources.
- ▲ The need for ardent advocacy for the arts.
- ▲ The power of the arts as a stimulant to our economic environment.
- ▲ The encouragement of the highest aspiration of all art endeavors.

# Marilyn Bay sek special events at Adelveton

## RETURN/RETENTION OF WORK SAMPLES

Applicants who wish their work samples returned to them by mail must enclose a self-addressed stamped (**not metered**) envelope of appropriate size and protection.

Due to the lack of storage space, unclaimed work samples will be destroyed 60 days after Fellowship Awards are announced.

## ~~POETRY MANUSCRIPTS WILL NOT BE RETURNED.~~

Work samples of Fellowship or Finalist Award recipients will be retained or copied by the Illinois Arts Council for its archives or submission to a public-use archive. By submitting work samples, applicants give permission to the IAC to use images and content in IAC produced publications.

## ASSEMBLY OF APPLICATION MATERIALS

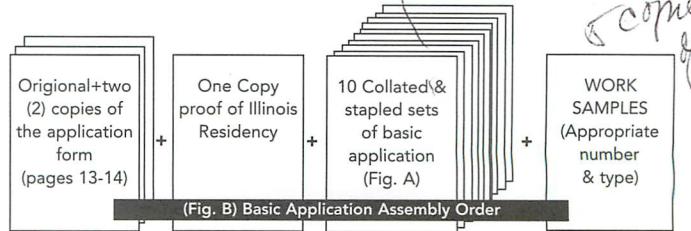
Illustrated below is the order in which application materials must be assembled..

1. One copy of each (see figure A below):



10 Copies

2. Make ten (10) sets and staple each set separately.
3. Assemble application material sets with application form, proof of residency and work sample (see figure B below)



10 Copies

Package together with self-addressed stamped envelope for return of work samples (if appropriate).

## DEADLINE

September 1, 2004. Applications for the Artists Fellowship Program must be delivered to the IAC office by 5:00 p.m. on the deadline date or be postmarked on or before the deadline date. If the deadline occurs on a weekend or legal holiday, the next weekday automatically becomes the deadline date.

## APPLICATION DELIVERY

Applications may be mailed or hand-delivered to the following address:

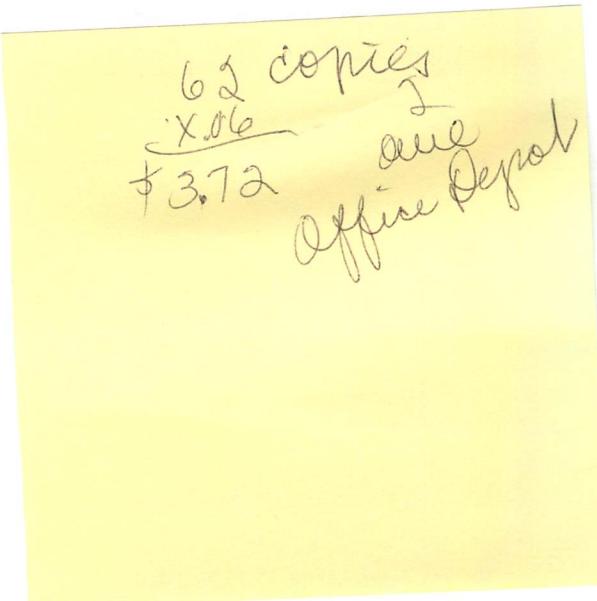
Illinois Arts Council  
James R. Thompson Center  
100 W. Randolph, Suite 10-500  
Chicago, IL 60601

**NOTE:** Applicants hand-delivering their applications must visit the building's SERVICE CENTER on the ground floor to have their application package scanned prior to delivering it to the IAC offices on the 10th floor. In addition, applicants must bring picture identification, such as a driver's license, to gain access to the IAC offices.

## REVIEW PROCESS

Applications are reviewed by advisory juries comprised of three to five arts professionals, residing out of state. Jurors are chosen on the basis of their highly regarded professional achievements and broad knowledge of the arts to represent a wide-range of artistic styles and aesthetic concerns. Juries are assembled with consideration given to providing a balance of geographical representation, cultural diversity, age and gender. New jurors are selected each year.

The initial review process is anonymous. Applicants' identities will not be given to the jurors so that the selection of those warranting discussion will be based **solely on the quality of the works submitted**. The jurors will then be provided with all information on those applicants selected for the review's final round. At this time, the individuals' records of professional arts activities and achievements as reflected in the application materials will be discussed together with the quality of the works. The final recommendations for Fellowship and Finalist Awards will result from this discussion. These recommendations are presented to the Council for their consideration and approval. With the exception of the Poetry category, which is reviewed by telephone conference call, Fellowship juries meet in Chicago to review applications. Meetings are open to the public, and applicants may attend, however, applicants may not address the jury.



## REVIEW CRITERIA

Applications are reviewed on the criteria listed below:

- ▲ the quality of the applicant's work as demonstrated by the work samples submitted
- ▲ the applicant's record of professional arts activity and achievement as reflected by material submitted
- ▲ evidence that the applicant's work reflects continued, serious and exceptional aesthetic investigation in his/her chosen medium

Awards are made based on the quality of the work as demonstrated by the work samples submitted. Records of Professional Arts Activities and Achievements and statements of all final-round applicants will be available for review by the jury, however, **the quality of the work submitted will remain the primary criterion.**

*You are strongly urged to submit the maximum work samples in your discipline for a more consistent, quality presentation. Be aware that the award decisions are heavily based on the samples submitted. Therefore, it is of the utmost importance to submit the highest quality work samples in the most professional manner possible.*

## NOTIFICATION

Applicants will receive notification of receipt of their application within eight weeks of the application deadline. **Note:** Receipt of application will not be acknowledged by phone.

Notification of review meeting dates will be posted on the IAC web site: [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac)

Applicants will be notified of the Council's decisions on their applications in late December 2004.

All notification will be sent by email or, when necessary, by regular mail.

## AWARD REQUIREMENTS

Credit must be given to the Illinois Arts Council in all promotional materials pertaining to work produced with the support of the award. A statement such as "**This work is partially supported by an award from the Illinois Arts Council, a state agency.**" must be part of credits, publicity and promotion.

All work produced with IAC funds remain the property of the artist.

## TAXABILITY OF AWARDS

The Internal Revenue Code provides that the full amount of Fellowship or Finalist Awards is taxable to its recipient. If you have any questions about your income tax liability, you should contact the Internal Revenue Service or tax counsel.

## ILLINOIS ARTISTS REGISTRY

By providing the information on this application, all applicants will automatically be listed with the Illinois Artists Registry, a computerized mailing list of Illinois artists. The Registry contains up-to-date basic information about listed artists and is designed as a comprehensive directory to link artists with professional opportunities.

# CATEGORIES

## INTERDISCIPLINARY/COMPUTER ART

This category accepts work which incorporates at least one discipline outside the visual arts, including interactive or multi-media installations/works; and computer or cyber-based work in which the computer is central to the work's creation, presentation or understanding.

Applicants **must** submit works completed within the past four years (2000 or later).

### The following work will not be accepted in the Interdisciplinary/Computer Art category:

- ▲ Work comprised of digital and software manipulation of drawings, paintings, prints or found images that are printed onto a paper base. The appropriate application category for this work is **Visual Arts**.
- ▲ Work that involves the digital or software manipulation of photographs. The appropriate application category for this work is **Photography**.
- ▲ Work that is performance-based. The appropriate application category for this work is **New Performance Forms**.

## WORK SAMPLE INSTRUCTIONS

### Computer or Cyber-Based Work

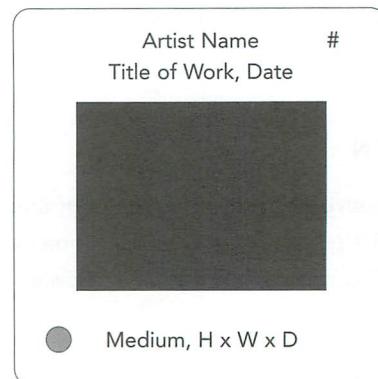
- ▲ Submit two works, completed within the past four years (2000 or later), each on a separate CD-ROM, **VHS (1/2")** video or DVD. Label each CD-ROM, videotape or DVD with the applicant's name, title of work, URL (if applicable) and viewing priority.

### Interdisciplinary Installations

- ▲ Submit samples of two works completed within the past four years (2000 or later).
  - ▲ Submit a minimum of six and a maximum of nine 35mm slides for each installation. (For slide submission instructions see below.)
- and/or**
- ▲ Submit a separate **VHS (1/2")** videotape or DVD for each installation. Label each videotape or DVD with the applicant's name, title of work and viewing priority.
  - ▲ In addition, if the installation involves a film, video or audio component, submit a representative portion of the film/video/audiotape used in the installation, which most strongly reflects the nature of the work.

### Other Interdisciplinary Works

- ▲ Submit work completed within the past four years (2000 or later).
  - ▲ Submit a minimum of six and a maximum of nine 35mm slides. You may include different views or details of individual pieces. You are encouraged to show at least five different works. (For slide submission instructions see below.)
- and/or**
- ▲ Submit **VHS (1/2")** videotape(s) or DVD(s) of interdisciplinary works. You are encouraged to show at least five different works. Label each videotape or DVD with the applicant's name, title of work and viewing priority.
- Slide Submissions:** *Slides must be clearly labeled #s 1-9 and placed accordingly in a clear plastic slide sheet; label each slide with the following: your name, slide number, title of work, date of execution, medium, dimensions (height x width x depth); place a dot in the bottom left-hand corner of each slide. Do not send glass or thick plastic slides.*



**Note:** Slides are reviewed three at a time. Slides #1, #2 and #3 are projected simultaneously, then #4, #5 and #6 and lastly #7, #8 and #9. If you plan to show details or different views of a work, your slides should be ordered in such a way that related slides are projected together.

**NOTE:** Work samples should be submitted as an organized presentation. Since the award decisions are heavily based on this presentation, you are urged to consider its clarity, brevity and ability to illustrate the nature of your work.

### Work Sample Sheet

- ▲ Applicants must provide the following for each work in the order of viewing priority: The title of work, date completed, length/dimensions, type/medium of work and a brief description of the work submitted including the cued segments (if applicable) and their relationship to the entire piece. If appropriate, describe particular techniques or new technologies used.

In addition,

- ▲ For videotape submissions - list works featured in the order they appear on each tape and indicate where each tape is cued.
- ▲ For DVD submissions – list works featured in the order they appear on the DVD. (*When possible, format the DVD to include links on the menu/title page to each separate piece and/or section.*)
- ▲ Promotional video/DVD or clips from broadcast media will not be accepted as work samples.
- ▲ For CD-ROM submissions - list the URL (if applicable), and any operational and/or navigational instructions for each work. CD-ROMS must be formatted for both PC and MAC operation.

**For individual applicants:** The first selection submitted for review must be of a non-collaborative work conceived solely by the applicant. The second selection may be of a collaborative work. If a collaborative work is submitted, an explanation of your role in the conception, creation and production of the work must be outlined in the Work Sample Sheet.

If you feel your work cannot be adequately represented in one of the formats described above, contact the Supervising Director for Programs to discuss alternatives.

## MUSIC COMPOSITION

Previous applications have included such types of composition as chamber, choral, electronic, experimental, jazz, opera and symphonic.

Composers must submit two original compositions completed within the past four years (2000 or later).

### WORK SAMPLE INSTRUCTIONS

- ▲ Submit two works each on a separate audiotape or compact disc (CD).
- ▲ Indicate the listening priority of each selection by clearly marking selection #1 or selection #2 on each tape or CD.
- ▲ Label each tape or CD with applicant's name and title of the work and cue to the segments you wish the jury to hear. (For CDs, indicate the track number of selections.)
- ▲ One copy of a score or lead sheet of each selection is strongly encouraged.
- ▲ Each score or lead sheet should include a detachable cover sheet stating your name and address. **Your name must not appear on other pages as the initial review is anonymous.**

#### Work Sample Sheet

- ▲ On a sheet of paper, indicate the following for each selection: your name, title of work, date completed, length, whether the sample is a live, computer-generated or studio recording and production credits including your role. For selections that are not cued to the beginning of the composition, identify the cued section and its relationship to the entire piece.
- ▲ For improvisational compositions in which the composer is also playing, indicate the instrument played by the composer on the Work Sample Sheet.
- ▲ For compositions for which scores are not available, a brief description of the composition process should be included on the Work Sample Sheet.

**NOTE:** During the initial review, the jury will review 2 to 5 minutes of your first selection and up to 5 minutes of your second selection. For those applicants selected for the review's final round, the jury will review no more than 10 minutes of each selection. You are urged to submit entire works as the jury may elect to review different parts of the work submitted.

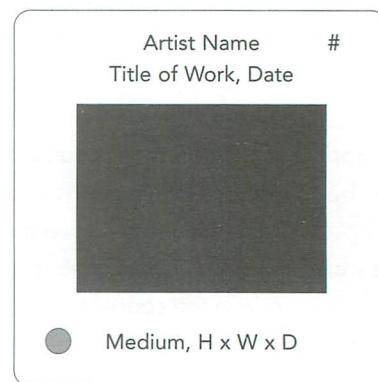
## PHOTOGRAPHY

Applicants must submit slide documentation of works completed within the past four years (2000 or later). Actual photographs will not be accepted. Artists should consider consistency in the body of work submitted for review.

### WORK SAMPLE INSTRUCTIONS

Submit a minimum of six and a maximum of nine 35mm slides. You may include different views or details of individual pieces. You are encouraged to show at least five different works.

- ▲ Do not send glass or thick plastic slides.
- ▲ Slides must be clearly labeled #s 1-9 and placed accordingly in a clear plastic slide sheet.
- ▲ Label each slide with the following: your name, slide number, title of work, date of execution, medium, dimensions (height x width x depth).
- ▲ Place a dot in the bottom left-hand corner of each slide.



#### Work Sample Sheet

- ▲ On a sheet of paper, indicate the above information for each slide submitted.
- ▲ If text is an integral part of your work, a portion of your slide documentation will need to clearly show how the text is integrated with your photographs. Ten copies of the text may also be submitted as a typewritten or computer-printed document. However, the document will only be provided to the jurors if the applicant is selected for the second stage of the review process.
- ▲ **Note:** Slides are reviewed three at a time. Slides #1, #2 and #3 are projected simultaneously, then #4, #5 and #6 and lastly #7, #8 and #9. If you plan to show details or different views of a work, your slides should be ordered in such a way that related slides are projected together.

*5 copies  
15 pg.*

## POETRY

Poets must submit five copies of no more than 15 pages of work completed within the past four years (2000 or later).

### WORK SAMPLE INSTRUCTIONS

- ▲ Five copies of manuscripts are required. Each copy must be typewritten or computer printed, collated, stapled, and clearly reproduced.
- ▲ No more than one poem should appear on each page.
- ▲ Manuscripts must be submitted on 8 1/2" x 11" white 20lb paper or equivalent.
- ▲ Point size must not be less than 12, and reasonable margins should be adhered to.
- ▲ Pages must be numbered consecutively in the upper right-hand corner and titles of pieces should appear at the top of every page.
- ▲ Each copy should include a detachable cover sheet stating your name and address. Your name must not appear on other pages as the initial review is anonymous.
- ▲ **Do not attach application materials to manuscripts.**
- ▲ Books, magazines and photocopies thereof will not be accepted.
- ▲ Pages in excess of the maximum will not be accepted.
- ▲ **NOTE: COPIES OF MANUSCRIPTS WILL NOT BE RETURNED. BE SURE TO KEEP A COPY OF WHAT YOU SEND.**

#### Work Sample Sheet

- ▲ On a sheet of paper, indicate the following for each piece submitted in the order it appears: your name, title of work, number of pages and date completed.

*list  
13 poem titles  
pg. no. & when completed  
need 13  
mention publication*

## VISUAL ARTS

- ▲ Design Arts
- ▲ Experimental (conceptual, installations, new materials)
- ▲ Graphics, Works on Paper (drawing, printmaking, artists books)
- ▲ Mixed Media
- ▲ Sculpture
- ▲ Painting

Visual artists **must** submit slide documentation of works completed within the past four years (2000 or later).

Photographs will not be accepted. Artists should consider a consistency in the body of work submitted for review.

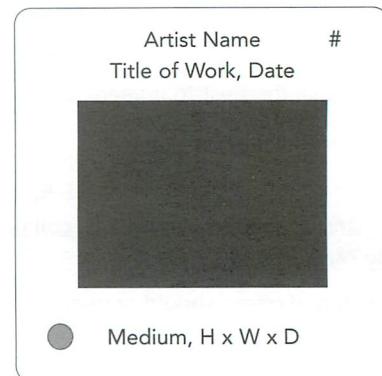
Artists whose work is comprised of digital and software manipulation of drawings, paintings, prints or found images that are printed onto a paper base should apply in the Visual Arts category.

### The following work will not be accepted in the Visual Arts category:

- ▲ Interdisciplinary installations which incorporate other disciplines such as video, film and audio. The appropriate application category for this work is **Interdisciplinary/Computer Art**.
- ▲ Computer or cyber-based art in which the computer is central to the creation, presentation or understanding of the work. The appropriate application category for this work is **Interdisciplinary/Computer Art**.
- ▲ Work that involves the digital or software manipulation of photographs. The appropriate application category for this work is **Photography**.

## WORK SAMPLE INSTRUCTIONS

- ▲ Submit a minimum of six and a maximum of nine 35mm slides. You may include different views or details of individual pieces. You are encouraged to show at least five different works.
- ▲ Do not send glass or thick plastic slides.
- ▲ Slides must be clearly labeled #s 1-9 and placed accordingly in a clear plastic slide sheet.
- ▲ Label each slide with the following: your name, slide number, title of work, date of execution, medium, dimensions (height x width x depth).
- ▲ Place a dot in the bottom left-hand corner of each slide.



### Work Sample Sheet

- ▲ On a sheet of paper, indicate the above information for each slide submitted.
- ▲ Note: Slides are reviewed three at a time. Slides #1, #2 and #3 are projected simultaneously, then #4, #5 and #6 and lastly #7, #8 and #9. If you plan to show details or different views of a work, your slides should be ordered in such a way that related slides are projected together.
- ▲ Artists who create kinetic sculpture may submit, in addition to the slides, **VHS (1/2") videotape or DVD** documenting the kinetic aspect of that same work. However, the videotape/DVD will be screened only if the applicant is selected for the second stage of the review process. (For DVD submissions - when possible, format the DVD to include links on the menu/title page to each separate piece.)

**NOTE:** You are strongly urged to submit the maximum number of slides requested for a more consistent, quality presentation. Please be aware that the award decisions are based heavily on the work samples submitted. Therefore, it is of the utmost importance to submit the highest quality slides.

# PROGRAMS AND SERVICES FOR INDIVIDUAL ARTISTS

## FY06 ARTISTS FELLOWSHIP PROGRAM

The categories of **Choreography, Crafts, Ethnic and Folk Arts, Media Arts, New Performance Forms, Prose and Scriptworks.** will be offered in fiscal year FY06. Guidelines and application forms are scheduled to be available in early July 2005. The FY06 Artists Fellowship Deadline will be September 1, 2005.

If you are interested in receiving an application for the FY06 Artists Fellowship Program, please submit your request in writing to the Illinois Arts Council and provide the following information: **Your name, mailing address, phone number and email address.** Submit to: info@arts.state.il.us or FY06 Artists Fellowship Program Application Request, Illinois Arts Council, James R. Thompson Center 100 W. Randolph, Suite 10-500, Chicago, IL 60601

*The FY06 Artists Fellowship Program guidelines and application forms will also be available in July 2005 on the IAC web site- [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac).*

In addition to the Artists Fellowship Program, the Illinois Arts Council offers other programs and services of interest to individual artists in the state. These programs and services include:

### ETHNIC AND FOLK ARTS MASTER/APPRENTICE PROGRAM

The Ethnic and Folk Arts Master/Apprentice Program supports a limited number of apprenticeships each year with an \$2,000 honorarium for the teacher or master artist and a \$1,000 stipend for the apprentice. The informal apprenticeships take place wherever the master and apprentice usually practice their art. This program is for Ethnic and Folk Arts that generally are not learned in school but art handed down from generation to generation within a specific ethnic, regional, occupational or other community.

**ANNUAL DEADLINE: September 1.**

### SPECIAL ASSISTANCE GRANT PROGRAM

Matching grants of up to \$1500 are available to Illinois artists for specific projects. Examples of activities which may be funded are: registration fees and travel to attend conferences, seminars or workshops; consultants fees for the resolution of a specific artistic problem; exhibits, performances, publications, screenings; materials, supplies or services. Funds will be awarded based upon the quality of the work submitted and the impact of the proposed project on the artists professional development. NOTE: Degree students are not eligible to apply.

**Deadline: OPEN** (Applications must be received at least 8 weeks prior to project starting date).

## ARTS-IN-EDUCATION RESIDENCY PROGRAM

The Arts-in-Education (AIE) Residency Program provides support to primary and secondary educational institutions, community colleges and non-profit local and community organizations for artist residencies lasting one week to eight months. Residencies use individual artists, performing arts companies or folklorists. In order to be considered for the Residency Program, artists/companies/folklorists must apply to be included in the AIE Residency Program Artists Roster. Decisions for inclusion in the Roster are made based upon the quality of work submitted, record of professional achievement and activity, and/teaching and/or residency experience.

*Applications for inclusion in the Artists Roster are reviewed every two years.*

The next application deadline will be **JUNE 1, 2005.**

### ILLINOIS ARTSTOUR PROGRAM

Artstour is a fee support grants program which links Illinois performing artists with Illinois presenters. The Illinois Artstour Roster lists performing companies and artists that tour statewide. Artists can perform and conduct workshops, master classes, residencies and lecture/demonstrations, which are sponsored by Illinois presenters. In order to be considered for the Artstour Program, performing artists and companies must apply to be included in the Illinois Artstour Roster. Decisions for inclusion in the Roster are made based upon the artistic quality of performers as demonstrated by documentation submitted, level of professionalism of company/artist's management, touring expertise and appropriateness of program content to Illinois presenters.

*Applications for inclusion in the Artstour Roster are reviewed every two years.*

The next application deadline will be **November 15, 2004.**

### SHORT TERM ARTISTS RESIDENCY PROGRAM (S.T.A.R.)

The S.T.A.R. program provides funding for Illinois non-profit organizations to work with professional artists from Illinois to develop and implement residency programs that bring arts activities into their community. This program emphasizes the interaction between professional artists and the public through workshops, classes, demonstrations, and lectures sponsored by local and community organizations. Each residency lasts from 5 to 30 hours. The IAC will support 50% of the artist's fee, which is a minimum of \$50 an hour, plus travel expenses; the local sponsor must provide the remaining 50% of the artist's fee plus other expenses. NOTE: The IAC encourages artists to seek sponsors and initiate programs.

Deadline: **OPEN** (Applications must be received at least 8 weeks prior to residency starting date).

### QUICKSTART

Project QuickStart provides funding for schools/sponsoring school districts that are first-time IAC applicants to host a professional Illinois artist to work with teachers and students up to six times during a six-week time period. The program encourages participants to develop new initiatives and relationships with artists. NOTE: The IAC encourages artists to seek sponsors and initiate programs.

Deadline: **OPEN** (Applications must be received at least 8 weeks prior to project start date)

### ILLINOIS ARTISTS REGISTRY

The Illinois Artists Registry is a computerized mailing list service for artists and anyone wishing to contact artists. The Registry contains up-to-date information about Illinois artists who wish to be listed. By signing up with the Registry, artists can increase their exposure and business opportunities many times over. The Registry is designed as a comprehensive directory to link artists with professional opportunities.

### ILLINOIS ART FAIR DIRECTORY

The Illinois Art Fair Directory is an annual publication, available free of charge, providing a sampling of the myriad of art fairs taking place throughout Illinois each year. The Illinois Arts Council publishes this directory as a service to art fair sponsors, artists and the general public. The Directory lists specific information for artists wishing to participate in each fair. Information included is obtained from fair sponsors.

For further information regarding any of these programs contact the Illinois Arts Council at 100 W Randolph, Suite 10-500, Chicago, IL 60601, phone 312/814-6750, toll-free in Illinois 1/800/237-6994 or 312/814-4831 TDD (for the hearing impaired). Information can also be found at the Illinois Arts Council's Web site [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac) or by e-mailing [info@arts.state.il.us](mailto:info@arts.state.il.us).

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Governor

Shirley R. Madigan  
Chairman, Chicago

Andy Van Meter  
Secretary, Springfield

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*Astoria*

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*Chicago*

For specific information on this grants program contact:  
Supervising Director for Programs at 312/814-4991 or [rose@arts.state.il.us](mailto:rose@arts.state.il.us)

For general information about developing programs to include people  
with disabilities, contact:  
**ADA/504 ACCESS COORDINATOR**

For general information on the Illinois Arts Council contact:  
**PUBLIC INFORMATION OFFICE**

**ILLINOIS ARTS COUNCIL**

An agency of the state of Illinois

100 West Randolph, Suite 10-500  
Chicago IL 60601-3298

312/814-6750 Chicago

1/800/237-6994 Toll-free in Illinois

312/814-4831 TTY/telephone text for individuals who are deaf  
or who have hearing or voice impairments

e-mail: [info@arts.state.il.us](mailto:info@arts.state.il.us)

web site: [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac)

The Illinois Arts Council acknowledges continuous support  
from the National Endowment for the Arts.



It is illegal for the Illinois Arts Council or for anyone receiving assistance from the Illinois Arts Council to discriminate on the basis of race, color, religion, sex, national origin/ancestry status, disability, age, marital status, arrest record, military status, unfavorable discharge from military service and citizenship status. Any individual who has been subjected to such discrimination may file a complaint. Call the Illinois Arts Council at 312/814-6750 or TTY 312/814-4831; the Illinois Department of Human Rights at 312/814-6200 or TTY 312/263-1579; the Office of the Attorney General, Civil Rights Bureau at 312/814-3400 or Disability Rights Bureau at 312/814-5684 or TTY 312/814-3374; or the Equal Employment Opportunity Commission at 312/353-2713 or TTY 312/353-2421.

**Individuals who are blind or have low vision or  
have learning impairments, may obtain assistance  
regarding Illinois Arts Council applications and  
written materials by contacting the ADA/504  
Access Coordinator at the IAC office.**



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James R. Thompson Center

100 West Randolph, Suite 10-500

Chicago, Illinois 60601-3298

3610

JH



Glenna Holloway  
913 E. Bailey Rd.  
Naperville, IL 60565-1652

Application Deadline:

September 1, 2004

# ARTISTS FELLOWSHIP APPLICATION

Applicant's Name \_\_\_\_\_

## WORK SAMPLE RETURN - CHECK ONE

NOTE TO POETRY APPLICANTS: COPIES OF MANUSCRIPTS WILL NOT BE RETURNED.

- I do not wish to have my work samples returned to me.  
 I will pick up work samples at the Illinois Arts Council Office within 60 days of notification of grant decision.  
 Please return my work samples by first class mail in the enclosed self-addressed stamped envelope.

## APPLICANT'S CHECKLIST

- The original signed application plus two copies;  
 Proof of residency;  
 10 copies of a work sample sheet;  
 10 copies of a one-page artistic resume;  
 10 copies of a one-page artist's statement (optional);  
 Appropriate number and type of work samples.  
 Check here to give permission to the Illinois Arts Council to release your contact information to the media (newspaper, TV, radio) if so requested by them in order to do an article about you.

## ILLINOIS ARTISTS REGISTRY INFORMATION

Give a more detailed description of your work as an artist. Indicate up to three areas of specialization in descending order of importance to you as an artist. Select one, two, or three options from the codes below.

Code number of your primary specialty in the arts \_\_\_\_\_

Secondary code number \_\_\_\_\_ TY2

Additional code number \_\_\_\_\_ TY3

## PERFORMING AND LITERARY ARTISTS

- |                               |                         |
|-------------------------------|-------------------------|
| P01 choreographer             | P18 costume designer    |
| P02 dancer                    | P19 lighting designer   |
| P03 composer                  | P20 makeup designer     |
| P04 conductor                 | P21 carpenter           |
| P05 brass player              | P22 property technician |
| P06 fretted instrument player | P23 wardrobe technician |
| P07 keyboard instrumentalist  | P24 lighting technician |
| P08 percussionist             | P25 sound technician    |
| P09 string player             | P26 production manager  |
| P10 singer                    | P27 stage manager       |
| P11 woodwind player           | P28 poet/writer         |
| P12 actor                     | P29 playwright          |
| P13 mime                      | P30 storyteller         |
| P14 puppeteer                 | P31 interdisciplinary   |
| P15 artistic director         | P32 other _____         |

## VISUAL AND MEDIA ARTISTS

- |   |  |
|---|--|
| V01 architect/designer                    | V16 fiber artist                               |
| V02 graphic designer                      | V17 woodworker                                 |
| V03 graphic artist                        | V18 papermaker                                 |
| V04 painter                               | V19 printer/binder                             |
| V05 sculptor                              | V20 audio artist                               |
| V06 photographer<br>(include holographic) | V21 interdisciplinary<br>(include performance) |
| V07 filmmaker                             | V22 curator                                    |
| V08 video artist                          | V23 preparator                                 |
| V09 ceramicist                            | V24 exhibit designer                           |
| V10 glassblower                           | V25 conservator/restorer                       |
| V11 stained glass artist                  | V26 other _____                                |
| V12 mosaic artist                         |  |
| V13 enamelist                             |  |
| V14 metalsmith                            |  |
| V15 leatherworker                         |  |

## ARTISTS PROFILE

Response to this section is voluntary. Applicant profiles are being gathered for statistical evaluation to improve and expand IAC service to artists. This information has absolutely no part in the selection of fellowship Award recipients and is not reviewed by Fellowship jurors.

### GENDER:

- Female  
 Male

### AGE:

- 18-20  
 21-30  
 31-40  
 41-50  
 51+

### EDUCATION:

- High School  
 Bachelor's  
 Master's  
 Ph.D.  
 Specialized

### RACIAL/ETHNIC HERITAGE:

- no single group  
 Asian  
 Black/African-American  
 Hispanic/Latino  
 American Indian/Alaskan Native  
 Native Hawaiian/Pacific Islander  
 White

### YEARS MAKING ART:

- 1-3  
 4-8  
 9-11  
 12+

# ARTISTS FELLOWSHIP APPLICATION

## CHECK THE APPROPRIATE DISCIPLINE CATEGORY (CHECK ONLY ONE)

### INTERDISCIPLINARY/COMPUTER ARTS

- Interdisciplinary Works (11)  
 Computer Arts (09D)

### MUSIC COMPOSITION (02)

### PHOTOGRAPHY (08)

### POETRY (10D)

### VISUAL ARTS

- Design Arts (06)  
 Experimental (05A)  
 Graphics (05B)  
 Mixed Media (05)  
 Painting (05D)  
 Sculpture (05F)

I do not wish to be considered for a Finalist Award.

Is this a collaborative application?  yes  no If so, indicate all other collaborators. \_\_\_\_\_

Are you currently enrolled in any degree or certificate granting program?  yes  no

Check here if applicant is applying to the IAC for the first time.

GLENNA HOLLOWAY

Name of Applicant

Email Address

913 E. BAILEY RD.

Mailing Address of Applicant

NAPERVILLE IL 60565-1652

City, State, Zipcode

630/983-5499

Home Telephone

Other Telephone

Website Address

913 E. BAILEY RD.

Address of Applicant's legal residence (P.O. Boxes will not be accepted) (if different from above)

NAPERVILLE IL 60565-1652

City, State, Zipcode

Is this an address change for IAC files?  yes  no

## LEGISLATIVE DISTRICTS: DO NOT LEAVE THIS SECTION BLANK

Based on the addresses above, enter ONE district number for each of the following governmental branches. For information, contact your County Board of Elections or visit the Illinois State Board of Elections website - [www.elections.state.il.us](http://www.elections.state.il.us).

DUPAGE

Illinois County of Applicant

48

Illinois House #

24

Illinois Senate #

13

U.S. Congressional District #

## ASSURANCES AND SIGNATURE

I am a U.S. citizen or a permanent resident alien, am a resident of Illinois and have been for at least one year prior to the application deadline date, and am not enrolled in a degree or certificate granting program. Statements in this application are true and complete to the best of my knowledge. Should an Award result, funds will be used to further my career.

Glenna Holloway

Signature of Applicant

8

Date

# Illinois Arts Council 1995?

11 1 2004

## DOCUMENTATION OF INVENTORY

Glenna Holloway

POETRY: 15 pages total

### Titles:

- FLYING OVER THE JUNEAU ICEFIELD 1 pg. completed 1995  
STATE PARK 1 pg. completed 1997  
ELF OWL 1 pg. completed 1994  
CAMERAMAN 1 pg. completed 1996  
STILL DISCOVERING THE WHEEL 1 pg. completed 1995  
DON JUAN AS GOURMAND 1 pg. completed 1995  
INELUCTABLE 1 pg. completed 1995  
MEMENTOS 1 pg. completed 1996  
SELLING THE FARM 1 pg. completed 1997  
SOUTHWEST DRY SPELL 1 pg. completed 1997  
PASSING THE OLD COWCAMP WE USED TO CUSS 1 pg. completed 1997  
PHEASANT, HUNTED 1 pg. completed 1994  
CRUCIBLE 1 pg. completed 1995  
TESTAMENT 2 pages completed 1996

Illinois Arts Council submission 2004

1. ON THIS EDGE completed 2003  
published: NOTRE DAME REVIEW free
2. THIS ROAD'S ALREADY TAKEN completed 2003  
awarded, to be published: NFSPS anthology free
3. APPRENTICE ARTIST completed 2001  
published MONTSERRAT REVIEW free
4. WHILE HE'S AWAY completed 2003 free
5. STOPPING ON THE DESERT ALONE completed 2003  
published CONFRONTATION free
6. JEREMIAD FOR A CRUEL QUEEN completed 2004 formal
7. WAKING WALK completed 2003  
awarded & published: THE PEN WOMAN free
8. HOW TO GET BY completed 2002  
awarded & published: SENSATIONS MAGAZINE free
9. THE ROAD NOT FINISHED (none) completed 2004 free
10. SECRET PIECES completed 2003 free
- 12-13. SHOWING CHICAGO TO BAUDELAIRE completed 2004 free
- 14-15. WINGING IT completed 2003  
published: NORTH AMERICAN REVIEW blank

Glenna Holloway  
15 pages total

poem titles & page numbers:

1. ON THIS EDGE	completed 2003
2. THIS ROAD'S ALREADY TAKEN	completed 2003
3. APPRENTICE ARTIST	completed 2001
4. HOW TO GET BY	completed 2002
5. STOPPING ON THE DESERT ALONE	completed 2003
6. JEREMIAD FOR A CRUEL QUEEN	completed 2004
7. WAKING WALK	completed 2003
8. WHILE HE'S AWAY	completed 2003
9. SECRET PIECES	completed 2003
10-11. THE ROAD NOT FINISHED	completed 2004
12-13. SHOWING CHICAGO TO BAUDELAIRE	completed 2004
14-15. WINGING IT	completed 2003

GLENN HOLLOWAY  
913 E. Bailey Road  
Naperville, IL 60565

STATEMENT OF ARTISTIC FOCUS

I'm at a stage where I feel it's necessary to publish a book to become an established poet. I'm working on two books, the first, a collection of my best published literary work, much of it rewritten, updated and sectioned by connecting ideas. The manuscript is almost finished.

The second book is about wildlife. I'm an amateur naturalist and have been working on a collection of wildlife poetry for 3 years, some of which is included in my documentation sample. It will run 75-85 pages. My goal is to present accessible and accurate vignettes of various species of animals and plants, and at the same time offer the reader good modern poetry in several forms, including sonnets, sapphics, blank verse and free verse. Aware that nature lovers aren't always poetry lovers, another goal is to make the poems appealing enough to change their minds about poetry.

I would also like to illustrate the book with art and photography.

January 14, 2005



Glenna P Holloway  
913 E Bailey Rd  
Naperville, IL 60565-1652

RE: FY05-1141, AFA/POE

Dear Glenna Holloway,

It is my pleasure to inform you that the Illinois Arts Council has awarded you \$7,000.00 for a fellowship in poetry from State funds. Terms of the award are fully described in the enclosed grant agreement.

Receipt of this award money is contingent on return of the enclosed documents as soon as possible, but no later than February 14, 2005. Failure to meet this deadline will result in unconditional forfeiture of these funds. After carefully reviewing the grant agreement, sign all five copies of the grant agreement, complete the W-9 form along with four copies, and return them to our **grants office**.

On behalf of the Illinois Arts Council, I wish you every success with your award. Thank you for your interest and participation in the programs and services of this State agency.

A news release announcing the FY05 Artists Fellowship Award recipients is available on the Illinois Arts Council website – [www.state.il.us/agency/iac](http://www.state.il.us/agency/iac) .

If you have any questions, please contact Rose Parisi, Supervising Director/Programs by email at [rose@arts.state.il.us](mailto:rose@arts.state.il.us) or at 312/814-4991.

Sincerely,

*RCC*  
Richard C. Carlson /  
Acting Executive Director

RCC/ded

*Tamara Kalash*  
312-814-6740



# YOUR COPY

## Grant Agreement

Grant Number FY05-1141

January 14, 2005

THIS AGREEMENT, made and entered on \_\_\_\_\_, by and between the  
ILLINOIS ARTS COUNCIL, an agency of the State of Illinois (hereinafter referred to as COUNCIL) and

NAME: Glenna P Holloway  
ADDRESS: 913 E Bailey Rd  
CITY: Naperville, IL 60565-1652  
ATTN: Glenna Holloway

(hereinafter referred to as GRANTEE).

The COUNCIL and GRANTEE hereby agree as follows:

1. COUNCIL agrees to make a grant payable to GRANTEE in the amount of \$ \$7,000.00  
for the following program (hereinafter referred to as PROJECT):

for a fellowship in poetry

GRANT AGREEMENT MUST BE SIGNED AND RETURNED WITH OTHER REQUIRED MATERIALS  
IMMEDIATELY AND DATED NO LATER THAN FEBRUARY 14, 2005 TO BE ELIGIBLE FOR  
PAYMENT.

SPECIAL CONDITIONS:

Recipient will be ineligible to apply to the Artists Fellowship Program in  
Fiscal Years 2006 and 2007 (one complete Fellowship funding cycle).

2. All grant monies payable hereunder shall be expended by GRANTEE for PROJECT between

\_\_\_\_\_ (beginning date) and

\_\_\_\_\_ (ending date).

1/14/2005 Additionally:

8/31/2005

(a) GRANTEE may expend grant monies for PROJECT expenses incurred between the beginning date above and the ending date of this AGREEMENT, as described in its application to the COUNCIL.

(b) If, for any reason, GRANTEE needs to extend the term of this AGREEMENT, application must be made in writing to the COUNCIL prior to the above ending date of PROJECT. If no extension has been requested of, and approved by, the COUNCIL, any monies payable hereunder remaining after the completion of the PROJECT, or after the date set forth above, must be returned to the COUNCIL within 45 days.

3. The monies payable hereunder shall be paid to GRANTEE no sooner than forty-five days before the beginning date of PROJECT

4. No funds will be paid to GRANTEE unless COUNCIL receives from GRANTEE a completed cash request form in the proper amount.

5. GRANTEE agrees that all funds issued by COUNCIL pursuant to this AGREEMENT shall be expended only for the specific project described herein.

6. GRANTEE agrees that credit shall be given COUNCIL on all public notices, publicity, printed programs, public media, and other applicable material. The following language shall be used in such notices:

"This program is partially supported by a grant from the Illinois Arts Council, a state agency."

7. GRANTEE agrees to the following with respect to reports on this grant:

- To submit to COUNCIL within thirty days after the ending date of PROJECT a "Financial Report" on forms provided and a "Narrative Report" on forms provided or prepared according to instructions provided.
- To comply with any subsequent requirements which may be adopted by COUNCIL with respect to grant reporting.

Failure to submit timely and acceptable reports will jeopardize the receipt of future funds from the Council.

8. The GRANTEE should account for grant expenditures separately. If separate accounting is not feasible, all grant expenditures should be properly identified in the records.

9. GRANTEE agrees upon request to make available to COUNCIL and the General Assembly of the State of Illinois all audited and unaudited financial statements for each year in which a grant was received from COUNCIL. COUNCIL shall have unlimited access to the accounts, books, records, and other financial documents of GRANTEE supporting information stated in GRANTEE'S application for COUNCIL funds or any subsequent documentation regarding PROJECT funded hereunder.

10. Any and all patents, copyrights, or other legal interests in and to PROJECT, or materials generated in pursuance of PROJECT, shall be the sole and exclusive property of GRANTEE or GRANTEE'S design. GRANTEE, however, agrees to supply COUNCIL with copies of any newspaper articles or related events contemplated hereunder, and hereby grants to COUNCIL free and unlimited license to use such newspaper articles for such purpose as COUNCIL, in its sole discretion, shall determine.

11. GRANTEE agrees that no monies payable hereunder shall be used for the purchase of permanent equipment, capital improvements or construction, to pay balance of GRANTEE'S previous year's deficit, out-of-state touring, or subsidizing an individual's academic study.

12. GRANTEE agrees that no person shall, on the grounds of race, color, religion, national origin, sex, age, or disability while otherwise qualified, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity supported in whole or in part by funds provided hereunder.

13. GRANTEE agrees that it shall fully comply with all rules, regulations and other requirements now existing or which may hereafter be adopted by COUNCIL with respect to GRANTS of this nature.

14. If funds provided hereunder are used in whole or in part for the employment of any person, GRANTEE further agrees that no person shall on the grounds of race, color, religion, national origin, sex, age, or disability while otherwise qualified, be denied equal opportunity in the hiring process, or be otherwise discriminated against with respect to compensation, terms, conditions, or benefits of employment.

15. The undersigned certifies that GRANTEE has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the GRANTEE made an admission of guilt of such conduct which is a matter of record.

16. GRANTEE certifies that it has not been barred from bidding on this contract as a result of a violation of Section 33E-3 or 33E-4 of The Criminal Code of 1961.

17. GRANTEE certifies that it is not a trustee nor a beneficiary of a land trust.

18. Obligations of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for this agreement.

19. Public Act 87-991 requires grantee to maintain documents supporting disbursement of grant funds for a minimum of five (5) years after contract completion.

20. GRANTEE certifies that GRANTEE will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

ILLINOIS ARTS COUNCIL:

by

*RCCarson/kp*

GRANTEE:

*Glenne Holloway*

O.P. N.

I believe poetry to be the most satisfying form of written expression.  
It speaks to reader in ways no other communication can. It being ~~written goes~~ goes directly to heart and brain alike. Compared to prose it's like an injection into a ill. For the poet it is ~~provide the poet~~ access to an unlimited world, The writer can use any voice, male, female child, spirit, and express thoughts ~~in some way~~ ~~as collector or~~ ~~fantail artist~~

For the poet who can assume any person, the voice can be male, etc Painting w/ words but the poet has more colors which can be combined with many of the recession's misses rhythm & sounds