



Careers Access Policy Statement

Introduction

This policy statement sets out Bloxham School's arrangements for managing the access of providers to pupils at school for the purpose of giving them information about the provider's education or training offer. This complies with the School's obligations under Section 1e(i) of ISI's Regulatory Compliance (for Independent Schools) and also follows the statutory obligations under Section 42B of the Education Act (1997) and the Department for Education's (DfEs) '*Careers Guidance and Access for Education and Training Providers Statutory Guidance for Governing Bodies, School Leaders and School Staff*', which states that:

"Every school must publish a policy statement setting out their arrangements for provider access and ensure that it is followed."ⁱ

Pupil Entitlement

All pupils from Year 8 (3rd Form) through to Year 13 (U6th Form) are entitled to:

- find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Procedure

A provider wishing to request access should contact Dr Claire Evans, Head of Careers on 01295 724388 or cee@bloxhamschool.com.

Opportunities for Access

A range of events, which are integrated into Bloxham's careers programme, offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity.

A sample of opportunities for access include:

- *Careers Fair*
- *Careers Breakfast Club*
- *Careers Lunch Club*
- *Sixth Form Seminar Series*
- *Assemblies*
- *Future Focus Event (consisting of a series of careers-focused workshops, lectures, employer talks and online application support)*
- *University and Apprenticeship Conferences*

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- *Mock interview support*
- *Subject-specific workshops and experience days*
- *One-to-One independent and impartial careers guidance*

These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning. Please speak to our named Careers Leader, Dr Claire Evans, to identify the most suitable opportunity for you.

Premises and Facilities

Bloxham School will make the Great Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. Bloxham will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Head of Careers/Careers Leader. The Careers Hub is available to all students at lunch and break times, and to parents wishing to support their son/daughter (by appointment).

Approval and Review Approved on 30th January 2020 by Governors during the Education Committee meeting.

Signed:

Headmaster

Mr Paul Sanderson

Head of Careers

Dr Claire Evans

Assigned Careers Governor (Lis Lewis-Jones)
Mrs EL Lewis-Jones

Chair of Governors
Mr MS Hedges

[Date 30th January 2020]

ENDNOTES

ⁱhttps://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/748474/181008_schools_statutory_guidance_final.pdf